

REQUIRED DOCUMENTS 2014

I understand that I must submit a total of 5 identical accordion style packets with a closure flap containing the following information:

1. Your printed out application
- 2.. Certified Copy of Birth Certificate.
3. Copy of College Diploma.
4. Copy of High School Diploma.
5. "Official" sealed / unopened transcripts from all University and Colleges attended.
6. "Official" sealed / unopened transcripts from all High Schools.
7. Copy of Marriage License(s).
- 8.Copy of Divorce Decree(s).
9. Certified Copy of Military DD214.
10. Copy of Driver License, front and back.
11. Copy of Social Security Card, front and back.
- 12.Copy of Name Change Documents.
- 13.Copy of Peace Officer Training Documents.
- 14.Copy of Citizenship or Naturalization Documents.
15. Letters of Recommendation "Optional".

The packets should have your Last Name, First Name and Middle Initial printed on the front, top left corner, of all packets . You will need a total of 5 packets. You will only need 1 of the five packets to contain the actual Certified copies and the sealed / unopened transcripts. You must label that packet as original in the top right corner. The other 4 packets will mirror the original have copies of both the transcripts and certified copies and the rest of the remaining documents that pertain to you. All packets must be complete with the required documents in the order above. Incomplete packets will result in failure of the process. Some of the items may take a few weeks to obtain to plan accordingly. I understand what is expected of me for the required documents.

Certified copies of dd214 can be made at the Records Office.

Certified copies for your birth certificate can be made at the County Clerks office.