

Public Works Administration Division

MISSION STATEMENT

It is the mission of the Public Works Administration Section to provide direction and administrative support to the Department of Public Works

PRIMARY FUNCTIONS

The primary function of the Administrative Section is to manage, supervise, and provide technical and clerical support to the entire Public Works Department's operating divisions.

OBJECTIVES FOR FISCAL YEAR 2014

- Support staff in the development of 2014 ward capital plans.
- Continue training modules for OSHA safety compliance committee and provide support to staff involved.
- Continue to support cross training needs of all staff.
- Complete standard operating procedures for all areas of work in the division.
- Continue to support staff in providing and analyzing data for RockStat.
- Continue to work with operations managers on process improvements as needed.

PUBLIC WORKS ADMINISTRATION BUDGET SUMMARY

	2011 <u>ACTUAL</u>	2012 <u>ACTUAL</u>	2013 <u>BUDGET</u>	2014 <u>BUDGET</u>	INCREASE (DECREASE)
APPROPRIATION					
PERSONNEL	\$315,800	\$362,732	\$284,001	\$303,878	\$19,877
CONTRACTUAL	61,640	78,087	72,250	59,240	(13,010)
SUPPLIES	<u>3,713</u>	<u>2,338</u>	<u>5,100</u>	<u>9,100</u>	<u>4,000</u>
TOTAL	<u>\$381,153</u>	<u>\$443,157</u>	<u>\$361,351</u>	<u>\$372,218</u>	<u>\$10,867</u>

	2011 <u>ACTUAL</u>	2012 <u>ACTUAL</u>	2013 <u>BUDGET</u>	2014 <u>BUDGET</u>	INCREASE (DECREASE)
FUNDING SOURCE					
PROPERTY TAXES					
REIMBURSEMENTS	\$46,810	\$42,602	\$45,088	\$48,131	\$3,043
INTERDIVISIONAL PURCHASE OF SERVICES	241,100	256,300	262,000	269,800	7,800
GENERAL REVENUES	<u>93,243</u>	<u>144,255</u>	<u>54,263</u>	<u>54,287</u>	<u>24</u>
TOTAL	<u>\$381,153</u>	<u>\$443,157</u>	<u>\$361,351</u>	<u>\$372,218</u>	<u>\$10,867</u>

PUBLIC WORKS ADMINISTRATION DIVISION AUTHORIZED POSITIONS

POSITION TITLE	POSTION <u>RANGE</u>	2013 <u>EMPLOYEES</u>	2014 <u>EMPLOYEES</u>	INCREASE/ <u>(DECREASE)</u>
DIRECTOR	E-15	1.00	1.00	0.00
PW SUPERINTENDENT	E-12	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
TOTAL PERSONNEL		<u>2.00</u>	<u>2.00</u>	<u>0.00</u>

BUDGET HIGHLIGHTS

- Personnel expenses increase for a budgeted 2% salary adjustment and salary study recommendations to adjust pay bands.

**PUBLIC WORKS-ADMINISTRATION DIVISION
NEXT YEAR/CURRENT YEAR BUDGET ANALYSIS**

Account	Description	2012	2013	8 MONTH	2014	CHANGE
		ACTUAL	BUDGET	ACTUAL	BUDGET	14-13
71112	Salaries Permanent	241,200	196,748	148,533	200,683	3,935
71113	Salaries Temporary	13,866	-	-	-	-
71122	Salaries Overtime Perm	12	-	(10)	-	-
71129	Salary Adjustment	-	3,935	-	18,524	14,589
71180	Employee Agency Wages	7,603	-	4,112	-	-
71251	IMRF	50,119	42,786	31,359	46,165	3,379
71253	Unemployment	741	360	425	360	-
71262	Workmen's Compensation	1,619	582	431	636	54
71263	Health Insurance	46,822	38,870	29,162	36,790	(2,080)
71264	Life Insurance	234	156	134	156	-
71271	Parking Benefits	516	564	376	564	-
TOTAL PERSONNEL		362,732	284,001	214,522	303,878	19,877
72203	Wireless	969	1,490	791	1,490	-
72211	Printing & Publication	370	250	28	250	-
72212	Postage	-	50	-	50	-
72213	Telephone	10,125	8,750	4,141	8,750	-
72214	Travel	621	-	150	-	-
72215	Dues	263	300	-	300	-
72216	Subscriptions	310	250	321	250	-
72217	Advertising	3,754	-	150	-	-
72263	Microcomputer	37,160	37,310	24,873	30,410	(6,900)
72264	Vehicle Repairs	3,356	2,000	1,910	3,400	1,400
72265	Fuel	1,379	1,710	722	1,610	(100)
72267	Risk Management	1,920	1,360	907	970	(390)
72271	Rental Equipment	1,295	1,000	1,131	1,000	-
72272	Rental Building	16,550	17,780	11,853	10,760	(7,020)
72290	Education	15	-	65	-	-
TOTAL CONTRACTUAL		78,087	72,250	47,042	59,240	(13,010)
75501	PW Supplies	193	-	-	-	-
75520	Small Tools	-	-	-	4,000	4,000
75521	Medicine And Drugs	-	300	-	300	-
75525	Food	181	-	40	-	-
75560	Office General Supplies	1,964	4,700	939	4,700	-
75561	Photography & Reproduction	-	100	-	100	-
TOTAL OTHER		2,338	5,100	979	9,100	4,000
TOTAL PUBLIC WORKS ADMIN		443,157	361,351	262,543	372,218	10,867

Engineering Division

MISSION STATEMENT

It is the mission of the Engineering Division to provide design services and construction management for all capital construction projects. The Division reviews plans for single site and subdivision development, issues permits for work within the public right-of-way, and maintains records of the City's infrastructure in order to provide and maintain a standard of living and services for the community.

PRIMARY FUNCTIONS

The primary function of the Engineering Division is to provide design services and construction management for all capital construction projects. This Division is also charged with the review and approval of plans for single site and subdivision development, permitting work within the public right-of-way, record keeping of the City's infrastructure, traffic engineering analyses related to the safe and efficient movement of people and goods within the City, accident crash analysis for signaled and un-signalized intersections, safety analysis for schools, geometric design of existing and planned roadways and intersections including support of the land development process, and street lighting analysis for all citizen requests.

OBJECTIVES FOR FISCAL YEAR 2014

- Continue scanning as-built drawings of City infrastructure and load into SharePoint to provide better accessibility to records.
- Continue inspections and database entry of the City's storm sewer system and other infrastructure.
- Continue the traffic sign inventory and replacement program.
- Complete the traffic signal systems inventory and data entry into GIS.
- Continue to finalize and implement the City's Storm Water Master Assessment Plan.
- Complete a minimum of two intersection traffic safety studies.
- Complete all standard operating procedures and how-to documents for Division.
- Continue entering all asset inventories into GIS from the arterial and collector streets videos.
- Continue inspections for industrial high risk run off program and for illicit discharge of pollutants into our storm sewer system.
- Expand the Food Truck, Cart and Kiosk vending areas
- Continue coordinating with the Construction and Development Services area on process improvements to improve customer service for permits.
- Complete Harmon Park acquisitions and drainage improvements.
- Continue to coordinate with the parking management vendor.
- Continue Emergency management training for staff.
- Partner with RRDPA for expansion of the outdoor city market and creation of an indoor city market.
- Complete a revised hydrology and hydraulic drainage study of the Airport East Watershed.
- Complete the revisions of the Engineering design technical manual and the storm water management ordinance.
- Begin study of removal of obsolete traffic signals and signage.
- Modernization of signals at Rockton and Custer Avenues, Rockton Avenue and Halsted Road, and 9th Street and 18th Avenue.
- Start replacement of 7th Street Corridor lighting.

Engineering Division

ENGINEERING DIVISION BUDGET SUMMARY

	2011	2012	2013	2014	INCREASE
APPROPRIATION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>(DECREASE)</u>
PERSONNEL	\$577,302	\$864,057	\$652,901	\$686,871	\$33,970
CONTRACTUAL	176,275	630,031	183,795	216,475	32,680
SUPPLIES	2,183	5,190	30,750	30,750	0
OTHER	0	0	23,900	17,133	(6,767)
CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>90,000</u>	<u>90,000</u>
TOTAL	<u>\$755,760</u>	<u>\$1,499,278</u>	<u>\$891,346</u>	<u>\$1,041,229</u>	<u>\$149,883</u>

	2011	2012	2013	2014	INCREASE
FUNDING SOURCE	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>(DECREASE)</u>
PROPERTY TAXES					
FRINGE BENEFIT REIMBURSEMENT:	\$85,012	\$122,802	\$95,864	\$103,854	\$7,990
FEES	15,821	15,443	13,000	14,700	1,700
WATER PURCHASE OF SERVICES	0	0	457,280	483,910	26,630
CAPITAL LEASE FUNDS	0	0	0	90,000	90,000
GENERAL REVENUES	<u>654,927</u>	<u>1,361,033</u>	<u>325,202</u>	<u>348,765</u>	<u>23,563</u>
TOTAL	<u>\$755,760</u>	<u>\$1,499,278</u>	<u>\$891,346</u>	<u>\$1,041,229</u>	<u>\$149,883</u>

ENGINEERING DIVISION AUTHORIZED POSITIONS

	POSTION	2013	2014	INCREASE/
POSITION TITLE	<u>RANGE</u>	<u>EMPLOYEES</u>	<u>EMPLOYEES</u>	<u>(DECREASE)</u>
CITY ENGINEER	E-12	0.40	0.40	0.00
WATER ENGINEER	E-11	1.00	1.00	0.00
ENGINEERING OPERATIONS MANAGER	E-11	0.40	0.40	0.00
STORM WATER PROJECT MANAGER	E-8	0.40	0.40	0.00
PROJECT MANAGER	E-8	0.50	0.50	0.00
ASST OPERATIONS MANAGER	E-8	0.50	0.50	0.00
SENIOR ENGINEERING TECHNICIAN	E-6	2.80	2.80	0.00
CUSTOMER RELATIONS TECH	E-4	1.00	1.00	0.00
SR OFFICE ASSISTANT	E-4	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
TOTAL PERSONNEL		<u>8.00</u>	<u>8.00</u>	<u>0.00</u>

BUDGET HIGHLIGHTS

- Personnel expenses adjust slightly as wage increases, a budgeted 2% salary adjustment, and salary study recommendations to adjust pay bands. These increases are offset by reductions in IMRF and health insurance rates.
- The balance of changes in the budget include small adjustments in purchase of services charges.
- Significant 2012 expenses for contractual were related to grant projects which have since ended, and contractual expense for 2013 and 2014 reflect regular activity levels.
- Other expenses of \$17,133 will cover estimated lease payments for vehicles acquired in 2012 and 2013.
- Capital expenses of \$90,000 reflect planned vehicle purchases for 2014, which will be offset by lease revenue for the division and for which lease payments will commence in 2015.

Engineering Division

CAPITAL EQUIPMENT

Planned capital replacements under the City-wide leasing program for 2014 include:

VEHICLE	QUANTITY	BUDGET EACH	TOTAL BUDGET
Sedan	2	19,000	38,000
SUV	<u>2</u>	26,000	<u>52,000</u>
TOTAL	4		\$90,000

ENGINEERING DIVISION PERFORMANCE MEASUREMENTS

	2012 ACTUAL	2013 BUDGET	2013 ESTIMATE	2014 BUDGET
SITE PLANS REVIEWED	75	75	70	75
% OF SITE PLANS REVIEWED, LESS THAN 14 DAYS	98%	95%	99%	95%
DEVELOPMENT PLANS REVIEWED	25	15	25	20
% OF DEV PLANS REVIEWED, LESS THAN 21 DAYS	100%	95%	99%	95%
ROW PERMITS ISSUED	1,397	1,300	1,225	1,300
% OF ROW PERMITS ISSUED IN 1 DAY	98%	95%	98%	95%
DRIVEWAY PERMITS ISSUED	110	110	80	100
% OF DRIVEWAY PERMITS ISSUED IN 1 DAY	100%	95%	100%	95%
INDUSTRIAL HIGH RISK INSPECTIONS	57	50	60	60
EROSION CONTROL INSPECTIONS	64	60	185	200
ILLICIT DISCHARGE INVESTIGATIONS	19	10	20	15
NPDES PERMIT WATER/STORMWATER SAMPLES	19	24	50	40

**PUBLIC WORKS-ENGINEERING DIVISION
NEXT YEAR/CURRENT YEAR BUDGET ANALYSIS**

Account	Description	2012 ACTUAL	2013 BUDGET	8 MONTH ACTUAL	2014 BUDGET	CHANGE 14-13
71112	Salaries Permanent	571,496	419,874	373,101	429,730	9,856
71122	Salaries Overtime Perm	164	-	52	-	-
71129	Salary Adjustment	-	8,397	-	41,447	33,050
71251	IMRF	113,685	91,307	75,630	99,230	7,923
71253	Unemployment	1,941	1,440	2,065	1,440	-
71262	Workmen's Compensation	7,176	3,117	4,778	3,184	67
71263	Health Insurance	155,222	123,822	105,960	98,888	(24,934)
71264	Life Insurance	789	624	529	624	-
71265	Retiree Insurance	8,424	-	-	8,008	8,008
71271	Parking Benefits	5,160	4,320	2,880	4,320	-
TOTAL PERSONNEL		864,057	652,901	564,995	686,871	33,970
72203	Wireless	2,590	2,800	2,407	2,800	-
72211	Printing & Publication	553	400	539	400	-
72212	Postage	35	-	141	-	-
72213	Telephone	6,703	5,380	2,252	6,700	1,320
72214	Travel	122	-	548	-	-
72215	Dues	554	900	-	900	-
72216	Subscriptions	-	300	-	300	-
72218	Service Contracts	514,920	64,280	42,674	64,280	-
72252	Maint-Equipment	78	1,400	149	1,400	-
72255	Maint-Office & Furniture	483	4,000	-	4,000	-
72263	Microcomputer	50,860	53,050	35,367	87,730	34,680
72264	Vehicle Repairs	9,394	9,000	2,159	15,000	6,000
72265	Fuel	3,894	7,380	1,741	4,150	(3,230)
72267	Risk Management	8,060	7,990	5,327	7,580	(410)
72271	Rental Equipment	2,529	2,000	2,261	2,000	-
72272	Rental Building	22,910	24,560	16,373	18,880	(5,680)
72281	Prof Fee Legal	4,867	-	-	-	-
72290	Education And Training	1,479	355	540	355	-
TOTAL CONTRACTUAL		630,031	183,795	112,478	216,475	32,680
75509	Books	210	300	32	300	-
75520	Small Equipment And Tools	2,609	1,500	1,613	1,500	-
75523	Drafting & Engineering	-	500	-	500	-
75560	Office General Supplies	655	1,900	-	1,900	-
75570	Computer Noncapital	1,716	26,550	3,046	26,550	-
TOTAL SUPPLIES		5,190	30,750	4,691	30,750	-
76xxx	Transfer to Capital Fund	-	23,900	-	17,133	(6,767)
TOTAL OTHER		-	23,900	-	17,133	(6,767)
79922	Vehicles	-	-	-	90,000	90,000
TOTAL CAPITAL		-	-	-	90,000	90,000
TOTAL ENGINEERING DIVISION		1,499,278	891,346	682,164	1,041,229	149,883

Capital Projects Fund

MISSION STATEMENT

It is the mission of the Capital Projects Division to provide community facilities and services through a planned program of infrastructure replacements and additions.

PRIMARY FUNCTIONS

The primary functions of the Capital Projects Division include:

- Planning, development, and management of the City's five-year Capital Improvement Program. This includes setting priorities for infrastructure repair, replacement, and expansion of various facilities, including parking facilities, surface transportation, storm water management, sanitary sewers, and water distribution and production.
- Meeting with various local, state, and federal agencies to secure funding for major projects. This includes preparing grant applications for grant funding to reduce the local public financing burden.
- Implementing projects through negotiation of professional engineering and architectural contracts, preparation of bid specifications for competitive public bidding, administration of consultant and contractor payments, and preparing capital project information to the general public.
- Coordinating administrative activities associated with capital improvement projects, including the development of intergovernmental agreements, the acquisition of right-of-way, the conducting of public meetings, the notification of residents and businesses, the preparation and approval of final project plans and specifications, the recommending of contract awards, and the approval of project related payments and contract change orders.

OBJECTIVES FOR FISCAL YEAR 2014

- Maintain the master sidewalk list and layer in GIS to track sidewalk repairs.
- Complete and put into practice the results of the water main corrosion test pilot study of East Rockford.
- Keep the CIP neighborhood program under budget allowing more projects to be completed.
- Complete the construction of the Blackhawk and Seminary road improvements.
- Complete the construction of Morgan Street.
- Coordinate with IDOT on Phase II of North Main Street (Yonge Street to north of Riverside Boulevard).
- Coordinate with IDOT on Phase II of West State Street (Independence Avenue to Day Avenue).
- Provide a minimum of 15 hours of training each for staff.
- Continue design of Harrison Avenue reconstruction from 20th Street to 11th Street.
- Complete design of Airport Dr. and Falcon Rd. reconstruction and have construction underway.
- Coordinate with IDOT on the South Main Street projects.
- Continue investment into a city-wide sidewalk transition plan for federal ADA compliance.
- Continue work on regional transportation issues through active participation in the Rockford Metropolitan Agency for Planning (RMAP).
- Begin the Phase I study and design of the Jefferson Street Bridge reconstruction.
- Complete design work and begin construction of the Ingersoll Indoor Sports Complex.
- Continue to move forward with enhancements to the downtown streetscape areas.
- Continue program support for the Water Division, including analysis of existing systems and facilities within the design cycle of road projects.

Capital Projects Fund

CAPITAL PROJECTS DIVISION BUDGET SUMMARY

	2011	2012	2013	2014	INCREASE (DECREASE)
APPROPRIATION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	
PERSONNEL	\$1,262,909	\$1,120,778	\$1,657,395	\$1,781,795	\$124,400
CONTRACTUAL	5,447,277	5,963,831	505,125	758,695	253,570
SUPPLIES	23,353	63,561	22,460	16,700	(5,760)
OTHER	5,538,266	1,233,658	499,080	534,080	35,000
CAPITAL	<u>17,995,922</u>	<u>18,038,444</u>	<u>43,250,940</u>	<u>47,668,730</u>	<u>4,417,790</u>
TOTAL	<u>\$30,267,727</u>	<u>\$26,420,272</u>	<u>\$45,935,000</u>	<u>\$50,760,000</u>	<u>\$4,825,000</u>

ACTUALS EXCLUDE WATER AND PARKING PROJECTS; THESE ARE TRANSFERRED TO THEIR RESPECTIVE FUNDS.

	2011	2012	2013	2014	INCREASE (DECREASE)
FUNDING SOURCE	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	
STATE MOTOR FUEL TAX	2,272,183	3,034,986	3,000,000	2,800,000	(200,000)
LOCAL SALES TAX	15,292,506	15,586,806	15,100,000	15,500,000	400,000
WATER REPLACEMENT IMPROVEMENI	1,851,523	4,717,972	4,550,000	4,800,000	250,000
OTHER GOVERNMENTS/PRIVATE	10,047,163	4,099,907	22,085,000	26,260,000	4,175,000
INTERFUND TRANSFERS	2,400,000	1,200,000	1,200,000	1,200,000	0
INTEREST INCOME	<u>958,388</u>	<u>236,591</u>	<u>0</u>	<u>200,000</u>	<u>200,000</u>
TOTAL	<u>\$32,821,763</u>	<u>\$28,876,262</u>	<u>\$45,935,000</u>	<u>\$50,760,000</u>	<u>\$4,825,000</u>

APPROPRIATIONS AND REVENUES MAY NOT MATCH DUE TO MULTIPLE YEAR FINANCING OF CAPITAL PROJECTS.

CAPITAL PROJECTS DIVISION AUTHORIZED POSITIONS

POSITION TITLE	POSTION RANGE	2013 EMPLOYEES	2014 EMPLOYEES	INCREASE/ (DECREASE)
CITY ENGINEER	E-11	0.60	0.60	0.00
CONSTRUCTION PROGRAM MANAGER	E-11	1.00	1.00	0.00
TRAFFIC ENGINEER	E-11	1.00	1.00	0.00
ENGINEERING OPERATIONS MANAGER	E-11	0.60	0.60	0.00
CIP OPERATIONS MANAGER	E-11	0.00	1.00	1.00
STORM WATER PROJECT MANAGER	E-10	0.60	0.60	0.00
ASST TRAFFIC ENGINEER	E-10	0.00	1.00	1.00
SR PROJECT MANAGER	E-9	2.00	1.00	(1.00)
PROJECT MANAGER	E-8	3.50	3.50	0.00
ASST OPERATIONS MANAGER	E-8	0.50	0.50	0.00
ENVIRONMENTAL PROJECT COORDINATOR	E-7	1.00	1.00	0.00
STORM WATER/ENVIRON COORDINATOR	E-7	0.00	1.00	1.00
SENIOR CONSTRUCTION TECHNICIAN	E-6	1.00	1.00	0.00
SENIOR ENGINEERING TECHNICIAN	E-6	4.20	2.20	(2.00)
CIP ACCOUNTING TECHNICIAN	E-6	1.00	1.00	0.00
SENIOR ADMIN ASSISTANT	E-6	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
TOTAL PERSONNEL		<u>18.00</u>	<u>18.00</u>	<u>0.00</u>

Capital Projects Fund

BUDGET HIGHLIGHTS

- Personnel expenses adjust slightly as wage increases, a budgeted 2% salary adjustment, and salary study recommendations to adjust pay bands are implemented. These increases are offset by reductions in IMRF and health insurance rates.
- The balance of changes in the budget include minor adjustments to contractual and supply accounts to adjust for actual expense, as well as in purchase of service charges. Computer supplies decrease after the purchase of desktop computers in 2013.

CAPITAL PROJECTS FUND FIVE YEAR FINANCIAL FORECAST (IN 000'S)

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Revenues	\$52,283	\$53,851	\$55,467	\$57,131	\$58,845
Expenses	<u>52,283</u>	<u>53,851</u>	<u>55,467</u>	<u>57,131</u>	<u>58,845</u>
Excess (Deficit)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Beginning Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Balance	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

The 2015-2019 five-year forecast assumes that the City will continue to have a balanced capital replacement and construction program funded by a variety of resources, both long and short term.

PUBLIC WORKS-CAPITAL IMPROVEMENT PROGRAM
NEXT YEAR/CURRENT YEAR BUDGET ANALYSIS

	2012 ACTUAL	2013 BUDGET	8 MONTH ACTUAL	2014 BUDGET	CHANGE 14-13
71112 SALARIES PERMANENT	683,635	998,136	523,166	1,059,901	61,765
71113 SALARIES TEMPORARY	19,188	22,000	11,667	22,000	-
71119 OUT OF CLASS PAY	172	-	-	-	-
71122 SALARIES OVERTIME PERM	24,691	22,000	6,881	22,000	-
71129 SALARY ADJUSTMENT	-	19,963	-	108,231	88,268
71251 IMRF	146,836	223,433	112,259	252,326	28,893
71253 UNEMPLOYMENT	3,921	3,240	2,195	3,240	-
71262 WORKMEN'S COMPENSATION	11,499	11,111	8,545	9,937	(1,174)
71263 HEALTH INSURANCE	221,129	346,388	159,399	293,036	(53,352)
71264 LIFE INSURANCE	935	1,404	685	1,404	-
71271 PARKING BENEFITS	8,772	9,720	6,480	9,720	-
TOTAL PERSONNEL	1,120,778	1,657,395	831,277	1,781,795	124,400
72203 WIRELESS	6,542	2,050	6,468	6,600	4,550
72211 PRINTING & PUBLICATION	8,223	11,000	5,709	11,000	-
72212 POSTAGE	694	1,000	24	750	(250)
72213 TELEPHONE	10,290	12,930	2,241	10,300	(2,630)
72214 TRAVEL	2,763	6,000	1,803	3,000	(3,000)
72215 DUES	1,151	1,000	100	1,200	200
72216 SUBSCRIPTIONS	2,850	1,000	-	3,000	2,000
72217 ADVERTISING	1,179	3,615	-	1,615	(2,000)
72218 SERVICE CONTRACTS	195,879	8,760	220,321	8,760	-
72231 UTILITIES-BLDG & OFF	499	-	57	-	-
72255 MAINT-OFFICE & FURNITURE	-	5,000	407	5,000	-
72261 DEMOLITION	626,230	-	519,049	-	-
72263 MICROCOMPUTER	55,994	58,270	38,847	67,140	8,870
72264 VEHICLE REPAIRS	37,276	18,000	10,917	40,000	22,000
72265 FUEL	14,116	8,950	7,651	15,050	6,100
72267 RISK MANAGEMENT	139,260	287,820	191,880	481,560	193,740
72271 RENTAL EQUIPMENT	2,173	22,000	12,642	2,200	(19,800)
72272 RENTAL BUILDING	37,390	39,550	26,367	73,020	33,470
72281 PROF FEE LEGAL	-	3,000	7,018	3,000	-
72282 PROF FEE AUDITING	10,405	2,800	1,867	10,500	7,700
72283 PROF FEE ENGINEERING	2,690,191	-	1,607,591	-	-
72286 ENGINEERING CONSTRUCTION	2,050,152	-	825,064	-	-
72290 EDUCATION AND TRAINING	8,356	8,000	2,163	9,000	1,000
72294 PUBLIC RELATIONS	-	1,000	70	1,000	-
72299 MISCELLANEOUS CONTRACTUAL	62,218	3,380	1,405	5,000	1,620
TOTAL CONTRACTUAL	5,963,831	505,125	3,489,661	758,695	253,570
75501 PW SUPPLIES	6,262	-	-	-	-
75509 BOOKS	-	260	-	200	(60)
75520 SMALL EQUIPMENT AND TOOLS	422	300	806	7,000	6,700
75523 DRAFTING & ENGINEERING	-	300	404	-	(300)
75525 FOOD	708	400	1,404	1,000	600
75529 OTHER SUPPLIES	37	-	-	-	-
75542 MAINT-TREES	48,146	-	-	-	-
75560 OFFICE GENERAL SUPPLIES	4,240	1,000	3,062	4,500	3,500
75561 PHOTOGRAPHY & REPRODUCTN	-	200	-	-	(200)
75570 COMPUTER NONCAPITAL	3,229	20,000	13,711	4,000	(16,000)
75592 EQUIPMENT NONCAPITAL	517	-	-	-	-
TOTAL SUPPLIES	63,561	22,460	19,387	16,700	(5,760)
76760 PROPERTY TAXES	66,282	-	34,677	-	-
76792 DEVELOPMENT EXPENSE	512,109	-	565,853	-	-
76794 SALES TAX REBATE	209,583	-	71,699	-	-
77725 PURCH SERVICE-GENERAL FD	383,180	422,780	281,853	457,780	35,000
77746 TRANSFER TO RMAP	-	76,300	-	76,300	-
78837 INSTALLMENT NOTE INTEREST	62,504	-	-	-	-
TOTAL OTHER	1,233,658	499,080	954,082	534,080	35,000
79901 LAND	2,913,865	-	2,027,311	-	-
79938 CONSTRUCTION PROJECT	15,124,579	43,250,940	7,600,845	47,668,730	4,417,790
TOTAL CAPITAL	18,038,444	43,250,940	9,628,156	47,668,730	4,417,790
TOTAL CAPITAL PROJECTS	26,420,272	45,935,000	14,922,563	50,760,000	4,825,000

Motor Fuel Tax Fund

MISSION STATEMENT

It is the purpose of the Motor Fuel Tax Fund to provide dedicated revenues from taxes on gasoline and diesel sales for road maintenance and construction. Revenues are distributed by the State of Illinois on a per capita basis from its tax on motor fuels. It is the policy of the City to use these user fee taxes on motor fuel sales exclusively for road improvement.

PRIMARY FUNCTION/FUND HIGHLIGHTS

The Motor Fuel Tax Fund is dedicated to road improvements. Based upon the annual requirements of the Capital Projects Fund, funds are transferred from this Fund to the Capital Projects Fund to finance certain construction projects.

Motor fuel taxes have been generated by a flat rate of cents per gallon, 19.0 for gasoline and 21.5 for diesel fuel, plus a sales tax transfer. With the Illinois First (Fund for Infrastructure, Roads, Schools, and Transit) program adopted by the State in 1999, the sales tax transfer was eliminated April 2000 and certain vehicle registration fees replaced and supplemented this shared state revenue. On a net basis, the City received an additional 18%.

MOTOR FUEL TAX FUND BUDGET SUMMARY

	2011	2012	2013	2014	INCREASE
APPROPRIATION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>(DECREASE)</u>
TRANSFERS TO					
GENERAL FUND	\$2,400,000	\$1,200,000	\$1,200,000	\$1,200,000	\$0
CAPITAL PROJECTS FUND	<u>2,272,183</u>	<u>3,114,312</u>	<u>3,000,000</u>	<u>3,200,000</u>	<u>200,000</u>
TOTAL	<u>\$4,672,183</u>	<u>\$4,314,312</u>	<u>\$4,200,000</u>	<u>\$4,400,000</u>	<u>\$200,000</u>

	2011	2012	2013	2014	INCREASE
FUNDING SOURCE	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>(DECREASE)</u>
STATE MOTOR FUEL TAX	\$4,485,613	\$4,509,838	\$4,300,000	\$4,503,500	203,500
INTEREST INCOME	<u>6,031</u>	<u>10,990</u>	<u>243,000</u>	<u>253,000</u>	<u>10,000</u>
TOTAL	<u>\$4,491,644</u>	<u>\$4,520,828</u>	<u>\$4,543,000</u>	<u>\$4,756,500</u>	<u>213,500</u>

BUDGET HIGHLIGHTS

The 2014 budget calls for \$3.2 million in transfers to the Capital Projects Fund and \$1,200,000 to the General Fund for eligible street lighting expenses. The General Fund, in turn, will transfer \$1,200,000 to the Capital Projects Fund for projects.

MOTOR FUEL TAX FUND FIVE YEAR FINANCIAL FORECAST (IN 000'S)

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Revenues	\$4,768	\$4,779	\$4,790	\$4,802	\$4,814
Expenses	<u>4,400</u>	<u>4,400</u>	<u>4,400</u>	<u>4,400</u>	<u>4,400</u>
Excess (Deficit)	<u>368</u>	<u>379</u>	<u>390</u>	<u>402</u>	<u>414</u>
Beginning Balance	<u>8,446</u>	<u>8,814</u>	<u>9,193</u>	<u>9,583</u>	<u>9,985</u>
Ending Balance	<u>\$8,814</u>	<u>\$9,193</u>	<u>\$9,583</u>	<u>\$9,985</u>	<u>\$10,399</u>

Motor Fuel Tax Fund

The 2015-2019 five year forecast assumes growth as projected by the State for tax revenues and assumes expenditures essentially equal to annual revenues. The State of Illinois assumes stagnant growth, for the taxes on motor fuels, with an annual deviation of plus or minus two percent influenced by the severity of winter weather and the pump price.

**MOTOR FUEL TAX FUND
NEXT YEAR/CURRENT YEAR BUDGET ANALYSIS**

Account	Description	2012 ACTUAL	2013 BUDGET	2014 BUDGET	BUDGET CHANGE 13-14
77722	TRANSFER TO OTHER FD	1,200,000	1,200,000	1,200,000	-
77729	TRANSFER TO CIP	3,114,312	3,000,000	3,200,000	200,000
<i>TOTAL OTHER</i>		4,314,312	4,200,000	4,400,000	200,000
TOTAL MOTOR FUEL TAX FUND		4,314,312	4,200,000	4,400,000	200,000

Street Maintenance Division

MISSION STATEMENT

It is the mission of the Street Maintenance Division to clean, regulate, and repair all street right-of-ways within the city limits of the City of Rockford.

PRIMARY FUNCTIONS

The primary function of the Street Maintenance Division includes street cleaning, street maintenance, repairing storm sewers, maintaining trees and turf, ensuring roadways are cleared of snow and ice conditions, and all administrative functions.

- Completing city-wide street sweeping services, all street patching and repair, and road and bridge maintenance.
- Maintenance and repair of all storm sewers, including contracting for inlet repairs and cleaning intakes and lines.
- Trimming and removal of trees, removal of tree stumps, as well as maintenance of drainage ways and other turf areas.
- Responsible for ensuring the streets are free of snow and ice during the winter months.

OBJECTIVES FOR FISCAL YEAR 2014

- Monitor forestry activities to meet demands of emerald ash borer crisis, to include additional removals.
- Modify and/or improve process to replant trees to meet a goal of 1,000 trees per year.
- Continue to work with CIP to integrate a corridor maintenance plan to coincide with newly reconstructed gateway arterial streets.
- Continue training for forestry personnel to prepare for Arborist certification.
- Search out forestry grants to further tree replanting efforts.
- Focus appropriate level of manpower for pothole patching when needed to address seasonal issues.
- Continue to outsource labor and services as needed to maintain City streets, rights of way, and drainage areas.

Street Maintenance Division

STREET MAINTENANCE DIVISION BUDGET SUMMARY

	2011	2012	2013	2014	INCREASE
APPROPRIATION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>(DECREASE)</u>
PERSONNEL	\$2,676,775	\$2,573,838	\$2,456,924	\$2,470,913	\$13,989
CONTRACTUAL	3,812,407	3,833,063	4,084,530	4,205,735	121,205
SUPPLIES	1,085,038	1,249,789	1,384,000	1,384,000	0
OTHER	19,159	92,559	87,959	520,142	432,183
CAPITAL	<u>0</u>	<u>0</u>	<u>338,280</u>	<u>1,884,000</u>	<u>1,545,720</u>
TOTAL	<u>\$7,593,379</u>	<u>\$7,749,249</u>	<u>\$8,351,693</u>	<u>\$10,464,790</u>	<u>\$2,113,097</u>

	2011	2012	2013	2014	INCREASE
FUNDING SOURCE	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>(DECREASE)</u>
PROPERTY TAXES					
STREET AND BRIDGE	\$1,997,769	\$1,878,910	\$2,098,800	\$1,584,000	(\$514,800)
REIMBURSEMENTS	435,596	440,009	403,669	413,933	10,264
OTHER GOVERNMENTS	360,599	350,000	350,000	350,000	0
TRANSFERS FROM OTHER FUNDS	957,265	2,204,550	2,365,814	2,698,361	332,547
CAPITAL LEASE FUNDS	0	0	0	1,884,000	1,884,000
GENERAL REVENUES	<u>3,842,150</u>	<u>2,875,780</u>	<u>3,133,410</u>	<u>3,534,496</u>	<u>401,086</u>
TOTAL	<u>\$7,593,379</u>	<u>\$7,749,249</u>	<u>\$8,351,693</u>	<u>\$10,464,790</u>	<u>\$2,113,097</u>

STREET MAINTENANCE DIVISION AUTHORIZED POSITIONS

POSITION TITLE	POSTION RANGE	2013 EMPLOYEES	2014 EMPLOYEES	INCREASE/ (DECREASE)
MAINTENANCE SUPERVISOR	E-7	2.00	2.00	0.00
SENIOR EQUIPMENT OPERATOR	A-26	2.00	1.00	(1.00)
SENIOR TREE TRIMMER	A-26	1.00	2.00	1.00
TREE TRIMMER	A-24	6.00	5.00	(1.00)
EQUIPMENT OPERATOR	A-23	5.00	4.00	(1.00)
SENIOR CLERK	A-23	2.00	2.00	0.00
SENIOR SECRETARY	A-20	1.00	1.00	0.00
MAINTENANCE WORKER	A-20	<u>12.00</u>	<u>14.00</u>	<u>2.00</u>
TOTAL PERSONNEL		<u>31.00</u>	<u>31.00</u>	<u>0.00</u>

BUDGET HIGHLIGHTS

- Personnel budget numbers reflect wage adjustments associated with the new AFSCME contract, a 2% wage increase for non-represented staff, and salary study recommendations to adjust pay bands. In addition, some reclassification of positions has occurred as retirements and other changes in the division presented opportunities for reorganization.
- The street sweeping contract has been bid for 2014 and increased \$175,000, accounting for the increase in contractual expenses. Those are offset by reductions in fuel and vehicle maintenance, due to vehicle replacements.
- Estimated lease payments for capital acquired in 2012 and 2013 are budgeted at \$427,243.

Street Maintenance Division

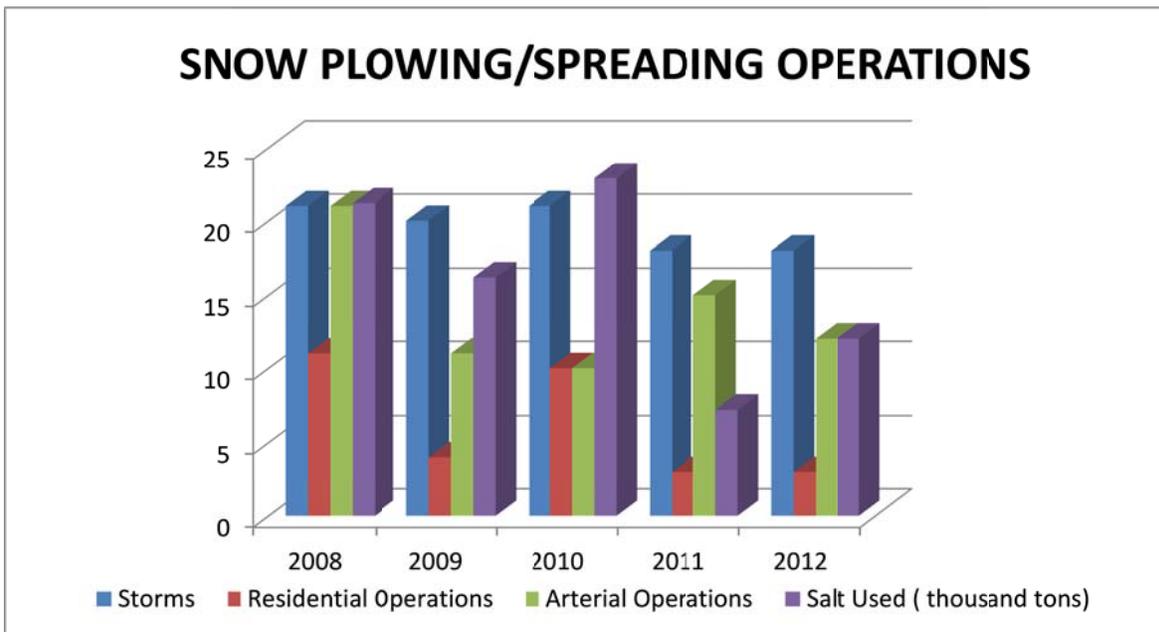
- Capital expense of \$1,884,000 reflect planned vehicle purchases for 2014, which will be offset by lease proceeds for the division and for which lease payments will commence in 2015.
- A transfer from the Sanitation Fund will cover both street sweeping and forestry operation in the Street Division, accounting for 26% of the total revenue for the budget unit.

CAPITAL EQUIPMENT

Planned capital replacements under the City-wide leasing program for 2014 include:

VEHICLE	QUANTITY	BUDGET EACH	TOTAL BUDGET
Snow & Ice Dumps	10	160,000	1,600,000
Standard Dump Truck	2	46,000	92,000
Pickup Truck	2	31,000	62,000
Arrowboard Truck	1	28,000	28,000
Skid Steer	2	32,000	64,000
Boom Mower	1	28,000	28,000
Slope Mower	<u>1</u>	10,000	<u>10,000</u>
TOTAL	19		\$1,884,000

OPERATIONAL INFORMATION



Street Maintenance Division

STREET DIVISION PERFORMANCE MEASUREMENTS

	2012	2013	2013	2014
	ACTUAL	BUDGET	ESTIMATE	BUDGET
OPEN POTHOLE REQUESTS	29	100	275	150
AVG DAYS TO CLOSE POTHOLE REQUESTS	4	5	25	10
MILES OF STREET SWEEP	2,952	3,000	3,000	3,000
TREES TRIMMED	2,541	3,000	2,500	2,500
TREES REMOVED	1,061	1,000	900	1,200
TREES PLANTED	278	1,000	700	1,000
OPEN FORESTRY REQUESTS	516	300	300	250
AVG DAYS TO CLOSE FORESTRY REQUESTS	80	60	180	60
TOTAL REQUESTS	8,376	9,000	9,000	9,000
AVG DAYS TO CLOSE REQUESTS	24	20	75	45
TOTAL OPEN REQUESTS	626	500	800	500

PUBLIC WORKS - STREET DIVISION
NEXT YEAR/CURRENT YEAR BUDGET ANALYSIS

Account	Description	2012	2013	8 MONTH	2014	14-13
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
71112	Salaries Permanent	1,332,457	1,312,685	912,489	1,374,203	61,518
71113	Salaries Temporary	-	36,000	7,763	36,000	-
71119	Out Of Class Pay	1,071	-	107	-	-
71122	Salaries Overtime Perm	255,144	180,000	309,696	180,000	-
71129	Salary Adjustment	-	26,254	-	22,099	(4,155)
71180	Employee Agency Wages	40,315	-	21,992	-	-
71251	IMRF	338,520	326,592	258,284	334,723	8,131
71253	Unemployment	7,714	5,580	6,305	5,580	-
71262	Workmen's Compensation	93,775	71,497	79,734	73,630	2,133
71263	Health Insurance	485,452	487,474	344,045	426,244	(61,230)
71264	Life Insurance	2,542	2,418	1,822	2,418	-
71265	Retiree Health Insurance	16,848	8,424	5,616	16,016	7,592
TOTAL PERSONNEL		2,573,838	2,456,924	1,947,853	2,470,913	13,989
72203	Wireless	2,513	6,735	2,764	6,735	-
72211	Printing & Publication	446	1,000	1,967	1,000	-
72212	Postage	23	100	-	100	-
72213	Telephone	13,270	11,735	4,651	11,735	-
72214	Travel	561	2,000	-	2,000	-
72215	Dues	414	1,300	-	1,300	-
72216	Subscriptions	145	-	-	-	-
72217	Advertising	-	500	-	500	-
72218	Service Contracts	1,853,983	1,788,000	1,425,955	1,965,685	177,685
72231	Utilities-Bldg & Off	7,514	300	2,090	300	-
72232	Utilities-Str Light	-	200	-	200	-
72252	Maint-Equipment	163	-	-	-	-
72263	Microcomputer	79,650	83,060	55,373	48,880	(34,180)
72264	Vehicle Repairs	826,153	935,000	341,446	862,000	(73,000)
72265	Fuel	144,041	230,200	131,975	187,270	(42,930)
72267	Risk Management	378,380	494,640	330,143	582,110	87,470
72268	Central Store Services	91,800	100,800	67,200	100,800	-
72271	Rental Equipment	20,180	10,000	-	10,000	-
72272	Rental Building	392,040	399,960	266,640	406,120	6,160
72290	Education And Training	5,667	4,000	748	4,000	-
72295	Garbage - Composting	-	15,000	41,600	15,000	-
72298	Garbage Disposal	16,120	-	8,302	-	-
TOTAL CONTRACTUAL		3,833,063	4,084,530	2,680,854	4,205,735	121,205
75501	Public Works	1,236,945	1,368,000	1,013,912	1,368,000	-
75520	Small Equipment And Tools	768	-	944	-	-
75521	Medicine And Drugs	-	500	-	500	-
75525	Food	3,608	2,000	3,338	2,000	-
75527	Linens And Laundry	3,289	6,000	1,828	6,000	-
75542	Tree Maint	-	-	50,185	-	-
75543	Maint-Equipment	-	1,000	-	1,000	-
75560	Office General Supplies	3,148	3,500	988	3,500	-
75570	Computer Noncapital	2,031	3,000	-	3,000	-
TOTAL SUPPLIES		1,249,789	1,384,000	1,071,195	1,384,000	-
76xxx	Transfer to Capital Fund	-	338,280	-	427,243	88,963
77725	Purch Service-General Fd	19,159	19,159	12,773	19,159	-
77728	Purch Serv Tranf-Water	73,400	68,800	45,867	73,740	4,940
TOTAL OTHER		92,559	426,239	58,640	520,142	93,903
79922	Vehicles	-	-	-	1,884,000	1,884,000
TOTAL OTHER		-	-	-	1,884,000	1,884,000
TOTAL STREET DIVISION		7,749,249	8,351,693	5,758,542	10,464,790	2,113,097

Traffic Division

MISSION STATEMENT

It is the mission of the Traffic Division to regulate all traffic activity on City streets in order to ensure the safety of pedestrians and motorists is provided.

PRIMARY FUNCTIONS

The primary functions of the Traffic Engineering Division include:

- Installation and maintenance of traffic signals, corridor signal systems, emergency vehicle preemption, and special event traffic control equipment.
- Roadway sign fabrication, installation and maintenance for the roadway signs and pavement marking maintenance within the City.
- Repair of City-owned street lighting equipment within the downtown and other outlying business districts.

OBJECTIVES FOR FISCAL YEAR 2014

- Continue to institute phase 1 plan for centralized traffic control center.
- Research and develop a plan to reduce energy consumption for street lights.
- Continue a 4 year plan to replace failing traffic signal LEDs.
- Continue to upgrade traffic lights with LED lights.
- Continue to lay fiber optic cable and improve the surrounding network.
- Work with outside partners to develop a plan for a new infrastructure system.
- Continue to upgrade signage in accordance with the Manual on Uniform Traffic Control Devices mandate of 2015.
- Research pricing options including outside contractor for City striping.
- Work with Fire Department to endorse new preemption system.

Traffic Division

TRAFFIC DIVISION BUDGET SUMMARY

	2011	2012	2013	2014	INCREASE
APPROPRIATION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>(DECREASE)</u>
PERSONNEL	\$845,434	\$906,322	\$945,978	\$985,697	\$39,719
CONTRACTUAL	3,078,383	2,377,763	2,479,325	2,515,865	36,540
SUPPLIES	226,282	209,733	341,000	341,000	0
OTHER	23,700	24,000	24,600	90,907	66,307
CAPITAL	0	0	23,417	146,000	122,583
ENCUMBRANCES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	<u>\$4,173,799</u>	<u>\$3,517,818</u>	<u>\$3,814,320</u>	<u>\$4,079,469</u>	<u>\$265,149</u>

	2011	2012	2013	2014	INCREASE
FUNDING SOURCE	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>(DECREASE)</u>
PROPERTY TAXES					
REIMBURSEMENTS	\$145,945	\$156,052	\$166,189	\$175,740	\$9,551
PURCHASE OF SERVICES	23,700	24,000	24,500	24,500	-
FROM OTHER GOVERNMENTS	0	0	180,000	180,000	-
I-FIBR JULIE LOCATES	0	0	25,000	25,000	-
STATE MOTOR FUEL TAX	2,400,000	1,200,000	1,200,000	1,200,000	-
CAPITAL LEASE FUNDS	0	0	0	146,000	146,000
GENERAL REVENUES	<u>1,604,154</u>	<u>2,137,766</u>	<u>2,218,631</u>	<u>2,328,229</u>	<u>109,598</u>
TOTAL	<u>\$4,173,799</u>	<u>\$3,517,818</u>	<u>\$3,814,320</u>	<u>\$4,079,469</u>	<u>\$265,149</u>

PUBLIC WORKS TRAFFIC DIVISION AUTHORIZED POSITIONS

POSITION TITLE	POSTION RANGE	2013 EMPLOYEES	2014 EMPLOYEES	INCREASE/ (DECREASE)
TRANSP/PROP MANAGER	E-8	1.00	1.00	0.00
TRAFFIC SIGNAL SUPERVISOR	E-8	1.00	1.00	0.00
CREW LEADER	A-28	1.00	1.00	0.00
TRAFFIC SIGNAL REPAIRER	A-26	5.00	5.00	0.00
SIGN/MARKING TECHNICIAN	A-22	2.00	2.00	0.00
SENIOR CLERK	A-19	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
TOTAL PERSONNEL		<u>11.00</u>	<u>11.00</u>	<u>0.00</u>

BUDGET HIGHLIGHTS

- Personnel expenses increase as wages increase for general step and longevity increases, a budgeted 2% salary adjustment, and salary study recommendations to adjust pay bands. These increases as well as an increase in overtime costs to cover the demand for emergency traffic signal repairs are offset by a reduction in health insurance rates.
- Contractual expenses increase due to adjustment in purchase of services charges.
- Other expenses of \$39,800 will cover estimated lease payments for vehicles acquired in 2012 and 2013.
- Capital expenses of \$146,000 reflect planned vehicle purchases for 2014, which will be offset by lease revenue for the division and for which lease payments will commence in 2015.

Traffic Division

CAPITAL EQUIPMENT

Planned capital replacements under the City-wide leasing program for 2014 include:

VEHICLE	QUANTITY	BUDGET EACH	TOTAL BUDGET
Light Duty Bucket Truck	1	35,000	35,000
Light Duty Flatbed Truck	1	46,000	46,000
Pickup Truck	1	25,000	25,000
Sunray Display Board Trailer	1	20,000	20,000
Traffic Speed Trailer	<u>1</u>	20,000	<u>20,000</u>
TOTAL	5		\$146,000

TRAFFIC DIVISION PERFORMANCE MEASURES

	2012 ACTUAL	2013 BUDGET	2013 ESTIMATE	2014 BUDGET
SIGNAL BULB OUTAGE REPAIRED W/IN 24 HOURS	98%	95%	95%	95%
STREET LIGHT OUTAGE REPAIRED W/IN 5 DAYS	99%	95%	95%	95%
SIGN REPAIR/REPLACE W/IN 5 DAYS	98%	95%	95%	95%

TRAFFIC DIVISION
NEXT YEAR/CURRENT YEAR BUDGET ANALYSIS

Account	Description	2012	2013	8 MONTH	2014	CHANGE
		ACTUAL	BUDGET	ACTUAL	BUDGET	14-13
71112	Permanent	551,987	592,356	357,947	616,266	23,910
71113	Temporary	74	-	4,595	-	-
71122	Salaries Overtime Perm	56,440	37,000	38,832	60,000	23,000
71129	Salary Adjustment	-	12,503	-	9,307	(3,196)
71251	IMRF	125,521	136,844	83,885	144,382	7,538
71253	Unemployment	1,883	1,980	1,492	1,980	-
71262	Workmen's Compensation	33,681	27,365	24,896	29,378	2,013
71263	Health Insurance	135,954	137,072	87,159	123,526	(13,546)
71264	Life Insurance	782	858	504	858	-
TOTAL PERSONNEL		906,322	945,978	599,310	985,697	39,719
72203	Wireless	4,961	6,250	4,076	6,250	-
72211	Printing & Publication	205	600	-	600	-
72212	Postage	643	1,000	224	1,000	-
72213	Telephone	5,140	4,715	1,745	4,715	-
72214	Travel	499	4,100	992	4,100	-
72215	Dues	-	600	-	600	-
72216	Subscriptions	-	200	-	200	-
72217	Advertising	-	200	-	200	-
72218	Service Contracts	38,019	101,900	28,813	101,900	-
72232	Utilities-Str Light	1,947,256	1,930,440	1,313,243	1,930,440	-
72252	Maint-Equipment	1,096	1,000	6,617	1,000	-
72253	Maint-Public Works	-	24,000	-	24,000	-
72263	Microcomputer	45,790	47,800	31,867	59,230	11,430
72264	Vehicle Repairs	65,504	75,000	43,064	78,000	3,000
72265	Fuel	29,013	31,840	16,877	30,420	(1,420)
72267	Risk Management	57,140	59,130	39,420	77,810	18,680
72268	Central Store Services	46,200	46,200	30,800	48,950	2,750
72271	Rental Equipment	86	-	432	-	-
72272	Rental Building	133,650	136,350	90,900	138,450	2,100
72290	Education And Training	2,561	8,000	2,520	8,000	-
72292	Garbage Collection	-	-	50	-	-
TOTAL CONTRACTUAL		2,377,763	2,479,325	1,611,640	2,515,865	36,540
75501	Public Works	201,697	329,000	165,619	329,000	-
75520	Small Tools	1,578	-	3,639	-	-
75525	Food	235	-	9	-	-
75540	Maint-Building	680	-	470	-	-
75543	Maint-Equipment	-	7,000	806	7,000	-
75560	Office General Supplies	1,999	5,000	828	5,000	-
75570	Computer Noncapital	3,544	-	-	-	-
TOTAL SUPPLIES		209,733	341,000	171,371	341,000	-
76XXX	Transfer to Capital Fund	-	-	-	39,807	39,807
77727	Purchase Service Tranf	24,000	24,600	16,400	51,100	26,500
TOTAL OTHER		24,000	24,600	16,400	90,907	66,307
79922	Vehicle & Operating Equip	-	23,417	15,611	146,000	122,583
TOTAL CAPITAL		-	23,417	15,611	146,000	122,583
TOTAL TRAFFIC DIVISION		3,517,818	3,814,320	2,414,332	4,079,469	265,149

Parking Division

MISSION STATEMENT

It is the mission of the Parking Division to provide quality parking for a variety of users with differing time needs in the City commercial business districts.

PRIMARY FUNCTIONS

The primary function of the Parking Division is to provide lot maintenance, issue tickets, and collect parking fees in the various facilities of the Motor Vehicle Parking System (MVPS).

OBJECTIVES FOR FISCAL YEAR 2014

- Install solar sinks in City sprinkler systems, which monitor moisture and heat and water accordingly to reduce water use.
- Begin repairs on significant degradation at the Concourse Parking Deck.
- Resurface parking lot 38 and seal coat Lot SS, Lot M, Lot O and Lot Q.
- Continue to work with ABM in managing the parking system for the City and looking for ways to increase revenue including advertising.
- Install new illuminated parking signs at all four decks and new signage for all surface lots.
- Research any available grant money for lighting project at State and Main deck.
- Continue to upgrade landscape at all decks and parking lots.

PUBLIC WORKS PARKING DIVISION BUDGET SUMMARY

	2011	2012	2013	2014	INCREASE
APPROPRIATION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>(DECREASE)</u>
PERSONNEL	\$519,125	\$462,516	\$485,934	\$247,031	(\$238,903)
CONTRACTUAL	477,950	483,391	534,385	1,083,913	549,528
SUPPLIES	41,550	19,761	42,500	42,500	0
OTHER	1,315,178	1,009,524	1,355,376	1,190,051	(165,325)
INTEREST	0	114,719	0	0	0
TOTAL	<u>\$2,353,803</u>	<u>\$2,089,911</u>	<u>\$2,418,195</u>	<u>\$2,563,495</u>	<u>\$145,300</u>

	2011	2012	2013	2014	INCREASE
FUNDING SOURCE	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>(DECREASE)</u>
PARKING FEES	\$1,279,816	\$1,039,743	\$1,367,900	\$1,242,741	(\$125,159)
FINES	433,696	372,193	516,000	500,800	(15,200)
RENTAL/INTEREST INCOME	119,169	54,788	116,100	138,700	22,600
PURCHASE OF SERVICES	23,700	24,000	25,100	25,500	400
FEDERAL GOVERNMENT	30,544	87,719	0	0	0
TOTAL	<u>\$1,886,925</u>	<u>\$1,578,443</u>	<u>\$2,025,100</u>	<u>\$1,907,741</u>	<u>(\$117,359)</u>

Parking Division

PARKING DIVISION AUTHORIZED POSITIONS

POSITION TITLE	POSTION RANGE	2013 EMPLOYEES	2014 EMPLOYEES	INCREASE/ (DECREASE)
PARKING SYSTEMS SUPERVISOR	E-7	1.00	1.00	0.00
PARKING LOT ATTENDANT	A-17	2.50	0.00	(2.50)
PARKING SYSTEM REPAIRER	A-22	2.00	2.00	0.00
PARKING CONTROL OFFICER	A-19	<u>3.00</u>	<u>0.00</u>	<u>(3.00)</u>
TOTAL PERSONNEL		<u>8.50</u>	<u>3.00</u>	<u>(5.50)</u>

BUDGET HIGHLIGHTS

- Personnel expenses decrease \$239,200 due to reduction in staff as an outside contractor was hired in 2013 to manage the parking system.
- Contractual expenses increase for the cost of the contract with ABM to manage the parking system which is offset by adjustments in purchase of service charges.
- Purchase of service decrease \$151,000 due to reassessment of services provided by the Finance Department to the system with the change in management of the parking system.
- The 2014 net is a loss of \$655,754; net of depreciation, it is a gain of \$44,246.

CAPITAL EQUIPMENT

Planned capital replacements under the City-wide leasing program for 2014 include:

VEHICLE	QUANTITY	BUDGET EACH	TOTAL BUDGET
Pickup Truck	1	25,000	25,000
SUV	1	26,000	<u>26,000</u>
TOTAL			51,000

PARKING FUND FIVE YEAR FINANCIAL FORECAST (IN 000'S)

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Revenues	\$1,965	\$2,024	\$2,085	\$2,147	\$2,212
Expenses	<u>2,680</u>	<u>2,741</u>	<u>2,805</u>	<u>2,814</u>	<u>2,884</u>
Excess (Deficit)	<u>(715)</u>	<u>(717)</u>	<u>(720)</u>	<u>(667)</u>	<u>(672)</u>
Beginning Balance	<u>14,967</u>	<u>14,252</u>	<u>13,535</u>	<u>12,815</u>	<u>12,148</u>
Ending Balance	<u>\$14,252</u>	<u>\$13,535</u>	<u>\$12,815</u>	<u>\$12,148</u>	<u>\$11,476</u>

The 2015-2019 five year forecast for the Parking Fund incorporates current rates, the changes in lots and permits, the expenditures associated with the new facilities and operating cost increases of three to five percent annually. Consideration needs to be given to adjusting the permit and fine structure periodically if lots are to be redone and signage added.

Parking Division

PARKING FUND PERFORMANCE MEASURES

	2012 ACTUAL	2013 BUDGET	2013 ESTIMATE	2014 BUDGET
TOTAL PARKING SPACES	4,504	4,233	4,233	4,233
TOTAL SHORT-TERM PARKING LEASES	1,404	1,300	1,300	1,300
TOTAL LONG-TERM PARKING LEASES	2,500	2,375	2,375	2,375
HANDICAPPED PARKING SPACES	155	158	158	158
DOLLAR AMOUNT OF TICKETS ISSUED	398,796	514,825	510,000	515,000
NUMBER OF TICKETS ISSUED	14,909	18,440	18,000	19,000

**NEXT YEAR/CURRENT YEAR BUDGET ANALYSIS
PARKING FUND**

Account	Description	2012 ACTUAL	2013 BUDGET	8 MONTH ACTUAL	2014 BUDGET	CHANGE 14-13
71112	Salaries Permanent	245,498	331,198	101,799	144,175	(187,023)
71113	Salaries Temporary	10,224	5,000	-	5,000	-
71122	Salaries Overtime Perm	3,731	5,500	1,304	5,500	-
71129	Salary Adjustment	-	6,624	-	1,229	(5,395)
71180	Employee Agency Wages	78,018	-	9,246	-	-
71251	IMRF	62,681	73,579	21,279	32,163	(41,416)
71253	Unemployment	1,195	1,530	613	540	(990)
71262	Workmen's Compensation	6,901	5,370	2,197	4,631	(739)
71263	Health Insurance	51,980	54,418	32,366	51,507	(2,911)
71264	Life Insurance	380	663	154	234	(429)
71271	Parking Benefits	1,908	2,052	1,368	2,052	-
TOTAL PERSONNEL		462,516	485,934	170,326	247,031	(238,903)
72203	Wireless Expense	201	450	30	100	(350)
72211	Printing & Publication	7,998	3,000	1,818	3,500	500
72212	Postage	54	300	24	-	(300)
72213	Telephone	10,824	8,960	5,942	2,000	(6,960)
72218	Service Contracts	83,276	75,000	515,251	739,278	664,278
72231	Utilities-Bldg & Off	50,066	36,830	24,048	36,830	-
72232	Utilities-Str Light	19,816	23,000	9,245	23,000	-
72233	Snow Removal	16,310	45,000	13,920	45,000	-
72251	Maint-Building	19,944	45,000	14,962	45,000	-
72252	Maint-Equipment	4,319	25,000	-	-	(25,000)
72253	Maint-Public Works	-	34,185	-	-	(34,185)
72259	Contracted Janitorial Ser	-	3,600	-	-	(3,600)
72263	Microcomputer	19,100	19,900	13,267	-	(19,900)
72264	Vehicle Repairs	33,731	23,000	8,256	25,000	2,000
72265	Fuel	17,244	2,420	5,637	10,430	8,010
72267	Risk Management	5,310	6,180	4,120	6,230	50
72268	Central Store Services	21,000	21,000	14,000	22,250	1,250
72272	Rental Building	138,440	150,760	100,507	124,820	(25,940)
72281	Prof Fee Legal	6,150	7,500	5,851	-	(7,500)
72282	Prof Fee Auditing	468	800	-	475	(325)
72283	Engineering-Design	27,789	-	-	-	-
72284	Professional Fee-Medical	-	-	260	-	-
72290	Education And Training	270	500	40	-	(500)
72297	Garbage Collection	1,080	2,000	720	-	(2,000)
72299	Miscellaneous	-	-	500	-	-
TOTAL CONTRACTUAL		483,390	534,385	738,398	1,083,913	549,528
75501	Public Works	7,791	17,000	3,352	17,000	-
75520	Small Equipment And Tools	238	1,500	350	1,500	-
75524	Clothing	757	2,000	236	2,000	-
75540	Maint-Building	7,488	8,400	9,396	8,400	-
75541	Maint-Grounds	-	9,800	503	9,800	-
75546	Maint-Janitorial & Cng	231	300	-	300	-
75560	Office General Supplies	3,257	3,500	1,249	3,500	-
TOTAL SUPPLIES		19,762	42,500	15,086	42,500	-
76760	Property Taxes	837	2,200	1,467	2,200	-
76780	Depreciation	699,887	714,000	476,000	700,000	(14,000)
77721	Tranf To Debt Serv Fd	60,000	186,150	40,000	186,150	-
77725	Purch Service-General Fd	248,800	453,026	302,017	301,701	(151,325)
TOTAL OTHER		1,009,524	1,355,376	819,484	1,190,051	(165,325)
78833	Interest GOB	96,656	-	-	-	-
78885	Amortization	18,063	-	-	-	-
TOTAL INTEREST		114,719	-	-	-	-
TOTAL PARKING DIVISION		2,089,911	2,418,195	1,743,294	2,563,495	145,300

Property Division

MISSION STATEMENT

It is the mission of the Property Services Division to maintain and operate select City buildings.

PRIMARY FUNCTIONS

Property Maintenance provides maintenance and repair services to City Hall, City Yards, and other municipal locations.

OBJECTIVES FOR FISCAL YEAR 2014

- Work with IT on a new property work order system, for better tracking of time, expense and materials, management of preventative maintenance programs, and deployment of staff.
- Replace failing modines at the City Yards.
- Continue carpet replacement program at City Hall floors three and five.
- Replace administration carpet at the City Yards.
- Install a backup generator for the Public Works Administration building at City Yards, for use (when necessary) during snow and ice operation.
- Begin 10 year heat pump replacement for the entire City Hall system.
- Replace chiller for City Hall.
- Repair or replace the sound system in Council Chambers at City Hall.
- Replace salt dome door at City Yards.
- Repaint administration building at City Yards.
- Renovate City Yard Building 8 bathrooms.
- Repair roof on Central Garage.
- Remodel break room cabinets on the 2nd floor of City Hall.
- Replace the obsolete mercury lights in Central Garage.
- Update the mods for the north and south elevators at City Hall.

Property Division

PROPERTY FUND BUDGET SUMMARY

	2011	2012	2013	2014	INCREASE (DECREASE)
APPROPRIATION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	
PERSONNEL	\$731,433	\$782,142	\$854,792	\$838,210	(\$16,582)
CONTRACTUAL	1,433,695	1,080,423	986,150	934,755	(51,395)
SUPPLIES	250,282	399,173	205,600	238,800	33,200
OTHER	<u>215,780</u>	<u>248,469</u>	<u>225,560</u>	<u>241,520</u>	<u>15,960</u>
TOTAL	<u>2,631,190</u>	<u>2,510,207</u>	<u>2,272,102</u>	<u>2,253,285</u>	<u>(18,817)</u>

	2011	2012	2013	2014	INCREASE (DECREASE)
FUNDING SOURCE	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	
BUILDING RENTAL CHARGES					
GENERAL FUND	\$1,325,560	\$1,335,265	\$1,409,690	\$1,406,640	(\$3,050)
OTHER FUNDS	892,493	987,434	982,510	961,610	(20,900)
EXTERNAL	53,073	36,672	0	0	0
FEDERAL GRANT	0	118,040	0	0	0
MISCELLANEOUS	0	2,829	0	0	0
TRANSFER FROM STREET DIV	19,159	19,159	19,159	19,159	0
TRANSFER FROM WATER FUND	5,404	5,404	5,404	5,404	0
GRAFFITI RECOVERY	7,829	7,366	0	0	0
INTEREST INCOME	<u>29,096</u>	<u>14,925</u>	<u>20,000</u>	<u>20,000</u>	<u>0</u>
PROPERTY FUND TOTAL	<u>2,332,614</u>	<u>2,527,094</u>	<u>2,436,763</u>	<u>2,412,813</u>	<u>(23,950)</u>

PROPERTY FUND AUTHORIZED POSITIONS

	POSTION <u>RANGE</u>	2013 <u>EMPLOYEES</u>	2014 <u>EMPLOYEES</u>	INCREASE/ <u>(DECREASE)</u>
PROPERTY SUPERVISOR	E-8	1.00	1.00	0.00
MAINTENANCE REPAIR WORKER	A-24	<u>9.00</u>	<u>9.00</u>	<u>0.00</u>
TOTAL PERSONNEL		<u>10.00</u>	<u>10.00</u>	<u>0.00</u>

BUDGET HIGHLIGHTS

- Personnel expenses decrease due to a reduction in health insurance rates which are offset slightly by increases in wages due to general longevity and step increases, a budgeted 2% salary adjustment, and salary study recommendations to adjust pay bands.

Property Division

CAPITAL EQUIPMENT

Planned capital replacements under the City-wide leasing program for 2014 include:

VEHICLE	QUANTITY	BUDGET EACH	TOTAL BUDGET
Pickup Truck	2	25,000	<u>50,000</u>
TOTAL			50,000

PROPERTY FUND FIVE YEAR FINANCIAL FORECAST (IN 000'S)

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Revenues	\$2,485	\$2,560	\$2,637	\$2,716	\$2,797
Expenses	<u>2,321</u>	<u>2,391</u>	<u>2,463</u>	<u>2,537</u>	<u>2,613</u>
Excess (Deficit)	<u>164</u>	<u>169</u>	<u>174</u>	<u>179</u>	<u>184</u>
Beginning Balance	<u>546</u>	<u>710</u>	<u>879</u>	<u>1,053</u>	<u>1,232</u>
Ending Balance	<u>\$710</u>	<u>\$879</u>	<u>\$1,053</u>	<u>\$1,232</u>	<u>\$1,416</u>

The 2015-2019 five-year forecast assumes operations will continue as they are programmed for 2014 and that costs will increase three percent annually. Budgets are developed so that funds are annually available for fixed assets such as building improvements and fueling systems.

**PUBLIC WORKS - PROPERTY MAINTENANCE FUND
NEXT YEAR/CURRENT YEAR BUDGET ANALYSIS**

Account	Description	2012 ACTUAL	2013 BUDGET	8 MONTH ACTUAL	2014 BUDGET	14-13 CHANGE
71112	Salaries Permanent	434,826	470,532	288,218	475,817	5,285
71113	Salaries Temporary	13,542	40,000	13,447	40,000	-
71119	Out of Class Pay	26	-	-	-	-
71122	Salaries Overtime Perm	27,375	11,300	11,198	11,300	-
71129	Salary Adjustment	-	9,411	-	5,712	(3,699)
71251	IMRF	95,922	107,793	64,155	106,849	(944)
71253	Unemployment	2,002	1,800	1,619	1,800	-
71262	Workmen's Compensation	30,775	22,258	22,695	22,480	222
71263	Health Insurance	176,329	190,918	108,780	173,472	(17,446)
71264	Life Insurance	709	780	444	780	-
71271	Parking Benefits	636	-	-	-	-
TOTAL PERSONNEL		782,142	854,792	510,556	838,210	(16,582)
72203	Wireless	8,380	3,800	5,187	8,440	4,640
72211	Printing & Publication	57	1,500	63	400	(1,100)
72213	Telephone	16,034	11,020	4,800	8,450	(2,570)
72214	Travel	426	3,000	294	3,000	-
72216	Subscriptions	257	-	257	275	275
72218	Service Contracts	260,905	199,550	98,680	34,050	(165,500)
72231	Utilities-Bldg & Off	289,124	258,500	174,246	218,400	(40,100)
72232	Utilities-Street Lights	184	-	104	-	-
72251	Maint-Building	116,454	81,280	82,565	226,210	144,930
72252	Maint-Equipment	2,220	28,500	15,929	21,500	(7,000)
72255	Maint-Office & Furniture	-	-	77	-	-
72259	Contracted Janitorial Ser	128,570	147,100	76,366	128,500	(18,600)
72263	Microcomputer	15,780	15,780	10,520	11,850	(3,930)
72264	Vehicle Repairs	34,476	36,000	19,917	35,000	(1,000)
72265	Fuel	13,815	14,240	10,336	14,270	30
72267	Risk Management	94,410	92,810	61,873	124,900	32,090
72268	Central Store Services	42,000	42,000	28,000	44,500	2,500
72271	Rental Equipment	12,232	9,000	5,891	11,000	2,000
72272	Rental Building	17,820	17,820	11,880	18,460	640
72282	Prof Fee Auditing	624	700	-	650	(50)
72283	Prof Fee Engineering	351	-	-	-	-
72290	Education And Training	2,350	-	210	500	500
72297	Garbage Collection	22,678	21,050	15,636	22,400	1,350
72299	Miscellaneous Contractual	1,276	2,500	(119)	2,000	(500)
TOTAL CONTRACTUAL		1,080,423	986,150	622,712	934,755	(51,395)
75520	Small Equipment And Tools	10,736	18,600	4,977	9,700	(8,900)
75521	Medicine and Drugs	-	-	54	-	-
75524	Clothing	-	3,000	-	-	(3,000)
75525	Food	297	-	208	1,000	1,000
75527	Linens And Laundry	15,382	16,850	8,798	16,850	-
75540	Maint-Building	309,470	112,250	83,271	151,000	38,750
75543	Maint-Equipment	2,730	2,350	208	2,350	-
75544	Maint-Vehicles	-	-	1,097	-	-
75546	Maint-Janitorial & Cng	32,927	16,500	11,328	22,100	5,600
75560	Office General Supplies	6,818	7,050	4,323	6,800	(250)
75570	Computer Noncapital	-	4,000	-	4,000	-
75592	Equip & Furniture Noncapital	20,813	25,000	-	25,000	-
TOTAL SUPPLIES		399,173	205,600	114,264	238,800	33,200
76760	Property Taxes	26,904	24,700	7,195	24,700	-
76780	Depreciation	128,746	110,910	73,940	128,970	18,060
77725	Purch Service-General Fd	89,200	89,000	59,333	86,900	(2,100)
78839	Lease Interest	3,619	950	11,054	950	-
TOTAL OTHER		248,469	225,560	151,522	241,520	15,960
TOTAL PROPERTY DIVISION		2,510,207	2,272,102	1,399,054	2,253,285	(18,817)

Equipment Division

MISSION STATEMENT

It is the mission of the Equipment Services Division to service City vehicles.

PRIMARY FUNCTIONS

The Equipment Maintenance provides preventative maintenance and repair services for all City vehicles, except the Fire Department's emergency equipment.

OBJECTIVES FOR FISCAL YEAR 2014

- Continue to evaluate snow and ice fleet to ensure a continuous effective operation during critical snow and ice events.
- Train mechanics in the repair of the new snow and ice equipment and other new specialized vehicles.
- Continue to use cost effective procedures to maintain the fleet so that it will operate effectively.
- Research and implement the usage of eco-friendly oils and lubricants.
- Continue implementation of the City-wide leasing program and prepare new vehicles for service in a timely fashion.
- Continue to implement more online diagnostics and repair in the shop for International and Ford.

EQUIPMENT FUND BUDGET SUMMARY

	2011 <u>ACTUAL</u>	2012 <u>ACTUAL</u>	2013 <u>BUDGET</u>	2014 <u>BUDGET</u>	INCREASE (DECREASE)
APPROPRIATION					
PERSONNEL	837,901	886,648	874,879	870,599	(\$4,280)
CONTRACTUAL	1,128,994	959,332	860,330	974,190	113,860
SUPPLIES	2,015,446	2,014,377	2,065,130	2,008,110	(57,020)
OTHER	<u>97,896</u>	<u>102,280</u>	<u>110,360</u>	<u>99,500</u>	<u>(10,860)</u>
TOTAL	<u>4,080,237</u>	<u>3,962,637</u>	<u>3,910,699</u>	<u>3,952,399</u>	<u>41,700</u>
	2011 <u>ACTUAL</u>	2012 <u>ACTUAL</u>	2013 <u>BUDGET</u>	2014 <u>BUDGET</u>	INCREASE (DECREASE)
FUNDING SOURCE					
VEHICLE REPAIR CHARGES					
GENERAL FUND	1,870,850	1,606,644	1,634,400	1,769,900	135,500
OTHER FUNDS	504,071	642,624	636,400	673,700	37,300
FUEL CHARGES					
GENERAL FUND	1,252,182	1,182,251	1,252,820	1,231,310	(21,510)
OTHER FUNDS	311,806	329,135	328,150	333,550	5,400
MISCELLANEOUS	261	181,256	0	0	0
INTEREST INCOME	<u>19,858</u>	<u>5,523</u>	<u>0</u>	<u>0</u>	<u>0</u>
EQUIPMENT FUND TOTAL	<u>3,959,028</u>	<u>3,947,433</u>	<u>3,851,770</u>	<u>4,008,460</u>	<u>156,690</u>

Equipment Division

EQUIPMENT FUND AUTHORIZED POSITIONS

POSITION TITLE	POSTION RANGE	2013 EMPLOYEES	2014 EMPLOYEES	INCREASE/ (DECREASE)
EQUIPMENT SERVICES SUPERVISOR	E-8	1.00	1.00	0.00
AUTO SHOP SUPERVISOR	A-29	1.00	1.00	0.00
AUTO MECHANIC	A-28	<u>7.00</u>	<u>7.00</u>	<u>0.00</u>
TOTAL PERSONNEL		<u>9.00</u>	<u>9.00</u>	<u>0.00</u>

BUDGET HIGHLIGHTS

- Outside vehicle repairs increase \$98,000 to reflect actual expenses based on prior year experience.
- The fuel budget declines slightly, a reflection of the projected fuel cost price remaining the same as well as a decrease in gallons. 477,000 gallons are budgeted to be purchased for the year, a reduction from 2013's 482,000 gallons, for a total fuel savings of \$16,000.

CAPITAL EQUIPMENT

Planned capital replacements under the City-wide leasing program for 2014 include:

VEHICLE	QUANTITY	BUDGET EACH	TOTAL BUDGET
Pickup Truck	1	25,000	25,000
Sedan	2	19,000	<u>38,000</u>
TOTAL			63,000

EQUIPMENT FUND FIVE YEAR FINANCIAL FORECAST (IN 000'S)

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Revenues	\$4,129	\$4,253	\$4,381	\$4,512	\$4,647
Expenses	<u>4,071</u>	<u>4,193</u>	<u>4,319</u>	<u>4,449</u>	<u>4,582</u>
Excess (Deficit)	<u>58</u>	<u>60</u>	<u>62</u>	<u>63</u>	<u>65</u>
Beginning Balance	<u>481</u>	<u>539</u>	<u>599</u>	<u>661</u>	<u>724</u>
Ending Balance	<u>\$539</u>	<u>\$599</u>	<u>\$661</u>	<u>\$724</u>	<u>\$789</u>

The 2015-2019 five-year forecast assumes operations will continue as they are programmed for 2014 and that costs will increase three percent annually. Budgets are developed so that funds are annually available for fixed assets such as building improvements and fueling systems.

EQUIPMENT FUND
NEXT YEAR/CURRENT YEAR BUDGET ANALYSIS

Account	Description	2012	2013	8 MONTH	2014	CHANGE
		ACTUAL	BUDGET	ACTUAL	BUDGET	14-13
71112	Salaries Permanent	552,120	520,843	335,122	529,619	8,776
71119	Out Of Class Pay	653	1,200	280	1,200	-
71122	Salaries Overtime Perm	22,461	29,000	20,696	30,000	1,000
71129	Salary Adjustment	-	10,417	-	5,214	(5,203)
71251	IMRF	117,990	119,704	75,157	119,207	(497)
71253	Unemployment	1,835	1,620	1,279	1,620	-
71262	Workmen's Compensation	23,056	27,455	16,209	27,679	224
71263	Health Insurance	165,299	161,538	104,158	152,958	(8,580)
71264	Life Insurance	725	702	437	702	-
71273	Tool Allowance	2,509	2,400	1,800	2,400	-
TOTAL PERSONNEL		886,648	874,879	555,138	870,599	(4,280)
72203	Wireless	1,085	385	1,055	1,100	715
72211	Printing & Publication	-	50	-	50	-
72212	Postage	97	150	119	100	(50)
72213	Telephone	7,054	6,655	1,959	7,000	345
72214	Travel	11	-	-	-	-
72215	Dues	-	100	-	-	(100)
72218	Service Contracts	16,753	17,500	16,000	16,800	(700)
72252	Maint-Equipment	8,761	8,000	9,453	10,500	2,500
72257	Maint-Communication Equip	7,782	8,000	5,188	8,600	600
72259	Contracted Janitorial Ser	3,310	-	3,615	5,400	5,400
72263	Microcomputer	16,710	16,710	11,140	11,290	(5,420)
72264	Vehicle Repairs	27,872	18,000	15,449	30,000	12,000
72265	Fuel	5,893	7,610	2,587	5,730	(1,880)
72266	Vehicle Vendor Service	708,946	615,000	393,431	713,000	98,000
72267	Risk Management	7,590	9,290	6,193	9,560	270
72268	Central Store Services	37,800	37,800	25,200	40,050	2,250
72271	Rental Equipment	663	2,500	819	1,320	(1,180)
72272	Rental Building	106,920	109,080	72,720	110,760	1,680
72282	Prof Fee Auditing	884	1,000	-	900	(100)
72290	Education And Training	901	2,500	1,780	1,250	(1,250)
72297	Garbage Collection	300	-	480	780	780
TOTAL CONTRACTUAL		959,332	860,330	567,188	974,190	113,860
75520	Small Equipment And Tools	19,649	17,000	6,991	17,000	-
75521	Medicine And Drugs	-	50	-	50	-
75526	Fuel And Lubricants	1,544,335	1,580,980	1,075,467	1,564,860	(16,120)
75527	Linens And Laundry	6,382	9,000	2,632	6,400	(2,600)
75540	Maint-Building	-	-	18	-	-
75543	Maint-Equipment	-	1,500	105	500	(1,000)
75544	Maint-Vehicles	421,652	435,000	187,764	400,500	(34,500)
75546	Maint-Janitorial & CIng	-	500	-	200	(300)
75547	Maint-Vehicle Miscel	21,342	20,000	11,466	17,500	(2,500)
75560	Office General Supplies	1,017	1,100	299	1,100	-
TOTAL SUPPLIES		2,014,377	2,065,130	1,284,742	2,008,110	(57,020)
76780	Depreciation	24,380	31,410	20,940	24,450	(6,960)
77725	Purch Service-General Fd	77,900	78,000	52,000	74,100	(3,900)
78838	Lease Interest	-	950	-	950	-
TOTAL OTHER		102,280	110,360	72,940	99,500	(10,860)
TOTAL EQUIPMENT DIVISION		3,962,637	3,910,699	2,480,008	3,952,399	41,700

Central Supply Division

MISSION STATEMENT

It is the mission of the Central Supply Division to service City departments with necessary parts, tools, and equipment to accomplish their respective missions.

PRIMARY FUNCTIONS

Central Supply is responsible for providing centralized inventory to the operating divisions in Public Works, providing purchasing, budgeting, and accounting support at various levels as needed.

OBJECTIVES FOR FISCAL YEAR 2014

- Integrate low-lead brass into existing inventory and monitor performance for deficiencies.
- Continue monitoring safety equipment for OSHA compliance.
- Continue to provide parts and services to the operating divisions in a timely manner.
- Continue updating and implementing changes in the finance area of Central Supply.
- Continue operating the small tool room in an effective manner.
- Update parts supply needed to support vehicles coming on-line through the leasing program.

CENTRAL SUPPLY FUND BUDGET SUMMARY

	2011	2012	2013	2014	INCREASE
APPROPRIATION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>(DECREASE)</u>
PERSONNEL	260,216	286,739	302,440	335,700	\$33,260
CONTRACTUAL	47,105	52,151	53,870	52,285	(1,585)
SUPPLIES	32,814	36,560	31,500	31,500	0
OTHER	<u>22,000</u>	<u>23,000</u>	<u>24,160</u>	<u>24,300</u>	<u>140</u>
TOTAL	<u>\$362,135</u>	<u>\$398,450</u>	<u>\$411,970</u>	<u>\$443,785</u>	<u>\$31,815</u>

	2011	2012	2013	2014	INCREASE
FUNDING SOURCE	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>(DECREASE)</u>
INVENTORY CONTROL CHARGES					
STREET DIVISION	91,800	91,800	100,800	106,800	6,000
TRAFFIC DIVISION	42,080	46,200	46,200	48,950	2,750
PARKING DIVISION	29,630	21,000	21,000	22,250	1,250
PROPERTY UNIT	52,250	42,000	42,000	44,500	2,500
EQUIPMENT UNIT	34,430	37,800	37,800	40,050	2,250
WATER DIVISION	167,330	172,200	172,200	182,450	10,250
INTEREST INCOME	<u>8,292</u>	<u>3,674</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	<u>425,812</u>	<u>414,674</u>	<u>420,000</u>	<u>445,000</u>	<u>25,000</u>

Central Supply Division

CENTRAL SUPPLY FUND AUTHORIZED POSITIONS

POSITION TITLE	POSTION RANGE	2013 EMPLOYEES	2014 EMPLOYEES	INCREASE/ (DECREASE)
CENTRAL SUPPLY SUPERVISOR	E-6	1.00	1.00	0.00
SENIOR ACCOUNT CLERK	A-21	1.00	1.00	0.00
INVENTORY CONTROL CLERK	A-21	<u>2.00</u>	<u>2.00</u>	<u>0.00</u>
TOTAL PERSONNEL		<u>4.00</u>	<u>4.00</u>	<u>0.00</u>

BUDGET HIGHLIGHTS

- Personnel expenses increase as wages increase, including a budgeted 2% salary adjustment for non-union employees and salary study recommendations to adjust pay bands. Health insurance expense increases as well with employee changes in coverage.
- Contractual expenses reduce slightly due to changes in purchase of services charges.

CENTRAL SUPPLY FUND FIVE YEAR FINANCIAL FORECAST (IN 000'S)

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Revenues	\$457	\$471	\$495	\$520	\$546
Expenses	<u>457</u>	<u>471</u>	<u>485</u>	<u>500</u>	<u>515</u>
Excess (Deficit)	<u>0</u>	<u>0</u>	<u>10</u>	<u>20</u>	<u>31</u>
Beginning Balance	<u>27</u>	<u>27</u>	<u>27</u>	<u>37</u>	<u>57</u>
Ending Balance	<u>\$27</u>	<u>\$27</u>	<u>\$37</u>	<u>\$57</u>	<u>\$88</u>

The 2015-2019 five-year forecast assumes operations will continue as they are programmed for 2014 and that costs will increase three percent annually. Budgets are developed so that funds are annually available for fixed assets such as building improvements and fueling systems.

CENTRAL SUPPLY FUND
NEXT YEAR/CURRENT YEAR BUDGET ANALYSIS

Account	Description	2012 ACTUAL	2013 BUDGET	8 MONTH ACTUAL	2014 BUDGET	CHANGE 14-13
71112	Salaries Permanent	199,134	199,502	134,786	211,678	12,176
71122	Salaries Overtime Perm	218	6,000	1,958	6,000	-
71129	Salary Adjustment	-	3,990	-	9,602	5,612
71251	IMRF	41,080	44,664	28,851	47,865	3,201
71253	Unemployment	615	720	474	720	-
71262	Workmen's Compensation	551	608	404	659	51
71263	Health Insurance	44,844	46,644	27,974	58,864	12,220
71264	Life Insurance	297	312	184	312	-
TOTAL PERSONNEL		286,739	302,440	194,631	335,700	33,260
72203	Wireless	-	110	-	110	-
72213	Telephone	2,453	2,350	891	2,500	150
72252	Maint-Equipment	18,198	20,000	6,084	20,000	-
72263	Microcomputer	15,390	15,390	10,260	12,080	(3,310)
72264	Vehicle Repairs	4,108	2,500	5,063	4,000	1,500
72265	Fuel	808	530	545	950	420
72267	Risk Management	2,120	1,800	1,200	870	(930)
72271	Rental Equipment	-	2,000	-	2,420	420
72272	Rental Building	8,910	9,090	6,060	9,230	140
72282	Prof Fee Auditing	104	100	-	125	25
72290	Education	60	-	-	-	-
TOTAL CONTRACTUAL		52,151	53,870	30,103	52,285	(1,585)
75501	Public Works	13,710	10,000	5,846	10,000	-
75520	Small Equipment And Tools	20,639	20,000	14,270	20,000	-
75527	Linens And Laundry	1,573	1,000	561	1,000	-
75560	Office General Supplies	638	500	271	500	-
75570	Computer Noncapital	-	-	1,499	-	-
TOTAL SUPPLIES		36,560	31,500	22,447	31,500	-
76780	Depreciation	-	460	307	-	(460)
77725	Purch Service-General Fd	23,000	23,700	15,800	24,300	600
TOTAL OTHER		23,000	24,160	16,107	24,300	140
TOTAL CENTRAL STORES		398,450	411,970	263,288	443,785	31,815

Water Division

MISSION STATEMENT

The Water Division will operate and maintain the Rockford public water system in a manner that:

- Protects public health and enhances the community (*Our Product*)
- Focuses on our customers (*Our Service*)
- Upholds the highest standards of public trust (*Our Reputation*)

PRIMARY FUNCTIONS

The Water Division is comprised of three operating sections and Administration. The Division is responsible for production, quality control, storage, distribution, and related services to approximately 52,000 water customers.

- **Production** - The Production Section is responsible for overseeing the operation of the water system wells/booster pumps, ground-level and elevated storage, water treatment equipment, water quality, cross-connection control, and facility maintenance.
- **Distribution** - The Distribution Section oversees the maintenance, repair, and replacement of water mains and associated service branches, valves, and fire hydrants.
- **Customer Service** - The Customer Service Section is primarily responsible for responding to customer concerns, meter readings, installation/replacement of water meters, and responding to service calls.
- **Administration** - The Administrative Section is responsible for all division administration, fiscal control, system planning, service contract administration, and payroll.

OBJECTIVES FOR FISCAL YEAR 2014

- Initiate asset management in Distribution Section.
- Develop long-term infrastructure replacement program.
- Continue to reduce water loss through leak detection program.
- Improve the quality of water delivered to customers by reducing iron, manganese, and radium concentrations through the use of new water filtration facilities and reducing excursions in concentration of treatment chemicals.
- Continue to improve customer service by reducing number of complaints throughout Water Division operations and improving responsiveness when a complaint is received.
- Implement drought response plan.
- Enhance community awareness of the importance of drinking water and the Rockford water system (public service announcements, secondary school demonstrations and presentations, etc.).
- Promote Rockford Environmental Laboratory and increase number of outside customers.
- Improve customer service by improving internal systems and responsiveness.
- Continue to promote worker safety and reduce number of on the job injuries by training employees and addressing all safety concerns in a timely manner.
- Continue to develop and implement Rockford Water Academy to train and cross-train employees with a goal averaging over 10 hours per employee of training per year.
- Continue to improve office environment at 1111 Cedar Street.
- Improve organizational efficiency through enhancing communication (SharePoint) across the organization and through implementation of accountability programs for managers and supervisors.
- Continue implementation of laptop program to make field operations more efficient.
- Implement stakeholder participation program.
- Complete cost of service study.

Water Division

WATER FUND BUDGET SUMMARY

	2011	2012	2013	2014	INCREASE
APPROPRIATION	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>(DECREASE)</u>
PERSONNEL	\$5,771,279	\$5,496,979	\$6,027,302	\$6,193,677	\$166,375
CONTRACTUAL	4,338,844	4,405,760	6,100,330	6,215,455	115,125
SUPPLIES	986,501	943,990	1,527,920	1,306,230	(221,690)
OTHER	7,321,149	8,653,045	8,240,214	8,886,526	646,312
INTEREST	<u>2,242,842</u>	<u>2,078,758</u>	<u>2,127,000</u>	<u>1,950,000</u>	<u>(177,000)</u>
TOTAL	<u>\$20,660,615</u>	<u>\$21,578,532</u>	<u>\$24,022,766</u>	<u>\$24,551,888</u>	<u>\$529,122</u>

	2011	2012	2013	2014	INCREASE
FUNDING SOURCE	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>(DECREASE)</u>
WATER USER FEES	\$21,908,636	\$23,644,538	\$23,564,000	23,988,000	\$424,000
INSTALLATIONS & CONNECTIONS	639,556	862,130	636,000	581,000	(55,000)
INTEREST INCOME	820,656	316,638	200,000	200,000	-
FROM OTHER GOVERNMENTS	2,273,425	-	-	-	-
MISCELLANEOUS	34,380	149,996	115,000	65,000	(50,000)
PURCHASE OF SERVICES	<u>92,971</u>	<u>96,900</u>	<u>99,000</u>	<u>73,740</u>	<u>(25,260)</u>
TOTAL	<u>\$25,769,624</u>	<u>\$25,070,202</u>	<u>\$24,614,000</u>	<u>\$24,907,740</u>	<u>\$293,740</u>

WATER FUND AUTHORIZED PERSONNEL

POSITION TITLE	POSTION RANGE	2013 EMPLOYEES	2014 EMPLOYEES	INCREASE/ (DECREASE)
WATER SUPERINTENDENT	E-12	1.00	1.00	0.00
WATER OPERATIONS MANAGER	E-10	1.00	1.00	0.00
ASSISTANT SUPERINTENDENT	E-9	1.00	1.00	0.00
WATER QUALITY SUPERVISOR	E-8	1.00	1.00	0.00
WATER OPERATIONS SUPERVISOR - DISTRIBUTION	E-8	3.00	3.00	0.00
WATER PLANT OP. & MAINT.SUPERVISOR	E-8	2.00	2.00	0.00
WATER SYSTEMS & SCADA SUPERVISOR	E-8	1.00	1.00	0.00
WATER SERVICES COORDINATOR	E-8	1.00	1.00	0.00
ACCOUNTANT	E-7	1.00	1.00	0.00
WATER QUALITY TECHNICIAN	A-26	2.00	2.00	0.00
WATER CONTROL SYSTEM TECHNICIAN	E-5	1.00	1.00	0.00
SENIOR ENGINEERING TECHNICIAN	E-6	1.00	0.00	(1.00)
ENGINEERING TECHNICIAN	E-5	1.00	0.00	(1.00)
PUBLIC WORKS CREW LEADER	A-28	5.00	5.00	0.00
WATER PLANT OPERATOR	A-28	12.00	12.00	0.00
WATER SERVICE INSPECTOR	A-26	8.00	8.00	0.00
EQUIPMENT OPERATOR	A-23	6.00	6.00	0.00
SENIOR ACCOUNT CLERK	A-21	1.00	1.00	0.00
MAINTENANCE WORKER	A-20	10.00	10.00	0.00
SENIOR SECRETARY	A-20	1.00	0.00	(1.00)
SENIOR CLERK	A-19	<u>4.00</u>	<u>4.00</u>	<u>0.00</u>
TOTAL PERSONNEL		<u>64.00</u>	<u>61.00</u>	<u>(3.00)</u>

Water Division

BUDGET HIGHLIGHTS

- Personnel expenses increase as wages increase for general longevity and step increases, a budgeted 2% salary adjustment, and salary study recommendations to adjust pay bands. These increases are offset by a reduction in health insurance rates.
- Contractual expenses increase due to adjustments in purchase of services charges.
- Supply expenses decrease as expenses for meter purchases and treatment chemicals decline.
- Other expenses of \$646,312 will cover estimated lease interest and depreciation for vehicles acquired in 2012 and 2013.

WATER FUND FIVE YEAR FINANCIAL FORECAST (IN 000'S)

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Revenues	\$25,808	\$26,737	\$27,700	\$28,697	\$29,730
Expenses	<u>25,779</u>	<u>27,068</u>	<u>28,421</u>	<u>29,842</u>	<u>31,334</u>
Excess (Deficit)	<u>29</u>	<u>(331)</u>	<u>(721)</u>	<u>(1,145)</u>	<u>(1,604)</u>
Beginning Balance	<u>123,826</u>	<u>123,855</u>	<u>123,524</u>	<u>122,803</u>	<u>121,658</u>
Ending Balance	<u>\$123,855</u>	<u>\$123,524</u>	<u>\$122,803</u>	<u>\$121,658</u>	<u>\$120,054</u>
Bond Issues	\$0	\$0	\$0	\$0	\$0
Rate Increases	3.6%	3.6%	3.6%	3.6%	3.6%

The 2015-2019 five-year forecast assumes annual 3.6% rate increases with consumption decreasing each year due to increased conservation efforts. Expenses for this forecast range from five to six percent. The City will finance future improvements on a pay as you go basis.

Water Division

CAPITAL EQUIPMENT

Planned capital replacements for 2014 include vehicles under the City-wide leasing program and other equipment:

FIXED ASSETS

EQUIPMENT	QUANTITY	BUDGET EACH	TOTAL BUDGET
FCS Software for Meter Reading	1	48,000	48,000
Analytics Software for Meter Reading	1	105,000	105,000
Upgrades to SCADA System	1	200,000	200,000
Rebuild Cage in Cedar St. Garage	1	175,000	<u>175,000</u>
TOTAL			\$528,000

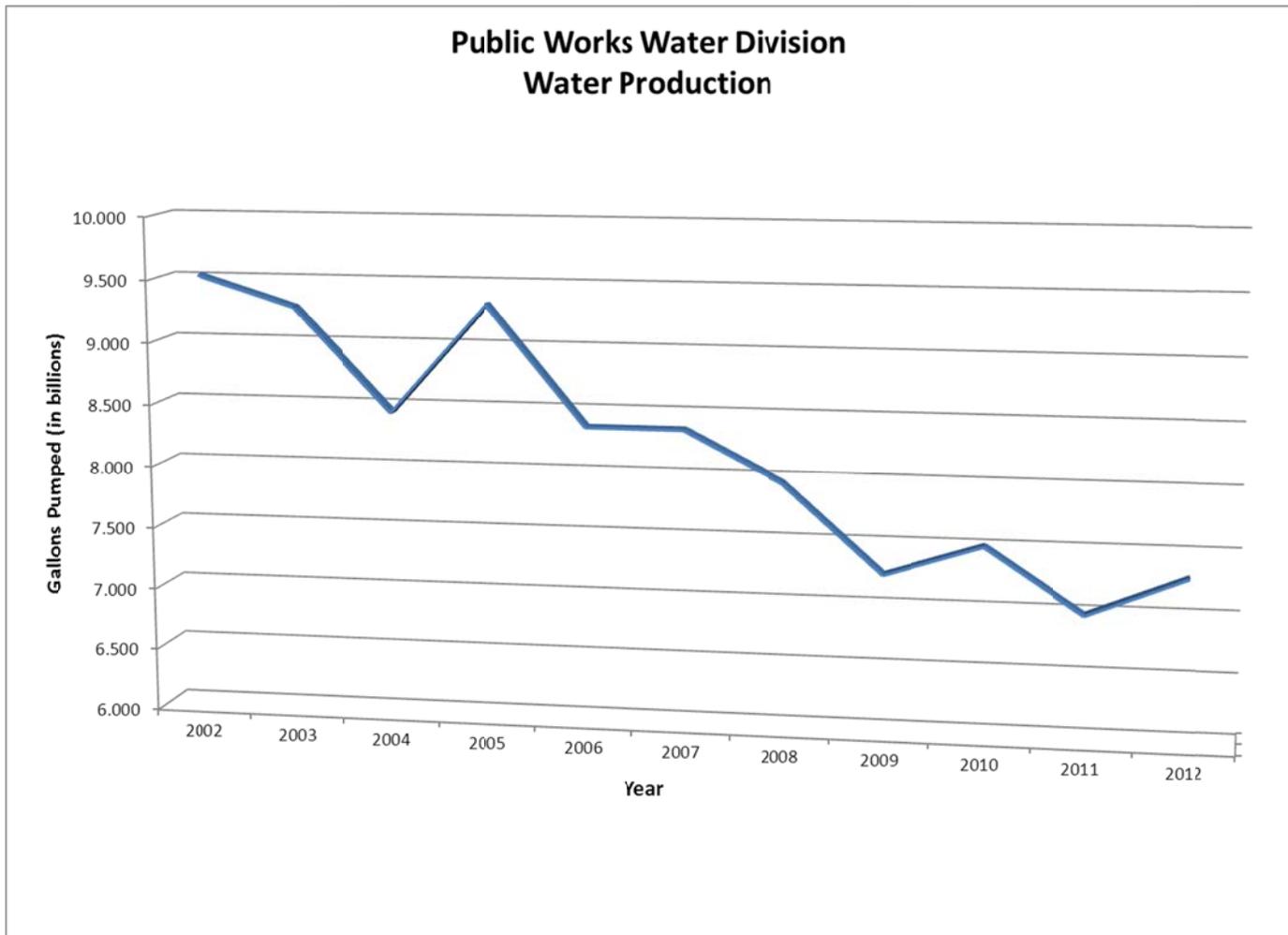
VEHICLE	QUANTITY	BUDGET EACH	TOTAL BUDGET
Double Axle Dump Truck	2	105,000	210,000
Heavy Duty Flatbed Truck	1	46,000	46,000
Sedan	1	19,000	19,000
Supervisor Pickup Truck	1	31,000	31,000
Service Pickup Truck	1	31,000	31,000
Service Truck	1	31,000	31,000
SUV	4	26,000	104,000
Van	3	23,000	69,000
Forklift	1	28,000	28,000
Backhoe	<u>2</u>	85,000	<u>170,000</u>
TOTAL	17		\$739,000

WATER FUND PERFORMANCE MEASURES

	2012 ACTUAL	2013 BUDGET	2013 ESTIMATE	2014 BUDGET
EMERGENCY REPAIR TIME (HOURS)	1.30	3.00	1.00	2.00
% OF TOTAL REPAIRS THAT ARE PLANNED	84%	80%	68%	80%
EMERGENCY JULIE LOCATE RESPONSE TIME	0.50	2.00	0.50	1.00
BACKLOG OF NON-EMERGENCY REPAIRS (WKLY AVG)	20	25	16	65
WATER MAIN FLUSHED (MILES)	493	240	275	240
AVG DAYS TO CORRECT METER PROBLEM	23	30	24	30
% CITIZENS RECEIVING FIRST CHOICE SCHEDULE	96%	90%	96%	90%
% MEETING DEMAND FOR WATER PUMPED	149%	110%	167%	110%
WATER QUALITY COMPLAINTS	19	108	12	48
% OF TOTAL PRODUCTION FROM REHAB WELLS	84%	80%	86%	80%
NEW WATER CONNECTIONS	41	96	18	96

Water Division

OPERATIONAL INFORMATION



As the graph shows, water production has fluctuated somewhat in the last ten years. Since 1998, when gallons pumped was at 8.9 billion, production has decreased 21%, to an estimated 6.9 billion gallons in 2013. The average production for the past seven years is 7.719 billion gallons, which is more than estimated 2014 production of 6.9 billion. Weather conditions, particularly annual rainfall, impact water usage in the City.

**WATER DIVISION
NEXT YEAR/CURRENT YEAR BUDGET ANALYSIS**

Account		2012	2013	8 MONTH	2014	CHANGE
		ACTUAL	BUDGET	ACTUAL	BUDGET	14-13
71112	Salaries Permanent	3,085,698	3,310,394	2,131,228	3,487,916	177,522
71113	Salaries Temporary	24,623	102,900	34,608	102,900	-
71119	Out Of Class Pay	2,147	-	899	-	-
71122	Salaries Overtime Perm	451,580	485,000	381,797	508,000	23,000
71129	Salary Adjustment	-	66,208	-	70,628	4,420
71180	Employee Agency Wages	46,883	-	45,404	-	-
71251	IMRF	738,032	831,166	532,452	864,286	33,120
71253	Unemployment	12,579	11,520	9,449	11,520	-
71262	Workmen's Compensation	143,651	150,532	118,205	158,067	7,535
71263	Health Insurance	968,069	1,045,486	667,012	967,096	(78,390)
71264	Life Insurance	4,805	4,992	3,023	4,992	-
71265	Retiree Health Insurance	16,848	16,848	11,232	16,016	(832)
71271	Parking Benefits	2,064	2,256	1,504	2,256	-
TOTAL PERSONNEL		5,496,979	6,027,302	3,936,813	6,193,677	166,375
72203	Wireless Expense	24,805	23,300	20,509	31,000	7,700
72211	Printing & Publication	10,721	27,800	3,950	20,400	(7,400)
72212	Postage	13,179	20,200	4,636	6,300	(13,900)
72213	Telephone	25,408	25,200	10,413	24,300	(900)
72214	Travel	433	400	632	300	(100)
72215	Dues	9,735	10,005	8,820	10,180	175
72216	Subscriptions	613	1,900	-	1,700	(200)
72217	Advertising	-	2,000	-	2,000	-
72218	Service Contracts	945,510	2,347,000	1,077,900	2,301,000	(46,000)
72219	Other Contractual Service	72,652	115,835	59,754	141,425	25,590
72230	Water Power Expense	1,616,512	1,600,000	821,434	1,600,000	-
72231	Utilities-Bldg & Off	11,508	17,400	8,369	13,400	(4,000)
72235	Backwash Treatment	70,096	90,000	26,001	75,000	(15,000)
72251	Maint-Building	20,369	19,200	20,846	14,700	(4,500)
72252	Maint-Equipment	32,522	44,600	32,853	56,500	11,900
72253	Maint-Public Works	-	4,000	-	4,000	-
72258	Water Reservoir Repair	18,691	14,800	4,695	12,900	(1,900)
72263	Microcomputer	181,310	189,110	126,073	216,020	26,910
72264	Vehicle Repairs	359,420	335,000	205,463	378,000	43,000
72265	Fuel	211,897	233,340	165,588	222,110	(11,230)
72267	Risk Management	117,850	168,900	112,600	291,470	122,570
72268	Central Store Services	172,200	172,200	114,800	182,450	10,250
72271	Rental Equipment	94,373	127,540	98,008	169,920	42,380
72272	Rental Building	331,900	343,500	229,000	345,780	2,280
72273	Rental Land	2,167	3,000	5,033	4,500	1,500
72282	Prof Fee Auditing	11,403	10,500	-	11,500	1,000
72283	Prof Fee Engineering	30,971	100,000	45,046	40,000	(60,000)
72284	Medical	(520)	-	-	-	-
72288	Prof Fees - Misc	-	12,000	-	-	(12,000)
72290	Education And Training	17,137	35,700	6,427	32,700	(3,000)
72298	Garbage Disposal	950	5,900	591	5,900	-
72299	Miscellaneous Contractual	1,948	-	-	-	-
TOTAL CONTRACTUAL		4,405,760	6,100,330	3,209,441	6,215,455	115,125

**WATER DIVISION
NEXT YEAR/CURRENT YEAR BUDGET ANALYSIS**

Account	2012 ACTUAL	2013 BUDGET	8 MONTH ACTUAL	2014 BUDGET	CHANGE 14-13
75502 Water Supplies & Material	767,282	1,166,800	433,812	1,074,300	(92,500)
75520 Small Equipment And Tools	48,405	43,250	13,684	34,700	(8,550)
75521 Medicine And Drugs	73	-	54	-	-
75522 Laboratory	31,339	45,800	19,320	37,400	(8,400)
75524 Clothing	675	1,900	230	1,600	(300)
75525 Food	1,525	2,650	997	2,650	-
75526 Fuel And Lubricants	7,418	9,200	1,402	9,000	(200)
75527 Linens And Laundry	8,351	8,800	4,774	7,850	(950)
75540 Maint-Building	388	5,000	261	3,000	(2,000)
75543 Maint-Equipment	26,764	62,200	18,323	62,000	(200)
75544 Maint-Vehicles	-	93,720	2,067	-	(93,720)
75546 Maint-Janitorial & Cng	101	500	-	200	(300)
75560 Office General Supplies	12,476	17,200	6,704	17,100	(100)
75561 Photography & Reproductn	2,100	2,000	-	2,000	-
75565 Public Relations	4,782	10,000	35	10,000	-
75569 Miscellaneous Supplies	-	500	-	500	-
75570 Computer Noncapital	17,009	43,900	3,883	38,000	(5,900)
75592 Equip & Furniture Noncapital	15,302	14,500	2,628	5,930	(8,570)
TOTAL SUPPLIES	943,990	1,527,920	508,174	1,306,230	(221,690)
76780 Depreciation	5,567,434	5,542,530	2,876,520	5,955,050	412,520
76799 Loss From Asset Disposal	76,896	-	-	-	-
77725 Purch Service-General Fd	2,660,390	2,619,505	1,746,337	2,702,438	82,933
77733 Tranf To Bldg Maint	5,404	5,404	3,603	5,404	-
78751 Debt Service Fee	4,100	4,500	2,675	4,500	-
78833 Interest Gob	2,078,758	2,127,000	411,449	1,950,000	(177,000)
78839 Capital Lease Interest	-	-	-	167,434	167,434
78885 Amortization	338,821	68,275	25,340	51,700	(16,575)
TOTAL OTHER	10,731,803	10,367,214	5,065,924	10,836,526	469,312
TOTAL WATER DIVISION	21,578,532	24,022,766	12,720,352	24,551,888	529,122