



Carrie Eklund
Central Services Manager
Finance Department

**ADDENDUM TO BID
COLLECTION SERVICES RFP
RFP NO.: 1113-FIN-151
ADDENDUM NO.: 1**

To: All Bidders:

Please make note of the following to the above mentioned bid package:

The current contract the City holds is expiring and there are no extensions available.

Current internal collection process entails: Parking tickets go through a 6 stage notice process that generally takes 6 months. False Alarms get letters every 30,60,90, and 120 days. Water bills get delinquent notices after 1 month, turn off notices after 2 months.

At this time the number of accounts available for placement is unknown but Attachment D gives an idea of the total breakdown currently held by City.

The total estimated dollars that were paid last month to any incumbent is \$657.56.

The historical rate of return provided by any incumbent is: Water 4.1%, Parking 9.1%, False Alarm 17.3%, Ambulance 3.4%.

The current vendor the City is using for Collections is Rockford Mercantile Agency with a fee of 25%. This vendor provides legal/litigation services at no additional charge.

The software systems utilized are: Munis for utility bills, T2 for parking tickets, and PMAM for false alarms. Parking and False Alarm are outsourced.

Account data will be communicated from the City and outsourced vendors to collections vendor via email in most cases.

The effective date of the contract would be January 1, 2014.

Please see attachments A-D.

All other portions remained unchanged. No further inquiries will be taken regarding this contract after 11/15/13.

A copy of this addendum or a reference thereto must be included with your bid or the bid will not be read or considered.

If you have any questions please contact the Central Services Division at (815) 987-5560.

DATED: November 14, 2013
FINANCE AND PERSONNEL COMMITTEE
Carrie Eklund - Central Services Manager

City of Rockford, Illinois USA

Attachment A

ARTICLE VII. STOPPING, STANDING AND PARKING*

***Editor's note:** Divs. 1 and 2 of Art. VII were amended in their entirety by Ord. No. 1983-140-0, adopted Nov. 7, 1983, to read as herein set out in Divs. 1--3, §§ 16-127--16-142 and §§ 16-144--16-170. In addition, former Div. 3, relative to handicapped parking, was redesignated as Div. 4. The two divisions that were amended in their entirety consisted of §§ 16-127--16-185 and derived from Rev. Code 1936, §§ 1473, 1477--1483 and 1513; Code 1955, §§ 39-15; 39-47--39-59, 39-62--39-73, 39-75--39-81, 39-83--39-89; ordinances of 10-2-45; 8-4-47; 5-16-49; 4-5-50; 10-11-50; 12-1-50; 1-2-51; 4-28-52; 4-26-53; 1-18-54; 11-1-54; 1-3-56; 1-23-56 and the following additional legislation:

TABLE INSET:

Ord. No.	Date	Ord. No.	Date
56-184	--	1973-243-0	11-26-73
1958-24	--	1974-101-0	5-27-74
1961-14	2-20-61	1974-252-0	11-18-74
1964-77	6-1-64	1974-254-0	11-25-74
1964-102	7-24-61	1974-269-0	12-16-74
1966-26-0	2-14-66	1975-76-0	5-5-75
1966-121-0	7-5-66	1975-153-0	7-28-75
1967-133-0	7-5-67	1976-84-0	5-10-76
1968-22-0	1-22-68	1976-126-0	6-20-76
1968-147-0	6-17-88	1976-139-0	7-19-76
1969-169-0	7-28-69	1977-115-0	8-22-77
1969-272-0	11-3-69	1978-18-0	2-5-78
1969-297-0	11-25-69	1980-160-0	7-28-80
1970-167-0	9-14-70	1981-88-0	5-18-81
1971-4-0	1-11-71	1981-94-0	5-18-81
1971-60-0	3-29-71	1981-113-0	6-22-81
1971-198-0	9-27-71	1981-129-0	7-27-81
1971-225-0	11-1-71	1981-130-0	7-27-81
1972-4-0	1-3-72	1981-132-0	7-27-81
1973-182-0	8-27-73		

Note: See also the editor's footnote to the title of Ch. 16.

DIVISION 1. PARKING TICKET ADMINISTRATION

Sec. 16-126. Administrative adjudication system established.

- (a) The purpose of this division is to provide for the administrative adjudication of violations of

ordinances regulating vehicular standing and parking within the city and to establish an equitable and efficient system for the enforcement of such regulations.

(b) The administrative adjudication system, established pursuant to Section 11-208.3 of the Illinois Vehicle Code, shall be operated under the supervision of the city parking administrator who is authorized to adopt, distribute and process parking violation notices and additional notices, collect money paid as fines and penalties, and operate the administrative adjudication system. The finance director is hereby designated as the city parking administrator. The city parking administrator is further authorized to select hearing officers in accordance with city ordinance, and adopt rules and regulations pertaining to the hearing process, the content of forms and the daily administrative adjudication of parking violations. Service of notices, other than the "hang-on" parking violation notice, shall be sent by first class United States mail, postage prepaid, to the address of the registered owner of the cited vehicle as recorded with the Secretary of State of Illinois, or the state in which the vehicle is registered, or pursuant to Section 11-1306 of the Illinois Vehicle Code, to the lessee of the cited vehicle at the last address known to the lessor of the cited vehicle at the time of the lease. Such service shall be complete as of the date of deposit in the U.S. mail.

(Ord. No. 1991-74-0, 4-15-91)

Sec. 16-127. Notice of violation; administrative adjudication procedure.

(a) *Notice of violation.* Each authorized officer or employee of the city shall deliver to the operator of the vehicle if present or attach to every vehicle parking in violation of any provisions of this article or any vehicular standing or parking provisions of state law a notice that such vehicle has been so illegally parked, shall specify the place, date, time and violation, the fine and any late penalties assessed for late payment, the vehicle make and registration number, the identification number of the issuant, the time and manner in which a hearing on the merits may be had, certify the correctness of the specified information by signing his or her name to the notice, and instruct the owner that he or she, within fourteen (14) days has the right to request a hearing to contest the violation or that he or she may voluntarily waive the right to a hearing and plead guilty as charged to such violation. Each such person shall, within fourteen (14) days of the time when such notice was attached to such vehicle, pay as the penalty for and in full satisfaction of such violation, the sum provided by section 16-131, or request administrative adjudication (a hearing) as set forth below. A response by mail shall be deemed timely if postmarked within fourteen (14) days of the issuance of the notice of violation.

Should the operator or owner request a hearing on the violation, he or she may do so by mail or in person at an administrative hearing. The operator or owner shall provide appropriate supportive evidence based on one or more of the following grounds:

- (1) That the respondent was not the owner or lessee of the cited vehicle at the time of the violation;
- (2) That the cited vehicle or its state registration plates were stolen at the time the violation occurred;
- (3) That the person has already paid the fine and any penalties due for the violation in question;
- (4) That the relevant signs prohibiting or restricting parking were missing or obscured;
- (5) That the facts alleged in the parking violation notice are inconsistent or do not support a finding that the specified regulation was violated. The formal and technical rules of evidence shall not apply in the conduct of administrative adjudications.
- (6) For a handicapped parking violation, that the person receiving the citation is a qualified handicapped person pursuant to Ill. Rev. Stat., Ch. 95 1/2, para. 11-1301.1 and

has an excusable failure for not displaying on the vehicle at the time of the citation proof of his qualified status.

(b) *Adjudication by mail.* The owner or lessee (respondent) shall provide by mail, within fourteen (14) days of the violation, the following information and materials to the city parking administrator: the notice of the violation, the full name, address and telephone number(s) of the respondent; the make, model and year of the vehicle; any documentary evidence that rebuts the charge; and a written statement signed by the respondent setting forth facts relevant to establishing a defense to the charge. A photocopy of any documentary evidence submitted by any party shall be accepted as the equivalent of the original document.

Upon review of the materials submitted the city parking administrator or his duly designated hearing officer shall enter a determination of no liability or liability in the amount of the fine for the relevant violation as provided in 26-131(b). The city parking administrator shall mail the respondent a copy of the determination.

(c) *Administrative adjudication hearings before the city parking administrator or his designated hearing officer.* The city parking administrator shall cause a notice to be mailed to any person who wishes to schedule a hearing to contest a parking citation or citations informing the respondent of the date, time and location of such hearing.

The respondent may appear pro se, at his own expense, by an attorney. An attorney who appears on behalf of any person shall file with the hearing officer a written appearance on a form provided by the city parking administrator for that purpose.

All testimony shall be given under oath or affirmation, which shall be administered by the hearing officer. The hearing officer may issue subpoenas to secure the attendance and testimony of witnesses and the production of relevant documents provided; however, that a respondent who appears by an attorney shall not be compelled to attend the hearing and may submit his testimony, if any, by affidavit. In addition, witnesses who have not been subpoenaed to attend the hearing may submit their testimony, if any, by affidavit.

The hearing officer may, on a showing of good cause, grant one continuance to a date certain.

The city parking administrator shall cause a record to be made of each hearing, and recording devices may be used for such purpose.

Upon conclusion of the hearing, the hearing officer shall issue a determination of no liability or of liability in the amount of the fine for the relevant violation as provided in 26-131(b).

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1991-74-0, 4-15-91; Ord. No. 1996-4-0, 1-2-96)

Sec. 16-128. Parking tickets.

(a) The parking tickets issued for violations of this article shall be issued to authorized officers or employees in duplicate and numbered consecutively; and each officer shall be accountable for all tickets issued to him; the officer at the time of a violation shall deliver one copy of the duplicate ticket to the violator or place the same upon his vehicle. The police department shall deliver the original to the finance department where it will be processed and retained.

(b) A parking ticket or copy shall be prima facie correct and shall be prima facie evidence of the correctness of the facts shown therein. A parking ticket or copy shall be admissible in any subsequent administrative or legal proceedings.

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1991-74-0, 4-15-91)

Sec. 16-129. Unauthorized removal of parking ticket notice or chalk marks.

(a) It shall be unlawful for any person other than the owner of a vehicle or his designee to remove from a vehicle a parking notice affixed pursuant to this article.

(b) It shall be unlawful for any person other than a peace officer or parking control officer to remove chalk marks on the tires of a vehicle for the purpose of avoiding a parking ticket for overtime parking. The prior receipt of a verbal or written warning concerning the removal of chalk marks from any peace officer or parking control officer by the person charged with a violation of this subsection shall be considered prima facie proof that the person's purpose was to avoid a ticket for overtime parking.

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1991-74-0, 4-15-91; Ord. No. 1992-80-0, 4-13-92)

Sec. 16-130. Proof of culpability in violation.

Whenever any vehicle shall have been parked in violation of any ordinance or regulation governing the standing or parking of a vehicle, the person in whose name the vehicle is registered shall be prima facie responsible for such violation and subject to the penalty therefor. It shall be no defense that the vehicle was parked by another, unless proof is presented that said vehicle had been stolen and had not been returned to the registered owner by the date of the violation.

(Ord. No. 1983-140-0, 11-7-83)

Sec. 16-131. Penalties; payment in lieu of prosecution.

(a) Any administrative adjudication imposing a fine shall constitute a debt to the city. Any person who violates any provision of this article VII is guilty of a civil offense punishable by the fines prescribed in this article.

(b) The owner, or agent of the owner, or driver of any automobile stopped, parked or permitted to stand in violation of the provisions of this chapter, except the violations of obstructing traffic or leaving vehicle unattended, may avoid prosecution by paying to the finance department, to such officer or other persons as may be designated by the finance director, the sum or sums provided herein within the times indicated by surrendering the parking ticket to such officer or designated person the parking ticket after indicating thereon his name, address and date. Such officer or other designated persons shall give to the person paying the said amounts as follows; a receipt therefore bearing his signature, the date of payment, and the ticket number. The amount to be paid to said officer or other designated person shall be: two hundred and fifty dollars (\$250.00) for parking in a handicapped stall or parking in an access aisle adjacent to a handicapped parking stall; two hundred dollars (\$200.00) for parking a truck in a residential area in violation of section 16-149. If paid within thirty (30) days of the date of issuance of the parking citation: twenty dollars (\$20.00) for all other illegal parking violations not specifically listed below, and ten dollars (\$10.00) for violations of overtime parking. If paid within sixty (60) days of the date of the issuance of the parking citation: fifty dollars (\$50.00) for parking in violation of sections 16-135 and 16-136 (snow ordinances), for violations of section 16-144 (overforty-eight (48) hours), subsection 16-188(b) (not properly displaying a placard, decal or device issued for persons with a handicap in a vehicle); one hundred dollars (\$100.00), for violations of sections 408.1 and 408.2 (a), (b), (c), (e) and (f) of the Zoning Ordinance, for parking in a fire lane, for violating the residential parking permit only ordinance (section 16-190.1), parking in a no parking tow away zone, and parking without a city sticker in violation of section 16-156.1, unless not more than thirty (30) days after issuance of the citation in the case of a violation of section 16-156.1, the vehicle owner submits to the city parking administrator a receipt for a current vehicle sticker issued to the cited vehicle and pays the fine, in which case the fine shall be twenty dollars (\$20.00).

(c) When any owner of a vehicle has failed to respond to a parking citation within fourteen (14) days of issuance, the city parking administrator shall cause a second notice of violation to be mailed to the last known address of the registered owner of the vehicle as recorded with the Illinois Secretary of State stating the number of the citation, date and location received, the particular regulation violated, the vehicle make and state registration number and amount due, that failure to demand administrative adjudication by mail, appear at the hearing, or make payment of all fines and penalties stated will result in the additional late payment penalty prescribed herein and in the entering of a final determination of parking violation liability for such failure, and the exhaustion of, or failure to exhaust, available administrative or judicial procedures for review, any unpaid fine or penalty shall constitute a debt due and owing the city.

If after thirty (30) days from the issuance of the citation for overtime and illegal parking violations the owner has failed to respond to the citation and first violation notice, a second mail notice shall be mailed, and overtime and parking fines shall be doubled as a late payment penalty as follows: Overtime violation fines shall increase to twenty-five dollars (\$25.00) and twenty-dollar illegal parking violations shall increase to fifty dollars (\$50.00). The second mailed notice shall state the number of the citation, date and location received, the particular regulation violated, the vehicle make and state registration number and amount due and shall include the assignment of a hearing date not less than seven (7) nor more than forty-five (45) days from the date of the notice and the procedure to obtain administrative adjudication by mail before the hearing date, that failure to demand administrative adjudication by mail, appear at the hearing, or make payment of all fines and penalties stated will result in the additional late payment penalty prescribed herein and in the entering of a final determination of parking violation liability for such failure, and the exhaustion of, or failure to exhaust, available administrative or judicial procedures for review, any unpaid fine or penalty shall constitute a debt due and owing the city. After sixty (60) days from the issuance of the citation, overtime violation fines shall increase to fifty dollars (\$50.00); parking in a tow zone fines, fire lane violation fines, handicapped parking violation fines, violation of section 16-144 (over forty-eight (48) hours) fines, and all other illegal parking violation fines shall increase to one hundred dollars (\$100.00) as a late payment penalty for unpaid citations.

Upon a final determination of parking violation liability, and the respondent has exhausted, or failed to exhaust, available administrative or judicial procedures for review, the city parking administrator shall send a notice of final determination of parking violation liability, stating the unpaid fine or penalty is a debt due and owing the city, and that failure to pay any fine or penalty due and owing the city within the time specified therein may result in the city's filing of a petition with the circuit court to have the unpaid fine or penalty rendered a judgment as provided by 625 Illinois Compiled Statutes 5/11-208.3, or may result in suspension of the person's driver's license for failure to pay fines or penalties for ten (10) or more parking violations pursuant to 625 ILCS § 5/306.5.

(d) All fine monies collected for violations of section 16-156.1 shall be directed by the city parking administrator into the general fund.

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1985-78-0, 4-15-85; Ord. No. 1985-164-0, 8-5-85; Ord. No. 1986-114-0, 6-2-86; Ord. No. 1986-288-0, 12-22-86; Ord. No. 1987-159b-0, 7-27-87; Ord. No. 1991-74-0, 4-15-91; Ord. No. 1996-4-0, 1-2-96; Ord. No. 1997-259-0, 10-20-97; Ord. No. 2001-256-0, 11-5-01; Ord. No. 2003-209-0, 11-24-03; Ord. No. 2004-39-0, 3-8-04; Ord. No. 2004-153-0, 8-23-04; Ord. No. 2006-104-0, 6-19-06; Ord. No. 2006-197-0, 11-13-06)

Sec. 16-132. Final determination of parking ticket liability, driver's license suspension.

(a) Any fine and applicable penalty remaining unpaid after the final determination of parking violation liability is entered shall constitute a debt due and owing the city upon exhaustion of, or failure to exhaust, available judicial procedures for review. A final determination shall become final upon being entered for purposes of judicial review under the Administrative Review Act of Illinois, except where a person fails to appear at a hearing to contest the alleged violation in the time and manner specified in a prior mailed notice, the hearing officer's determination of parking

violation liability shall become final: (a) upon denial of a timely petition to set aside that determination, or (b) upon expiration of the period for filing such petition without a filing having been made.

(b) Within fourteen (14) days from the issuance of a determination of liability pursuant to section 16-127 herein, the person against whom the determination was entered may petition the city parking administrator by filing in writing, at the location specified in the hearing officer's determination, to set aside the determination; provided, however, the grounds for the petition shall be limited to: (1) the person not having been the owner or lessee of the cited vehicle on the date the parking violation notice was first issued; (2) the person having already paid the fine or penalty for the parking violation in question; or (3) excusable failure, based upon criteria established by the city parking administrator, to appear at or request a new date for a hearing. The petitioner shall include a request for adjudication by mail as a hearing in the petition. The city parking administrator or his designated hearing officer shall within twenty-one (21) days of receipt of the petition send a notice of his ruling on the petition, and if granted, shall include notice of the new hearing time, date and location.

(c) Any fine and applicable penalty remaining unpaid after thirty-five (35) days of the mailing of the notice of final determination to the respondent shall authorize the city parking administrator to file a petition with the circuit court to have reduced to judgment any unpaid fine and applicable penalty, to immobilize the person's vehicle as set forth in section 16-133, and to begin proceedings to obtain suspension of the person's driver's license for failure to pay fines or penalties for ten (10) or more parking violations pursuant to state law.

(d) The city parking administrator shall begin proceedings to obtain suspension of the person's driver's license by sending to the person a notice that failure to pay the fines and penalties due and owing on ten (10) more parking tickets within forty-five (45) days of the notice's date will result in the city notifying the secretary of state that the person is eligible for the initiation of suspension proceedings pursuant to Section 6-306.5 of the Illinois Vehicle Code. This notice shall be sent by first class United States mail, postage prepaid, to the address recorded with the Secretary of State.

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1991-74-0, 4-15-91)

Sec. 16-133. Vehicle immobilization.

(a) The city parking administrator is hereby authorized to direct and supervise a program of vehicle immobilization for the purpose of enforcing the parking regulations of this article. The program of vehicle immobilization shall provide for immobilizing any eligible vehicle located upon the public way or any city-owned property by placement of a restraint in such a manner as to prevent its operation or if the eligible vehicle is parked or left in violation of any provision of this chapter concerning obstruction of traffic, access or egress from any driveways, alleys, firelanes, hydrants or stations, or in any place where it constitutes an obstruction or a hazard, or where it impedes city workers during such operations as snow removal, the city parking administrator may cause the eligible vehicle to be towed to a city vehicle pound or relocated to a legal parking place and there restrained.

(b) When the registered owner of a vehicle has accumulated five (5) or more final determinations of parking violation liability for which the fines and penalties, if applicable, have not been paid in full, the city parking administrator shall cause a notice of impending vehicle immobilization to be sent, in accordance with Section 16-126(b). The notice of impending vehicle immobilization shall state the name and address of the registered owner, the state registration number of the vehicle or vehicles registered to such owner, and the serial numbers of parking violation notices which have resulted in final determinations of liability for which the fines or penalties remain unpaid. Failure to pay the fines and penalties owed within twenty-one (21) days from the date of the notice will result in the inclusion of the state registration number

of the vehicle or vehicles of such owner on an immobilization list. A person may challenge the validity of the notice of impending vehicle immobilization by requesting a hearing and appearing in person to submit evidence which would conclusively disprove liability within twenty-one (21) days of the date of the notice. Documentary evidence which would conclusively disprove liability shall be based on the following grounds:

(1) That all fines and penalties for the parking violations cited in the notice have been paid in full; or

(2) That the registered owner has not accumulated five (5) or more final determinations of parking violation liability which were unpaid at the time of the notice of impending vehicle immobilization was issued.

(c) Upon immobilization of an eligible vehicle, a notice shall be affixed to the vehicle in a conspicuous place. Such notice shall warn that the vehicle is immobilized and that any attempt to move the vehicle may result in its damage. The notice shall also state that the unauthorized removal of or damage to the immobilizing restraint is a violation of Sections 16-1 and 21-1 of the Illinois Criminal Code. The notice shall also provide information specifying how release of the immobilizing restraint may be had, and how the registered owner may obtain an immobilization hearing. If the restraint has not been released within twenty-four (24) hours of its placement, the restraint shall be released and the vehicle towed and impounded.

(d) The owner of an immobilized vehicle or other authorized person may secure the release of the vehicle by paying the immobilization, towing and storage fees provided in subsection (g) herein, and all fines and penalties remaining due on each final determination of parking violation liability issued to such person.

(e) The owner of an immobilized vehicle shall have the right to a hearing to determine whether the immobilization or any subsequent towing was erroneous, if the owner files a written request for a hearing with the city parking administrator within fourteen (14) days after immobilization or fourteen (14) days of the date of the notice sent pursuant to subsection (f) herein, whichever is later. Hearings requested pursuant to this subsection shall be conducted by a hearing officer upon receipt of a written request for a hearing. The determination of the hearing officer regarding the validity of the immobilization shall become final for the purpose of judicial review under the Administrative Review Act of Illinois upon issuance.

(f) Within ten (10) days after a vehicle has been impounded, a notice of impoundment shall be sent by certified mail return receipt requested, to the address of the registered owner as listed with the secretary of state. The notice shall state that the owner has the right to request a post-immobilization and post-towing hearing as provided in subsection (e) herein, and that if the vehicle is not claimed within thirty (30) days from the date of the notice, the vehicle may be sold or otherwise disposed of in accordance with Section 4-208 of the Illinois Vehicle Code.

(g) The fee for immobilization shall be fifty dollars (\$50.00), the fee for towing subsequent to immobilization shall be the rate charged by the holder of the current city towing contract, and the storage fee shall be the rate charged by the holder of the current city storage of towed vehicles contract; provided that no fees shall be assessed for any immobilization or tow which has been determined to be erroneous.

(h) It shall be unlawful to relocate or tow any vehicle restrained by an immobilizing device without the approval of the city parking administrator. The unauthorized removal of an immobilized vehicle shall be subject to a penalty of no less than five hundred dollars (\$500.00).

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1991-74-0, 4-15-91; Ord. No. 1995-268-0, 12-18-95)

Sec. 16-134. Tampering with an immobilization device.

It shall be unlawful to in any way tamper with an immobilization device or a vehicle to which it

was attached, or in any way cause a vehicle to be removed from its temporarily immobilized position without having the immobilization device removed by a duly authorized city officer, employee, or agent.

(Ord. No. 1983-140-0, 11-7-83)

DIVISION 2. ILLEGAL PARKING

Sec. 16-135. Parking on certain streets when snow has fallen; removal of vehicle.

- (a) No person shall park any motor vehicle on any arterial street or through streets on or preferential traffic street in the city after two (2) inches of snow has fallen until such time as the snow has been plowed to the side of the street.
- (b) The police department of the City of Rockford, is authorized to order the removal of any motor vehicle parked in violation of this section.
- (c) Any person who violates this section shall be punished by a fine of twenty-five dollars (\$25.00) for each offense.

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1985-164-0, 8-5-85; Ord. No. 1986-288-0, 12-22-86)

Sec. 16-136. Emergency caused by snowfall; snow removal; depositing of snow on streets.

- (a) Snow emergency. A snow emergency shall exist within the City of Rockford whenever one is declared by the director of public works or his designee. After its declaration, a snow emergency shall continue until such time as the director of public works declares its termination.
- (b) When a snow emergency is declared:
 - (1) The director of public works or his designee, shall declare a snow emergency whenever two (2) inches of snow has accumulated within the City of Rockford.
 - (2) The director of public works may declare a snow emergency at some time prior to an accumulation of two (2) inches of snow, if, in his judgment, the weather conditions are such that an early declaration of a snow emergency would promote the effective implementation of the city's snow removal plan.
- (c) Parking during snow emergency. On all residential streets, it shall be unlawful, during a snow emergency, for any person to stop, stand, or park any vehicle in the city except as follows:
 - (1) On even numbered calendar days, vehicles may be parked on that side of the street where even numbered buildings are, or would be located, between the hours of 8:00 a.m. to 8:00 a.m. on the following day.
 - (2) On odd numbered calendar days, vehicles may be parked on that side of the street where odd numbered buildings are, or would be located, between the hours of 8:00 a.m. to 8:00 a.m. on the following day.
 - (3) The above restrictions shall remain in effect for the duration of a snow emergency.
 - (4) Any person who violates this section shall be punished by a fine of twenty-five dollars (\$25.00) for each offense.
- (d) No person shall deposit or cause to be deposited any snow upon any street or alley of the city on that portion of the traveled way cleared or scheduled for clearance of any snow

accumulation.

(e) No snow shall be deposited on any street of the city in such manner as to obstruct a public sidewalk nor shall it be deposited upon a neighboring parkway or other private property nor hamper vision at an intersection of traveled roadways.

(f) Except for those streets where parking is prohibited on one side of the street, this section shall not effect other parking restrictions and shall not be deemed to permit parking where otherwise prohibited by ordinance.

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1985-283-0, 11-25-85; Ord. No. 1986-288-0, 12-22-86)

Sec. 16-137. Stopping, standing or parking prohibited in specified places.

(a) No person shall stop, stand or park a vehicle, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic-control device, in any of the following places:

- (1) On a sidewalk;
- (2) Within three (3) feet of the nearest edge of a public or private driveway or opposite such driveway so as to obstruct ingress or egress;
- (3) Within an intersection;
- (4) Within fifteen (15) feet of a fire hydrant;
- (5) On a crosswalk;
- (6) Within twenty (20) feet of a crosswalk at an intersection;
- (7) Within thirty (30) feet upon the approach to any flashing beacon, stop sign or traffic-control signal located at the side of a roadway;
- (8) Within fifty (50) feet of the nearest rail of a railroad crossing which lies across the roadway;
- (9) Within twenty (20) feet of a driveway entrance to any fire station and on the side of street opposite the driveway, within forty (40) feet each way from the projected lines of the driveway entrance when properly signposted;
- (10) Alongside or opposite to any street excavation or obstruction, when such stopping, standing or parking would obstruct traffic;
- (11) Upon any bridge or other elevated structure;
- (12) On the roadway side of any vehicle stopped or parked at the edge or curb of a street;
- (13) At any place where official signs prohibit stopping.
- (14) At any place where official signs prohibit parking and establish a tow away zone. Any vehicle parked in a posted tow away zone shall be considered to be obstructing traffic.

(b) When a sign is erected or the curb is painted yellow, no person shall stop, stand or park a vehicle, except when necessary to avoid conflict with other traffic or in compliance with the direction of a police officer or traffic-control device upon any of the streets or parts of streets described in the appropriate schedule on file in the office of the legal department.

(c) No person other than a police officer as hereinafter provided shall move a vehicle into any such prohibited area or away from a curb such distance as is unlawful or start or cause to be started the motor of any vehicle or shift, change or move the levers, brakes, starting device,

gears or other mechanism of a standing motor vehicle to a position other than that in which it was left by the owner or driver thereof or attempt to do so.

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1997-258-0, 10-20-97)

Sec. 16-138. Obstructing traffic.

It shall be unlawful for the owner or driver of any motor vehicle to allow said vehicle to be parked, stopped, permitted to stand, or open the door of any vehicle in such a manner that it obstructs or interferes with the normal flow of traffic.

(Ord. No. 1983-140-0, 11-7-83)

Sec. 16-139. Parking and traffic control for special events.

(a) When signs or barricades are erected giving notice thereof, it shall be unlawful during the time specified for any person to stop, stand or park any motor vehicle upon or otherwise obstruct any public place which has been designated for a special event as approved by the city council, including, but not limited to, any street, sidewalk, alley, parking lot, or downtown mall. "Special event" shall include parades, walkathons, festivals, and other such events approved by the city council.

(b) The police department of the city is authorized to order the removal of any motor vehicle parked in violation of this section.

(c) It shall be unlawful for any person other than a police officer, public works or fire department employee or other person designated to have lawful authority, to remove or alter the placement of, or to deface or knock down any sign or barricade prohibiting parking or routing traffic for any designated special event approved by the city council.

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1997-166-0, 8-11-97)

Sec. 16-140. Terrace parking.

On the street or parts of streets, parkway or terrace described in the schedule as set forth in the appropriate ordinance, there shall be permitted terrace parking at all locations except as follows:

(a) Residential area streets that have been improved by the construction of curb and gutter.

(b) Locations where such parking is specifically prohibited by action of the city council.

At those locations where terrace parking is permitted, it shall be limited to parallel parking only providing a clear sidewalk area a minimum of five (5) feet in width. That portion of the terrace used for parking shall be improved by the construction of an all weather surface as directed by the city engineer.

(Ord. No. 1983-140-0, 11-7-83)

Sec. 16-141. Passenger loading, unloading zones designated; regulations governing.

(a) When signs are erected, it shall be unlawful, during the time specified herein, for the driver of a vehicle, to stand, park or stop the vehicle for a time longer than is necessary for the loading or unloading of passengers, not to exceed three (3) minutes, in any of the following places:

(1) At any place not to exceed seventy-five (75) feet along the curb before the entrance

to any hotel, during any hour of the day or night.

(2) Directly in front of the entrance to any theater at any time the theater is open for business.

(3) At any place not to exceed seventy-five (75) feet along the curb before the entrance to any school, church, hall or other public building at any time when any school session, church service, program or other entertainment is being conducted, given or taking place therein.

(b) All such areas shall be properly signed and when designating spaces limited to certain hours such signs shall show thereon the time limits. All such signs or markers designating such "no parking" spaces, when movable pedestal signs are used, shall be placed upon the sidewalk at or near the curb line of such reserved space, and in no case shall such movable signs or markers be placed or allowed to stand in or upon any portion of the street or roadway which is used for or open to the passage of vehicles.

(c) When signs are erected, it shall be unlawful, during the time indicated, for the driver of a vehicle to stand, park or stop the vehicle for a time longer than is necessary for the loading or unloading of passengers, not to exceed three (3) minutes, in those areas or places described in the schedule as set forth in the appropriate ordinance.

(Ord. No. 1983-140-0, 11-7-83)

Sec. 16-142. Bus, taxicab and horse-drawn carriage stands.

(a) The driver of a bus, taxicab or horse-drawn carriage shall not stand or park upon any street in any business district at any place other than at a bus stop or taxicab and horse-drawn carriage stand respectively, except that this provision shall not prevent the driver of any such vehicle from temporarily stopping in accordance with other stopping or parking regulations at any place for the purpose of and while actually engaged in loading or unloading passengers.

(b) No person shall stop, stand or park a vehicle other than a bus in a bus stop, or other than a taxicab or horse-drawn carriage in a taxicab and horse-drawn carriage stand when any such stop or stand has been officially designated and appropriately signed, except that the driver of a passenger vehicle may temporarily stop therein for the purpose of and while actually engaged in loading or unloading passengers when such stopping does not interfere with any bus, taxicab or horse-drawn carriage waiting to enter or about to enter such zone.

Cross references: Regulation of horse-drawn carriages, § 7-550 et seq.

Sec. 16-143. Reserved.

Sec. 16-144. Penalty for failure to move illegally parked vehicle within certain time after notice.

(a) It shall be unlawful for the owner or person in charge of any motor vehicle to allow such to remain on any public street, alley or bridge within the city for a period of forty-eight (48) consecutive hours or more. Each consecutive twenty-four-hour period a vehicle remains on a public street, alley or bridge after the initial forty-eight (48) consecutive hours a vehicle has remained on a public street, alley, or bridge shall constitute an additional offense.

(b) The police are hereby authorized to order any motor vehicle which shall have remained on any public street, alley or bridge within the city for a period of forty-eight (48) consecutive hours, or more, to be removed; if such motor vehicle shall not have been removed within six (6) hours

after notice to the owner or person in charge thereof to remove the same or if the owner cannot be readily found for the purpose of such notice, the police shall cause the vehicle to be removed to some suitable place to be designated by the chief of police; and the owner of such motor vehicle so removed shall, upon complying with section 16-267 of this chapter, be entitled to the return of such motor vehicle.

(c) Whenever a police officer has given written notice to the owner or person in charge of an illegally parked vehicle to remove the same as described in Article IX of this chapter and section 16-145, and the owner or person in charge of the vehicle fails to do so within twenty-four (24) hours, they shall be fined not less than twenty-five dollars (\$25.00) nor more than five hundred dollars (\$500.00). In addition, they shall be fined for each additional offense, each day constituting an additional offense as long as the vehicle remains on the public right-of-way.

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1991-306-0, 11-25-91)

Sec. 16-145. Parking for certain purposes prohibited.

No person shall stand or park a vehicle upon any street for the principal purpose of displaying it for sale or for washing, greasing or repairing such vehicle, except for repairs necessitated by an emergency.

(Ord. No. 1983-140-0, 11-7-783)

Sec. 16-146. Parking in alleys.

It shall be unlawful during any hour of the day or night for the driver of a vehicle to stand a passenger vehicle for a period of time longer than is necessary for the loading or unloading of passengers, not to exceed three (3) minutes, and for the driver to stand any freight-carrying vehicle for a period of time longer than is necessary to load, unload and deliver materials, not to exceed thirty (30) minutes, in any public alley, and such parking as is by this section permitted must in all instances leave room for one-way traffic.

(Ord. No. 1983-140-0, 11-7-83)

Sec. 16-147. Parking at curb.

No vehicle shall be parked with the left side of such vehicle next to the curb and it shall be unlawful to stand or park any vehicle in a street other than parallel with the curb and with the two (2) right wheels of the vehicle within twelve (12) inches of the regularly established curbline, except parking shall be permitted on the left side of one-way streets in the same manner as is specified in this section.

(Ord. No. 1983-140-0, 11-7-83)

Sec. 16-148. Unattended vehicles.

No person driving or in charge of a motor vehicle shall permit it to stand unattended without first stopping the engine, locking the ignition and removing the key, or when standing upon any perceptible grade without effectively setting the brake thereon and turning the front wheels to the curb or side of the highway.

(Ord. No. 1983-140-0, 11-7-83)

Sec. 16-149. Trucks parking in certain designated areas.

(a) It shall be unlawful for the operator or owner of any motor vehicle except a passenger vehicle, public utility truck, and trucks licensed by the state under the classification of "A" or "B" license, to park such vehicle within residential areas in the city for a period of longer than one hour. For the purposes of this paragraph, recreational vehicles classified as "RV" shall not be considered above an "A" or "B" license.

(b) Further, it shall be unlawful to park any vehicle weighing in excess of eight thousand (8,000) pounds gross weight, including vehicle and maximum load, within residential areas of the city for a period of longer than one hour.

(c) The requirements of this section shall not apply to commercial vehicles parked within the city limits for the purpose of delivering or collecting persons, materials or merchandise or performing some service to the residents on whose property or adjacent to whose property the vehicle is being parked.

(Ord. No. 1983-140-0, 11-7-83)

Sec. 16-149.1. Commercial vehicle loading zone.

When signs are erected reading "Commercial Loading Zone," it shall be unlawful during the time specified for a driver of a commercial vehicle to stand, park or stop the vehicle for a time longer than it is necessary for the loading or unloading of goods, packages and/or materials. It shall be unlawful for vehicles other than commercial vehicles to park in a designated commercial loading zone.

(Ord. No. 1983-140-0, 11-7-83)

Sec. 16-150. Unattached trailers prohibited.

No person shall park at any time upon any of the streets, alleys, city parking lots, or parts of streets of the city, any trailer or semitrailer uncoupled or unattached from its tractor or power unit.

(Ord. No. 1983-140-0, 11-7-83)

Sec. 16-151. Parking on private property.

No person shall without the permission of the owner or lessee of any private property, leave or park any vehicle thereon if there is in plain view on such property a "No Parking" sign or other sign restricting parking.

(Ord. No. 1983-140-0, 11-7-83)

Sec. 16-152. Official parking zones.

At any location hereinafter designated by resolution of the city council, and where the necessary signs have been erected, no stopping, standing or parking shall be allowed except for official vehicles owned by the City of Rockford, County of Winnebago, or State of Illinois.

(Ord. No. 1983-140-0, 11-7-83)

Sec. 16-153. Fire lanes--Access on private property.

All premises which, in the discretion of the chief of the Rockford Fire Department, the fire department may be called upon to protect in case of fire, and which are not readily accessible from public streets, shall be provided with access roads, fire lanes and gates, if fenced, so that all buildings on the premises are accessible to fire apparatus. The fire lanes shall be provided for all buildings with more than a one-hundred-fifty-foot setback from a public street or any building exceeding thirty (30) feet in height, set back more than fifty (50) feet from a public street. Lanes shall be at least twenty (20) feet in width with the road edge closest to the building, at least ten (10) feet from the building. Any deadend fire lane one hundred fifty (150) feet or longer shall be provided with a turnaround or outlet at the closed end of at least ninety (90) feet in diameter.

(Ord. No. 1983-140-0, 11-7-83)

Sec. 16-154. Same--Fire chief to specify.

The chief of the Rockford Fire Department shall specify on which properties fire lanes are required to be needed for effective fire-fighting operations.

(Ord. No. 1983-140-0, 11-7-83)

Sec. 16-155. Same--Parking in restricted.

(a) It shall be unlawful for any person to stand or park a motor vehicle upon or otherwise obstruct any fire lane so designated by a sign with red lettering on a white background and/or white lettering on a red background with letters at least two (2) inches high, the white being of a reflectorized type material or paint, stating "No Parking--Fire Lane." A standardized sign coloring and format shall be approved by the fire department and available for purchase from the traffic engineering division. Such signs are to be posted at the beginning and end of the fire lanes, and at one-hundred-fifty-foot intervals along the designated fire lane. If the sign meets the requirement of this section, it shall not be a defense to a citation for parking in a fire lane that the sign used was not approved by the fire department.

(b) In case of fire protection activity being carried out upon or around a fire lane area, no stopping, standing or parking shall be permitted, and vehicles violating either paragraphs (a) or (b) of this section shall be towed away at the owner's expense.

(c) During any other time any person who is the owner or driver of any vehicle which is parked or permitted to stand in a designated fire lane area is in violation of this section and shall be issued a citation by either a city police officer or city fire inspector on a form similar to that used to designate a citation for parking on private property in section 16-151 and the penalty and payment schedule of section 16-131 is hereby incorporated in this section.

(d) Any person who violates this section shall be punished by a fine of not less than fifty dollars (\$50.00) nor more than five hundred dollars (\$500.00) for each offense.

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1986-114-0, 6-2-86; Ord. No. 2005-12-0, 1-31-05)

Sec. 16-156. Parking prohibited by multiple mailboxes.

When signs are erected giving notice thereof it shall be unlawful to stand or park a vehicle between 8:00 a.m. to 5:00 p.m. except on Sundays and holidays on residential streets within ten (10) feet of curbside multiple mailboxes in the areas described in the schedule as set forth in section 16-314. "Multiple mailboxes" shall mean four (4) or more mailboxes mounted on a single structure.

(Ord. No. 1992-22-0, 2-11-92)

Sec. 16-156.1. Parking of unlicensed vehicles prohibited.

No person shall stand or park a vehicle required to be licensed by section 16-53 of this Code and not displaying a vehicle tax sticker or plate as required by section 16-53 of this Code upon any street, alley or city parking lot.

(Ord. No. 1992-121-0, 5-11-92)

DIVISION 3. OVERTIME PARKING; MUNICIPAL PARKING LOTS**Sec. 16-157. Five-minute parking.**

(a) When signs are erected in each block or municipal parking lot giving notice thereof, no person shall park a vehicle for longer than five (5) minutes at any time between the hours of 8:00 a.m. and 5:00 p.m. of any day, except Sundays and public holidays, upon any of the streets or parts of streets or municipal parking lots described in the schedule as set forth in the appropriate ordinance; provided, however, that this section shall not be construed to permit five-minute parking upon those streets or parts of streets where parking is prohibited.

(b) Any person who violates this section shall be punished by a fine of not less than ten dollars (\$10.00) nor more than fifty dollars (\$50.00) for each offense. Each five-minute period of time a vehicle remains parked in violation of this section shall constitute a separate offense.

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1987-159b-0, 7-27-87)

Sec. 16-158. Fifteen-minute parking.

(a) When signs are erected in each block or municipal parking lot giving notice thereof, no person shall park a vehicle for longer than fifteen (15) minutes at any time between the hours of 8:00 a.m. and 5:00 p.m. of any day, except Sundays and public holidays, upon any of the streets or parts of streets or municipal parking lots described in the schedule as set forth in the appropriate ordinance; provided, however, that this section shall not be construed to permit fifteen-minute parking upon those streets or parts of streets where parking is prohibited or limited for a time less than fifteen (15) minutes.

(b) Any person who violates this section shall be punished by a fine of not less than ten dollars (\$10.00) nor more than fifty dollars (\$50.00) for each offense. Each fifteen-minute period of time a vehicle remains parked in violation of this section shall constitute a separate offense.

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1987-159b-0, 7-27-87)

Sec. 16-159. Thirty-minute parking.

(a) When signs are erected in each block or municipal parking lot giving notice thereof, no person shall park a vehicle for longer than thirty (30) minutes at any time between the hours of 8:00 a.m. and 5:00 p.m. of any day, except Sundays and public holidays, upon any of the streets or parts of streets or municipal parking lots described in the schedule as set forth in the appropriate ordinance; provided however, that this section shall not be construed to permit thirty-minute parking upon those streets or parts of streets or municipal parking lots where parking is prohibited or limited for a time less than thirty (30) minutes.

(b) Any person who violates this section shall be punished by a fine of not less than ten dollars (\$10.00) nor more than fifty dollars (\$50.00) for each offense. Each thirty-minute period of time a vehicle remains parked in violation of this section shall constitute a separate offense.

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1987-159b-0, 7-27-87)

Sec. 16-160. Sixty-minute parking.

(a) When signs are erected in each block or municipal parking lot giving notice thereof, no person shall park a vehicle for longer than sixty (60) minutes at any time between the hours of 8:00 a.m. and 5:00 p.m. of any day, except Sundays and public holidays, upon any of the streets or parts of streets or municipal parking lots described in the schedule as set forth in the appropriate ordinance; provided however, that this section shall not be construed to permit sixty-minute parking upon those streets or parts of streets or municipal parking lots where parking is prohibited or limited for a time less than sixty (60) minutes.

(b) Any person who violates this section shall be punished by a fine of not less than ten dollars (\$10.00) nor more than fifty dollars (\$50.00) for each offense. Each sixty-minute period of time a vehicle remains parked in violation of this section shall constitute a separate offense.

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1987-159b-0, 7-27-87)

Sec. 16-161. Two-hour parking.

(a) When signs are erected in each block or municipal parking lot giving notice thereof, no person shall park a vehicle for longer than two (2) hours at any time between the hours of 8:00 a.m. and 5:00 p.m. of any day, except Sundays and public holidays, upon any of the streets or parts of streets or municipal parking lots described in the schedule as set forth in the appropriate ordinance; provided however, that this section shall not be construed to permit two (2) hours parking upon those streets or parts of streets or municipal parking lots where parking is prohibited or limited for a time less than two (2) hours.

(b) Any person who violates this section shall be punished by a fine of not less than ten dollars (\$10.00) nor more than fifty dollars (\$50.00) for each offense. Each two-hour period of time a vehicle remains parked in violation of this section shall constitute a separate offense.

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1987-159b-0, 7-27-87)

Sec. 16-162. Ten-hour parking.

(a) When signs are erected in each block or municipal parking lot giving notice thereof, no person shall park a vehicle for longer than ten (10) hours at any time upon either side of the 100 block of Green Street.

(b) Any person who violates this section shall be punished by a fine of not less than ten dollars (\$10.00) nor more than fifty dollars (\$50.00) for each offense. Each ten-hour period of time a vehicle remains parked in violation of this section shall constitute a separate offense.

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1987-159b-0, 7-27-87)

Sec. 16-163. Three-hour parking.

(a) When signs are erected in each block or municipal parking lot giving notice thereof, no

person shall park a vehicle for longer than three (3) hours at any time between the hours of 8:00 a.m. and 5:00 p.m. of any day, except Sundays and public holidays, upon any of the streets or parts of streets or municipal parking lots described in the schedule as set forth in the appropriate ordinance; provided however, that this section shall not be construed to permit three-hour parking upon those streets or parts of streets or municipal parking lots where parking is prohibited or limited for a time less than three (3) hours.

(b) Any person who violates this section shall be punished by a fine of not less than ten dollars (\$10.00) nor more than fifty dollars (\$50.00) for each offense. Each three-hour period of time a vehicle remains parked in violation of this section shall constitute a separate offense.

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1987-159b-0, 7-27-87)

Sec. 16-164. Parking prohibited during certain hours on certain streets.

(a) When signs are erected giving notice thereof, no person shall park a vehicle between the hours specified in the schedule as set forth in the appropriate ordinance, except Sundays and public holidays, within the district or upon any of the streets described in the schedules set forth in the appropriate ordinance.

(b) Any person who violates this section shall be punished by a fine of not less than ten dollars (\$10.00) nor more than fifty dollars (\$50.00) for each offense.

(Ord. No. 1983-140-0, 11-7-83)

Sec. 16-165. Concourse parking violations.

(a) Any person who purchases a monthly permit or parking purposes in the concourse garage shall be restricted to the specific floor for which that permit is issued. Permits shall be displayed on the driver's side of the front windshield of the vehicle. Any person who violates this section shall be punished by a fine of not less than ten dollars (\$10.00) nor more than fifty dollars (\$50.00) for each offense.

(b) Any person who parks in the concourse garage and fails to pay the required fee upon exiting shall have forty-eight (48) hours to pay the amount due. After that period of forty-eight (48) hours has elapsed, the person shall be subject to a fine of twenty dollars (\$20.00).

(Ord. No. 1983-140-0, 11-7-83)

Sec. 16-166. Concourse garage parking fees.

(a) There is hereby imposed a parking fee of one dollar (\$1.00) for any period of time two (2) hours or less for parking a motor vehicle in the concourse garage during the hours of 6:00 a.m. to 6:00 p.m., Monday through Friday, exclusively, and an additional twenty-five cents (\$0.25) per hour for every hour over two (2) hours.

(b) Notwithstanding the parking fees prescribed in subsection (a), no parking fee on any day shall exceed three dollars (\$3.00) for parking a motor vehicle in the concourse garage from the hours of 6:00 a.m. to 6:00 p.m., or any portion thereof, Monday through Friday, exclusively.

(c) There is hereby imposed a parking fee of forty dollars (\$40.00) per month for parking a motor vehicle on the first, second, or third floors of the concourse garage from the hours of 6:00 a.m. to 6:00 p.m., Monday through Friday, exclusively. A ten (10) per cent discount shall be given for purchase of an annual parking permit. Said monthly fees are payable the first of each month.

(d) There is hereby imposed a parking fee of thirty-five dollars (\$35.00) per month for parking a motor vehicle on the fourth floor of the concourse garage from the hours of 6:00 a.m. to 6:00 p.m., Monday through Friday, exclusively. A ten (10) per cent discount shall be given for purchase of an annual parking permit. Said monthly fees are payable the first of each month.

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1989-53-0, 3-6-89)

Sec. 16-167. Off-street municipal surface lot parking fees.

(a) There is hereby imposed parking fees as set forth in section 16-310 for parking a motor vehicle in the parking decks, municipal surface and lots in a designated reserved parking space during the hours of 7:00 a.m. to 5:00 p.m., except Saturdays, Sundays and holidays. A ten (10) per cent discount shall be given for the purchase of an annual parking permit. Said fees are payable the first of each month. It is unlawful to park a vehicle in a designated reserved parking space unless the vehicle displays a parking permit for that location on the left-hand side of the front of the windshield of the vehicle.

(b) Any person who violates this section shall be punished by a fine of not less than ten dollars (\$10.00) nor more than fifty dollars (\$50.00) for each offense.

(c) Charitable and not-for-profit groups may purchase up to ten (10) per cent of available spaces at twenty-five (25) per cent of the rates listed in section 16-310, in the following lots: A, EE, F, G, H, HH, I, J, O, P, U and V.

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1989-53-0, 3-6-89; Ord. No. 1991-4-0, 1-7-91; Ord. No. 1992-36-0, 2-24-92)

Sec. 16-168. Backing into city lots or stalls.

(a) No person shall back his or her vehicle into a city-owned and operated parking lot or into a parking stall in said lot where signs are prominently posted prohibiting such practice.

(b) Any person who violates this section shall be punished by a fine of not less than ten dollars (\$10.00) nor more than fifty dollars (\$50.00) for each offense.

(Ord. No. 1983-140-0, 11-7-83)

Sec. 16-169. Reserved parking.

Reserved parking in off-street municipal parking lots shall be limited to the hours of 8:00 a.m. to 5:00 p.m., Monday through Friday. Reserved parking spaces shall be available to the general public at all other times.

(Ord. No. 1983-140-0, 11-7-83; Ord. No. 1988-114-0, 4-11-88)

Sec. 16-170. Designation use of spaces.

The department of public works is hereby instructed to have lines or markings painted or placed upon the curb, street, or surface of a municipal parking lot for the purpose of designating the parking space for each vehicle. It shall be unlawful and a violation of this division to park any vehicle across any such lines or markings or to park any vehicle in such a position that the same shall not be entirely within the area so designated by such lines or markings.

(Ord. No. 1983-140-0, 11-7-83)

Sec. 16-171. Parking prohibited 2:00--5:00 a.m. to clean streets.

(a) When signs are erected giving notice thereof, no person shall park a vehicle between 2:00 a.m. and 5:00 a.m. upon any of the streets described in the schedule set forth in the appropriate ordinance.

(b) Any person who violates this section shall be punished by a fine of not less than ten dollars (\$10.00) nor more than fifty dollars (\$50.00) for each offense.

(Ord. No. 1989-68-0, 4-10-89)

Secs. 16-172--16-185. Reserved.

DIVISION 4. HANDICAPPED PARKING

Sec. 16-186. Designated handicapped areas.

(a) There is hereby designated certain parking spaces in municipal parking lots for handicapped parking use.

(b) There is hereby established certain parking places on certain portions of streets in the City of Rockford as described in the schedule as set forth in the appropriate ordinance which shall be designated for handicapped parking for the purpose of allowing a handicapped person who resides adjacent to said parking space to park.

Said parking spaces shall be limited to one space no more than twenty-five (25) feet in length, per qualified resident, at any one address. Said parking spaces shall be designated by erecting handicapped parking signs only in residential areas where parking is permitted, and wherever possible shall be located adjacent to a driveway, alley, curb-cut or intersection clearance.

(Ord. No. 1981-79-0, 5-11-81; Ord. No. 1985-50-0, 3-11-85; Ord. No. 1987-128-0, 6-8-87)

Sec. 16-187. Application for residential handicapped parking space.

(a) Any person desiring a designated residential handicapped parking space shall apply to the finance director of the City of Rockford. The applicant shall submit proof of residency in the form of a valid Illinois driver's license or identification card or a voter's identification card. The applicant shall submit proof of handicapped status in the form of a certificate that he or she has been issued state handicapped or disabled veteran license plates, or a state handicapped parking decal or device. There shall be a one-time initial fee of twenty-five dollars (\$25.00) payable upon approval of the application. The finance director and traffic engineer shall and are hereby authorized to review all designated residential handicapped parking spaces annually to confirm continued eligibility.

(b) Reserved.

(Ord. No. 1981-79-0, 5-11-81; Ord. No. 1982-67-0, 5-17-82; Ord. No. 1985-50-0, 3-11-85; Ord. No. 1987-128-0, 6-8-87)

Sec. 16-188. Violation.

(a) When signs are erected or pavement painted giving notice thereof, it shall be unlawful for any owner or operator of any motor vehicle to stop, stand or park, or cause to stop, stand or park in a parking area designated for handicapped use. A parking area designated for handicapped use includes, but is not limited to, parking in an access aisle adjacent to a handicapped parking stall. Upon satisfactory proof shown to the hearing officer that the owner or operator of the motor vehicle had been issued at the time of the occurrence valid, current handicapped or disabled veteran license plates, or a valid handicapped parking placard, decal or device, the hearing officer shall fine the owner or operator of the motor vehicle in accordance with a violation of subsection (b) herein and the penalty set forth in subsection 16-131(b).

(b) It shall be unlawful for any owner or operator of any motor vehicle to stop, stand or park, or cause to stop, stand or park in a parking area designated for handicapped use in a vehicle which does not have a properly displayed, current, valid handicapped or disabled veteran license plates, or a valid handicapped parking placard, decal or device. A handicapped parking placard, decal or device is properly displayed in a vehicle when the decal or device is clearly visible to law enforcement or parking enforcement personnel, either hanging from the rear view mirror or placed on the dashboard of the vehicle in clear view.

(Ord. No. 1985-50-0, 3-11-85; Ord. No. 2006-49-0, 3-13-06; Ord. No. 2006-197-0, 11-13-06)

Editor's note: Ord. No. 1985-50-0, adopted March 11, 1985, amended § 16-188 in its entirety to read as herein set out. Prior to said amendment, § 16-188 pertained to decals and the display thereof, which derived from Ord. No. 1981-79-0, enacted May 11, 1981.

Sec. 16-189. Handicapped parking signs.

The owner or occupant of any property upon which is displayed any handicapped parking sign, which exhibits, or is required to exhibit, the words "\$100 Fine" shall correct such sign to exhibit the words "\$250 Fine" instead. Correction of the fine amount must be completed within ninety (90) days of the effective date of Ordinance No. 2006-170-0. A violation of this section shall be punishable by a fine not to exceed seven hundred fifty dollars (\$750.00) for each day the handicapped parking sign has not been corrected.

(Ord. No. 1996-4-0, 1-2-96; Ord. No. 2006-170-0, 10-10-06)

DIVISION 5. RESIDENT PARKING PERMITS**Sec. 16-190. Designated parking areas.**

There is hereby established certain portions of streets and city parking lots in the City of Rockford as described in the schedule as set forth in the appropriate ordinance to which residents thereof may park vehicles thereon within areas containing a posted time limit, without regard to said time limit; provided that said vehicles display a resident parking sticker in the lower left corner of the rear windshield. Signs shall be erected in each block or lot giving notice of the residential parking area. In business district areas, the off-street parking lots, where possible, shall be used for residential parking. Prior to establishing a residential parking area in a district, all businesses and residents of the proposed area shall agree to the establishment of the residential parking area, as determined by the traffic engineer.

(Ord. No. 1984-142-0, 11-13-84; Ord. No. 1996-102-0, 5-6-96)

Sec. 16-190.1. Residential parking zones.

There is hereby established certain portions of certain blocks of streets in the city as described in the schedule as set forth in the appropriate ordinance to which the residents of that block only may park vehicles thereon, provided that said vehicles display a resident parking sticker in the lower left corner of the rear windshield. Signs shall be erected in each block giving notice of the residential parking area. Such residential parking only areas shall be only in areas zoned residential.

(Ord. No. 1997-259-0, 10-20-97)

Sec. 16-191. Application.

Any person desiring a resident parking sticker shall apply to the comptroller of the City of Rockford. He or she shall submit his or her license plate number and proof of residency in the form of a valid Illinois driver's license or identification card or a voter's identification card. There shall be a five dollar (\$5.00) fee charged for issuance of the resident parking sticker. Stickers shall be valid for one year, renewable on the first day of January of each year. A maximum of two (2) stickers per household and one sticker per person shall be issued in commercial and industrial zoned areas and a maximum of four (4) stickers per household in residential zoned areas. Reissuance of lost stickers shall be as provided in section 16-59 of this Code.

(Ord. No. 1984-142-0, 11-13-84; Ord. No. 1996-102-0, 5-6-96; Ord. No. 1997-257-0, 10-20-97)

DIVISION 6. DAILY PARKING PERMITS**Sec. 16-192. Application and fee.**

(a) Any person desiring a daily parking permit for the purpose of parking a vehicle or placing a dumpster on a street, alley, the city downtown mall or city parking lots shall apply for same to the traffic engineer of the City of Rockford. Permits shall be issued by the traffic engineer or his designee only for dumpsters and vehicles which must be located in the public right-of-way on a temporary basis for construction, remodeling, maintenance and service to adjoining properties and the location of said dumpster or vehicle is not possible or practicable on private property or unrestricted parking areas. In no event shall a permit be issued to block a traffic lane of a street without first having obtained permission of the city council.

(b) The fee for a daily parking permit, which shall be one designated vehicle parking space, shall be payable upon issuance of the permit, and shall be as follows:

(1) On streets or city parking lots: Four dollars (\$4.00) per day, excluding Sundays and Federal Holidays.

(2) On the city downtown mall: Six dollars (\$6.00) per day, excluding Sundays and Federal Holidays.

(Ord. No. 1988-76-0, 3-14-88)

DIVISION 7. FLEXIBLE PARKING PERMITS

Sec. 16-192.1. Designated parking areas, application and fee.

(a) There is hereby established certain portions of streets and city parking lots in the City of Rockford as described in the schedule set forth in the appropriate ordinance to which business owners, business' clients, patrons, and contractors, may park vehicles thereon within areas containing a short term posted time limit of one hour or greater during a calendar day, without regard to said time limit, provided that said vehicle display a parking permit in the manner required on the permit. Any vehicle that displays a flexible parking permit is still subject to the forty-eight-hour parking ordinance.

(b) Permits shall be valid for the single block in which the business is located and any adjacent municipal parking lots.

(c) Any business desiring a flexible parking permit shall apply to the Traffic Engineering Division of the City of Rockford in writing, and include documentation that identifies the unique needs that cannot be met with the standard parking permit. Businesses will be required to provide documentation of any and all long term parking arrangements for employees and other business related groups which may impact the application for a flexible parking permit.

(d) The price for said permit shall be at the standard market rate for surface parking lots.

(e) Use of the parking permit by anyone other than the business' clients, patrons, contractors, and business owners, shall be grounds for revocation of all flexible parking permits for that business. A business that has had a flexible parking permit revoked shall not be eligible for issuance of any further flexible parking permits.

(Ord. No. 2005-72-0, 4-25-05)

Attachment B

ARTICLE IV. ALARM SYSTEM PERMITTING REGULATIONS*

*Cross references: Fire protection and emergency services, Ch. 11; noise, Ch. 17; direct-dialing devices, § 19-85 et seq.

Sec. 7-620. Findings and intent.

(a) This article is adopted for the purpose of regulating and permitting alarm systems to which the police or fire department are expected to respond.

(b) The city council has found that alarm systems often generate calls to the police and fire departments that are false in the sense that no actual or attempted illegal entry to the building protected by the alarm has actually occurred or that no fire or threat of fire exists. Rather, the call is initiated by owner negligence or system malfunction. In 1995, the police department alone responded to over 14,600 false alarms. These false alarms are hereby determined to be public nuisances endangering the public health, safety and welfare in that: (1) they may unduly disturb neighboring persons or property by their audible signal; (2) they cause the police or fire department to respond with lights and sirens, thereby unnecessarily disturbing neighboring persons and property and increasing the risk of accidents to the motoring public; and (3) they divert police and fire protection from actual threats to public health and safety.

(Ord. No. 1996-213-0, 9-3-96)

Sec. 7-621. Definitions.

The following definitions shall apply to this article:

Alarm system: Any assembly of equipment, mechanical or electrical, arranged to signal the occurrence of a fire or any actual or attempted illegal entry of a protected premises to which the police or fire department are expected to respond.

Alarm user: A person(s), firm, partnership, corporation, association, organization, company, or other entity in control of a premise where an alarm system is located.

Chief: The fire chief with respect to any false alarm generated by an alarm system or portion thereof arranged to signal the occurrence of a fire, and the chief of police with respect to all other false alarms.

City: The City of Rockford, Illinois.

False alarm: An alarm system activated in the absence of an emergency whether willfully or by inadvertence, negligence or unintentional act, including any mechanical or electrical malfunction of the alarm system, to which the department of police or fire is alerted for a response. A false alarm shall not include an alarm activated by testing or repairing of telephone or electrical lines or equipment outside the premises if prior notice of the testing or repair is given to the department of police or fire; unusually violent conditions of nature; an illegal entry, theft or robbery, or an attempt thereof; or an observable act of vandalism, where evidence of such activity exists. Also, a false alarm shall not include an alarm to the police department which is canceled by an alarm monitoring service, as identified on the alarm application, prior to arrival of police.

Notice: Written notice given by personal service upon the addressee or given by the United States Postal Office, postage paid, to the addressee's last known mailing address.

Permittee: Any person, firm, partnership, corporation, association, organization, company, or other entity issued an alarm permit by the city.

Person: A natural person, or a firm, partnership, corporation, association, organization, company, or other entity.

Protected premises: Any building, structure, or facility where an alarm system is installed.

(Ord. No. 1996-213-0, 9-3-96)

Sec. 7-622. Permit required.

(a) It is unlawful for any person, firm, partnership, corporation or other legal entity to use, own or lease an alarm system or to be in control of a premises wherein an alarm system is operated or maintained without having first obtained a permit as provided in this article.

(b) It is unlawful for any person, firm, partnership, corporation or other legal entity to use, own or lease an alarm system or to be in control of a premises wherein an alarm system is operated or maintained when a permit therefor has been revoked.

(c) A permit must be obtained for each alarm system used, leased or owned by an alarm user. Each permit shall be issued for a period of one year from the date of issuance. A decal or sticker evidencing the permit shall be issued when the permit is initially issued. An initial permit fee shall be ten dollars (\$10.00). Renewal permits shall be for one year at no charge. The fee for a replacement for a decal or sticker issued under this section that is lost, stolen or damaged shall be five dollars (\$5.00). No alarm user may own, control or occupy a building, structure or facility in which an alarm system is maintained unless a decal or sticker evidencing a permit issued under this section is displayed on or near the upper right corner of the main exterior door of the premises (approximately six (6) feet above ground or a place of greater or equal visibility) or a place of greater or equal visibility in a manner that is clearly visible from the exterior of the premises. (Note: Fire alarm systems in commercial, assembly or industrial occupancies will require the purchase and installation of a key box by the owner in accordance with section 11-56(30). Such key boxes must be approved by and conform to fire department standards.)

(Ord. No. 1996-213-0, 9-3-96)

Sec. 7-623. Permit application.

(a) Each applicant for a permit to maintain an alarm system shall file a written application with the city finance department stating:

- (1) The full legal name, address, and telephone number of the applicant.
- (2) The name, address and telephone number of the premises where the alarm system is located.
- (3) The type of alarm system for which the permit is sought.
- (4) A list of three (3) persons, including their addresses and telephone numbers, who can be contacted and will respond to the premises in the event of an emergency or to reset or deactivate the alarm system or who could contact the alarm user if the alarm user is not at the protected premises.
- (5) The name, address and telephone number of the person or company that installed the alarm system.

- (6) The name, address and telephone number of the person or company that is responsible for the maintenance and repair of the alarm system, if applicable.
 - (7) Type of business conducted on premises covered by alarm: retail sales, manufacturing, storage, day care, health care, etc.
 - (8) Documentation of most recent required test of alarm system for which permit is to be issued as prescribed in NFPA 72.
- (b) Incomplete applications shall be returned to the applicant. A permit will not be issued until the completed application is received.
 - (c) An application for an alarm user permit shall be denied if:
 - (1) The applicant has failed to pay false alarm fees or fines required by this article for a different alarm system under the applicant's ownership or control.
 - (2) The applicant has failed to comply with any provisions of this article or other ordinances of the city, including nonpayment of any fine for false alarms for the alarm system for which the permit is sought.
 - (d) It is unlawful for any alarm user to fail or refuse to amend its alarm user permit application within five (5) business days after any of the information required and contained therein becomes outdated or inaccurate.
 - (e) The city's finance department shall be responsible for processing and issuing alarm user permits.

(Ord. No. 1996-213-0, 9-3-96)

Sec. 7-624. Alarm activations at a premises where an alarm user permit has not been issued.

Any alarm user who does not have a valid alarm user permit will be assessed a fine in the amount of three hundred dollars (\$300.00) for each notice of an activation of an alarm system at the protected premises.

(Ord. No. 1996-213-0, 9-3-96)

Sec. 7-625. Transfer of alarm user permit prohibited.

An alarm user permit cannot be transferred to another premises or to another person.

(Ord. No. 1996-213-0, 9-3-96)

Sec. 7-626. False alarm prohibited.

It is unlawful for any alarm user to control or possess an alarm system which generates, transmits or issues a false alarm as defined in this article.

(Ord. No. 1996-213-0, 9-3-96)

Sec. 7-627. False alarms; fines; notifications.

- (a) Any alarm user permittee who has more than four (4) false alarms within a twelve-month

period at a single protected location will be assessed fines according to the following fine schedule:

5th--8th false alarm--One hundred dollars (\$100.00) fine per false alarm

9th--10th false alarm--Two hundred dollars (\$200.00) fine per false alarm

More than 10 false alarms--Three hundred dollars (\$300.00) fine per false alarm

(b) All fines must be paid to the city finance department within thirty (30) days from the date of the notice demanding payment of the fine(s) or the legal department shall file a complaint for ordinance violation in the circuit court.

(c) The chief or his designee shall notify the alarm user, in writing, of each instance wherein his department has recorded a false alarm. The alarm user shall have the opportunity within fourteen (14) days from the date of mailing or personal delivery to submit a report or meet with the chief or his designee for the purpose of showing cause as to whether circumstances exist to warrant voiding the false alarm recordation. The chief or his designee shall review the alarm user's report and/or meet with the alarm user and issue a written finding to the alarm user as to whether or not the false alarm record will be voided. The finding of the chief or his designee shall be final.

(Ord. No. 1996-213-0, 9-3-96)

Sec. 7-628. Permit revocation.

(a) Any alarmed premises which has ten (10) or more false alarms within a twelve-month period shall subject the alarm user to permit revocation as provided herein.

(b) If city records show ten (10) or more false alarms within a twelve-month period for any alarmed premises:

(1) The chief shall notify the alarm user by certified mail or personal delivery that their alarm permit shall be revoked thirty (30) days from date of mailing or personal delivery. The alarm user shall have fourteen (14) days from the date of mailing or personal delivery to submit a written report to the chief describing actions taken or to be taken to identify and eliminate the cause of the false alarms, and to request that their alarm user's permit be reinstated.

(2) If the alarm user submits a report requesting reinstatement of their alarm user's permit, the chief shall determine if the action taken or to be taken will substantially reduce the likelihood of false alarms; if he determines that the action will substantially reduce the likelihood of false alarms, he shall notify the alarm user, via certified mail or personal delivery, that the request to reinstate the alarm user's permit has been approved.

(3) If the alarm user's permit is reinstated and the police or fire department responds to a subsequent false alarm activation in the same twelve-month period at the protected premises, the chief shall proceed with the permit revocation process again as described in this section. The alarm user shall also be assessed a fine in the amount of three hundred dollars (\$300.00) for each subsequent false alarm through the remainder of the calendar year.

(4) If the chief determines that the action taken or to be taken will not substantially reduce the likelihood of false alarms, the request for reinstatement shall be denied. The chief shall give notice by certified mail or personal delivery to the user that the permit will be revoked without further notice.

(c) Any alarm user permittee who fails to pay any fines or charges provided for under this

article within thirty (30) days from the date of the invoice requesting payment of same shall have the subject alarm user permit revoked. Any such alarm user permit shall not be reinstated until all the unpaid fines and fees are paid in full.

(Ord. No. 1996-213-0, 9-3-96)

Sec. 7-629. No liability of city.

The city assumes no liability for any defects in the operation of any alarm system or signal line system; for any failure or neglect of any person associated with the installation, operation or maintenance of any alarm system; for any failure or neglect of any alarm user; for the transmission or receipt of alarm signals or any failure or neglect to respond upon receipt of an alarm from any source. In the event that the city finds it necessary to revoke an alarm user permit or to otherwise provide for the disconnection of any alarm system, the city shall have no liability for such action. No special duty other than that owed to the general public shall be created by virtue of this article or by virtue of the issuance of an alarm system permit or as a result of the transmission to or receipt of alarm signals by the police or fire department.

(Ord. No. 1996-213-0, 9-3-96)

Sec. 7-630. Penalty for violation.

Any person, firm or corporation violating any provisions of this article, in addition to the fees and specific fines established herein, shall be fined as provided in section 1-8 of this Code. Each day during which a violation of this article continues or is permitted to exist shall be considered a separate and distinct offense.

(Ord. No. 1996-213-0, 9-3-96)

Sec. 7-631. Sunset provision.

This article shall be reviewed by the code and regulation committee of the city council before December 31, 1998.

(Ord. No. 1996-213-0, 9-3-96; Ord. No. 1998-20-0, 2-2-98)

Attachment C

ARTICLE VII. AMBULANCE SERVICE

Sec. 11-200. Ambulance service established.

A municipal ambulance service is hereby established under the control and supervision of the fire department, which may establish reasonable rules and procedures for the operation of the service in accordance with this article.

(Ord. No. 1984-13-0, 2-6-84)

Sec. 11-201. Fee for ambulance service.

(a) Fees for ambulance service and prehospital care shall be charged in accordance with the following schedule:

- (1) Resident . . . \$375.00
- (2) Nonresident . . . 665.00

Plus a mileage charge of eight dollars (\$8.00) per mile.

Effective February 4, 2005.

(b) For purposes of the above schedule, the resident fee shall be charged if the person transported and receiving care has established his residence within the corporate limits of the city for a period of thirty (30) days. In all other cases, the nonresident fee shall be charged.

(Ord. No. 1984-13-0, 2-6-84; Ord. No. 1986-292-0, 12-29-86; Ord. No. 1988-67-0, 8-29-88; Ord. No. 1990-279-0, 9-17-90; Ord. No. 1992-255-0, 9-21-92; Ord. No. 2001-8-0, 1-29-01; Ord. No. 2002-60-0, 3-4-02; Ord. No. 2006-10-0, 1-24-05)

Sec. 11-202. Billing and collection.

(a) The fire department shall keep accurate records of the ambulance services provided and the persons to whom they were provided and transmit such information to the comptroller or such contractor of the city responsible for billing and collection of the ambulance fee. The comptroller or the contractor shall then promptly bill the person transported for the ambulance services provided.

(b) All those persons receiving ambulance service under this article who have insurance coverage for such service shall be requested to submit a claim therefor to their insurance companies to reimburse the City of Rockford. Any person assigning their benefits under Medicare or Medicaid shall receive a credit on his account for any ambulance fees charged that exceed the amount allowable by Medicare or Medicaid. The comptroller or the contractor of the city may require proof that such excess fees have been submitted and denied by the appropriate governmental agencies.

(c) The comptroller, or the contractor of the city responsible for billing and collection, may take all reasonable and legal actions to collect unpaid ambulance fees.

(Ord. No. 1984-13-0, 2-6-84)

Secs. 11-203--11-224. Reserved.

ATTACHMENT D – Breakdown of estimated # and \$ of placements

<u>Type</u>	<u># of tics</u>	<u>Total \$</u>	<u>Avg Bal \$</u>
Parking	18,647	\$1,847,972	\$99
Ambulance	39,473	\$11,587,243	\$293
False Alarm	497	\$131,771	\$265