

Public Works - Parking Division

Mission Statement

It is the mission of the Parking Division to provide quality parking for a variety of users with differing time needs in the City commercial business districts.

Primary Functions → The primary function of the Parking Division is to provide lot maintenance, issue tickets, and collect parking fees in the various facilities of the Motor Vehicle Parking System (MVPS).

2009 Accomplishments →

- Improved the parking decks appearance to assist with lighting the downtown area.
- Developed a striping plan that provided documentation for future analysis.
- Striped City streets, parking decks, parking lots and crosswalks to City specifications and standards.
- Implemented new parking ticket policies for December (Parking Control Officers ticketed for Snow & Ice).

2010 Goals and Objectives →

- Significant progress made implementing a new parking deck policy that changes the funding by using parking improvement districts.
- Resurface parking lots and improve the north and south parking mediums in the City Hall South parking lot.
- Develop an overall surface parking lot improvement plan that will provide a working schedule that will facilitate the budget.
- Develop a plan to efficiently stripe the streets and crosswalks in a proficient manner that maintains City of Rockford standards.
- Issue a request for proposal to upgrade the Parking Control Officer's Auto-Cite Hand-Held system that is outdated.

Public Works - Parking Division

PUBLIC WORKS PARKING SYSTEM		TOTAL SPACES
<u>LOT</u>	<u>LOCATION</u>	
West Side		
A	Mulberry/Court/Winnebago	125
B	Wyman-Elm Deck	329
C	Wyman/Park	125
CC	Library/River/Park	23
I	Chestnut/Court/Winnebago	80
L	State-Main Deck	291
S	Concourse Parking Garage	843
W	Wyman/Mulberry/Main	59
WW	Memorial Hall/Library	52
Y	Pioneer Deck	786
SS	Hanley	129
AmCore Lot		45
Block 38 Metro Lease		<u>68</u>
	Total West Side CBD	<u>2,955</u>
East Side		
D	City Hall	70
DD	Walnut/2nd Street	24
J	Shumway Market	112
M	East State/Madison	91
N	East State/3rd Street	20
Q	East State, Madison/1st	55
R	East State/2nd Street	17
T	East State/Water Garage	96
TT	200 North Water	15
Church Lot-Leased City Hall		<u>112</u>
	Total East Side CBD	<u>612</u>
Broadway		
F	13th Avenue, 7th/8th	86
V	Broadway(1200 Block)	<u>23</u>
	Total Broadway Side CBD	<u>109</u>
South Main		
H	South Main/Kent	30
HH	South Main/Morgan	25
K	1000 South Main	30
K1	1000 South Main	<u>15</u>
	Total South Main CBD	<u>100</u>
North Main		
G	Latham/King	79
O	Toner/Myott	<u>100</u>
	Total North Main CBD	<u>179</u>
7th Street		
EE	1st Avenue, 7th/2nd Ave.	79
X	7th, 2nd/3rd Avenues	<u>28</u>
Total System of 30 lots and 4 garages in six areas		<u>4,062</u>

Public Works - Parking Division

Budget Summary

PUBLIC WORKS PARKING DIVISION BUDGET SUMMARY					
APPROPRIATION	2008 <u>ACTUAL</u>	2009 <u>BUDGET</u>	2009 <u>ACTUAL</u>	2010 <u>BUDGET</u>	INCREASE (DECREASE)
PERSONNEL	\$517,651	\$548,494	\$509,819	\$513,648	(\$34,846)
CONTRACTUAL	467,882	405,504	424,047	447,238	41,734
SUPPLIES	36,970	41,500	25,100	41,550	50
OTHER	1,400,299	1,231,587	1,124,488	1,295,369	63,782
INTEREST	0	0	0	0	0
TOTAL	<u>\$2,422,802</u>	<u>\$2,227,085</u>	<u>\$2,083,454</u>	<u>\$2,297,805</u>	<u>\$70,720</u>
STAFFING REVIEW					
TOTAL	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	INCREASE (DECREASE)
	9.00	9.00	9.00	8.50	(0.50)
FUNDING SOURCE					
	2009 <u>AMOUNT</u>	2009 <u>PERCENTAGE</u>	2010 <u>AMOUNT</u>	2010 <u>PERCENTAGE</u>	
PARKING FEES	\$1,039,600	63.3	\$1,125,000	60.8	
FINES	588,000	27.8	603,100	32.6	
INTEREST INCOME	52,500	7.9	98,000	5.3	
PURCHASE OF SERVICES	<u>23,500</u>	<u>1.0</u>	<u>24,300</u>	<u>1.3</u>	
TOTAL	<u>\$1,703,600</u>	<u>100.0</u>	<u>\$1,850,400</u>	<u>100.0</u>	

Budget Analysis

The 2010 budget is \$2,297,805, which is an increase of \$70,720 (2.8%) over the previous year. Personnel decreases \$34,800 as a result of personnel reduction and increase to health insurance.

Contractual costs increase of \$41,740 (8.9%). A number of increases and decreases contribute to this increase. Public Works maintenance (\$32,200) and equipment maintenance (\$12,800) increased. Decreases include \$5,000 for office utilities and \$4,000 for printing.

Supplies increased \$50 and the other accounts group increased \$63,780 mostly due to an increase in depreciation.

2010 revenue of \$1,850,400 is an increase of \$146,800 over the 2009 budgeted revenue of \$1,703,600. The increase is mostly attributable to the projected increase in parking fees and rental income for 2010. Parking fees and fines are projected to increase \$85,400 along with rental income increasing \$45,500.

The 2010 net is a loss of \$447,405; net of depreciation, it is a loss of \$252,595.

In 2009, the Parking Division spent \$2,083,454, or 93.6% of its budgeted allocation. In the past several years, 90% to 139% of the budget has been spent.

Public Works - Parking Division

Five Year Financial Forecast

The 2011-2015 five year forecast for the Parking Fund incorporates current rates, the changes in lots and permits, the expenditures associated with the new facilities and operating cost increases of three to five percent annually. Consideration needs to be given to adjusting the permit and fine structure periodically, last changed in 2009, if lots are to be redone, signage added, and enforcement/payment equipment acquired.

PARKING FUND 2011-2015 FINANCIAL FORECAST (IN 000'S)

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Revenues	\$1,850	\$1,906	\$1,963	\$2,022	\$2,083
Expenses	<u>2,298</u>	<u>2,397</u>	<u>2,448</u>	<u>2,501</u>	<u>2,556</u>
Excess (Deficit)	<u>(448)</u>	<u>(491)</u>	<u>(485)</u>	<u>(479)</u>	<u>(473)</u>
Beginning Balance	<u>17,170</u>	<u>16,722</u>	<u>16,231</u>	<u>15,746</u>	<u>15,267</u>
Ending Balance	<u>\$16,722</u>	<u>\$16,231</u>	<u>\$15,746</u>	<u>\$15,267</u>	<u>\$14,794</u>

Fixed Assets

There are no fixed assets budgeted for 2010.

Personnel Review

PUBLIC WORKS PARKING DIVISION				
BENEFITS AND SALARIES		2009	2010	INCREASE/ (DECREASE)
SALARY		<u>BUDGET</u>	<u>BUDGET</u>	
PERMANENT		\$387,253	\$374,969	(\$12,285)
TEMPORARY		12,000	5,000	(7,000)
OVERTIME		5,000	5,500	500
MERIT PAY		0	0	0
SALARY ADJUSTMENT		<u>(1,350)</u>	<u>0</u>	<u>1,350</u>
TOTAL SALARIES		<u>\$402,903</u>	<u>\$385,469</u>	<u>(\$17,435)</u>
BENEFITS				
ILLINOIS MUNICIPAL RETIREMENT		\$67,999	\$77,162	\$9,163
UNEMPLOYMENT TAX		567	536	(31)
WORKMEN'S COMPENSATION		5,831	5,882	51
HEALTH INSURANCE		65,052	41,496	(23,556)
RETIREE INSURANCE		4,000	1,000	(3,000)
LIFE INSURANCE		702	663	(39)
PARKING		<u>1,440</u>	<u>1,440</u>	<u>0</u>
TOTAL BENEFITS		<u>\$145,591</u>	<u>\$128,179</u>	<u>(\$17,412)</u>
TOTAL COMPENSATION		<u>\$548,494</u>	<u>\$513,648</u>	<u>(\$34,847)</u>
POSITION TITLE	POSTION RANGE	2009 <u>EMPLOYEES</u>	2010 <u>EMPLOYEES</u>	INCREASE/ (DECREASE)
PARKING SYSTEMS SUPERVISOR	E-7	1.00	1.00	0.00
PARKING LOT ATTENDANT	A-17	3.00	2.50	(0.50)
PARKING SYSTEM REPAIRER	A-22	2.00	2.00	0.00
PARKING CONTROL OFFICER	A-19	<u>3.00</u>	<u>3.00</u>	<u>0.00</u>
TOTAL PERSONNEL		<u>9.00</u>	<u>8.50</u>	<u>(0.50)</u>

Public Works - Parking Division

Performance Measurements

	2007 Actual	2008 Actual	2009 Actual	2010 Projected
Total parking spaces	4,329	4,504	4,504	4,494
Total short-term parking leases	2,010	1,404	1,404	1,404
Total long-term parking leases	2,319	2,500	2,500	2,500
Handicapped parking spaces	141	147	147	147
Dollar amount of tickets issued	774,595	526,590	648,032	540,000
Number of tickets issued	26,689	24,023	24,741	24,000