

Public Works - Parking Division

Mission Statement

It is the mission of the Parking Division to provide quality parking for a variety of users with differing time needs in the City commercial business districts.

Primary Functions → The primary function of the Parking Division is to provide lot maintenance, issue tickets, and collect parking fees in the various facilities of the Motor Vehicle Parking System (MVPS).

2008 Accomplishments →

- Significant progress made implementing a new parking policy that changes the funding stream to the fund by using parking improvement districts. Currently waiting for acceptance of Council.
- Issued request for proposals for pay station technology and equipment, thereby allowing unattended operations at parking decks to take daily cash transactions and currently awaiting Council approval.
- Completed downtown parking study. Implementation of recommendations of the consultant awaiting Council action.

2009 Goals and Objectives →

- Improve the parking decks' appearance to help highlight the downtown area.
- Develop a striping plan to provide documentation for future analysis.
- Resurface parking lots and improve the north and south parking mediums in the City Hall South parking lot.
- Develop an overall surface parking lot improvement plan that will provide a working schedule that will facilitate budget.

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PUBLIC WORKS PARKING SYSTEM		TOTAL SPACES
<u>LOT</u>	<u>LOCATION</u>	
West Side		
A	Mulberry/Court/Winnebago	125
B	Wyman-Elm Deck	329
C	Wyman/Park	125
CC	Library/River/Park	23
I	Chestnut/Court/Winnebago	80
L	State-Main Deck	291
S	Concourse Parking Garage	843
W	Wyman/Mulberry/Main	59
WW	Memorial Hall/Library	52
Y	Pioneer Deck	786
SS	Hanley	129
	AmCore Lot	45
	Block 38 Metro Lease	<u>68</u>
	Total West Side CBD	<u>2,955</u>
East Side		
D	City Hall	70
DD	Walnut/2nd Street	24
J	Shumway Market	112
M	East State/Madison	91
N	East State/3rd Street	20
Q	East State, Madison/1st	55
R	East State/2nd Street	17
T	East State/Water Garage	96
TT	200 North Water	15
	Church Lot-Leased City Hall	<u>112</u>
	Total East Side CBD	<u>612</u>
Broadway		
F	13th Avenue, 7th/8th	86
V	Broadway(1200 Block)	<u>23</u>
	Total Broadway Side CBD	<u>109</u>
South Main		
H	South Main/Kent	30
HH	South Main/Morgan	25
K	1000 South Main	30
K1	1000 South Main	<u>15</u>
	Total South Main CBD	<u>100</u>
North Main		
G	Latham/King	79
O	Toner/Myott	<u>100</u>
	Total North Main CBD	<u>179</u>
7th Street		
EE	1st Avenue, 7th/2nd Ave.	79
X	7th, 2nd/3rd Avenues	<u>28</u>
	Total System of 30 lots and 4 garages in six areas	<u>4,062</u>

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Budget Summary

PUBLIC WORKS PARKING DIVISION BUDGET SUMMARY					
APPROPRIATION	2007 <u>ACTUAL</u>	2008 <u>BUDGET</u>	2008 <u>ACTUAL</u>	2009 <u>BUDGET</u>	INCREASE (DECREASE)
PERSONNEL	\$489,737	\$511,310	\$517,651	\$548,494	\$37,184
CONTRACTUAL	475,643	421,960	467,882	405,504	(16,456)
SUPPLIES	39,812	34,300	36,970	41,500	7,200
OTHER	1,345,544	1,541,093	1,400,299	1,231,587	(309,506)
INTEREST	0	0	0	0	0
TOTAL	<u>\$2,350,736</u>	<u>\$2,508,663</u>	<u>\$2,422,802</u>	<u>\$2,227,085</u>	<u>(\$281,578)</u>

STAFFING REVIEW	2006	2007	2008	2009	INCREASE (DECREASE)
TOTAL	9.00	9.00	9.00	9.00	0.00

FUNDING SOURCE	2008 <u>AMOUNT</u>	2008 <u>PERCENTAGE</u>	2009 <u>AMOUNT</u>	2009 <u>PERCENTAGE</u>
PARKING FEES	\$907,800	63.3	\$1,039,600	61.0
FINES	592,367	27.8	588,000	34.5
INTEREST INCOME	33,660	7.9	52,500	3.1
PURCHASE OF SERVICES	<u>20,000</u>	<u>1.0</u>	<u>23,500</u>	<u>1.4</u>
TOTAL	<u>\$1,553,827</u>	<u>100.0</u>	<u>\$1,703,600</u>	<u>100.0</u>

Budget Analysis

The 2009 budget is \$2,227,085, which is a decrease of \$281,580 (12%) under the previous year. Personnel increases \$37,200 as a result of wage adjustments and increase to health insurance. The staffing level is unchanged.

Contractual costs decrease of \$16,460 (3.5%) includes a \$46,690 supplemental adjustment increase made to the 2008 budget year for snow removal and building rental. Taking this adjustment into consideration there is an increase of \$30,200. A number of increases and decreases contribute to this increase. Central stores increased \$32,400. Other internal service increases include \$14,300 for building rental. Decreases come in public works maintenance (\$19,800) and vehicle repairs (\$10,300).

Supplies increase \$7,200 and the other accounts group decreased \$309,500 with decreases in purchases of services and debt service transfers. Purchase of services is down \$233,100 as the Police ticketing decreases as a result of the discontinuation of vehicle stickers.

2009 revenue of \$1,703,600 is an increase of \$149,770 over the 2008 budgeted revenue of \$1,553,827 and \$48,780 more than the 2008 actual amount of \$1,654,820. The increase is mostly attributable to the projected increase in parking rates and fines for 2009. Parking fees and fines are projected to increase \$127,400 on a partial year basis. Fines, last increased in 2004, have been increased from \$10 to \$20 for overtime parking. Permits, last increased in 1989, were \$30 and \$40 per month while the Concourse was \$1/\$3 per day. Increasing permits to \$40 and \$50 per month could add \$130,000 to the Fund while increasing Concourse rates to \$5 per day

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would add \$80,000 on annual basis. The additional income would reduce the deficit and allow necessary infrastructure and equipment needs to be addressed.

The 2009 net is a loss of \$523,500; net of depreciation, it is a gain of \$106,500.

In 2008, the Parking Division spent \$2,422,802, or 96.6% of its budgeted allocation. In the past several years, 90% to 139% of the budget has been spent.

Five Year Financial Forecast

The 2010-2014 five year forecast for the Parking Fund incorporates current rates, the changes in lots and permits, the expenditures associated with the new facilities and operating cost increases of three to five percent annually. Consideration needs to be given to adjusting the permit and fine structure periodically, last changed in 2009, if lots are to be redone, signage added, and enforcement/payment equipment acquired.

PARKING FUND 2010-2014 FINANCIAL FORECAST (IN 000'S)

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Revenues	\$1,755	\$1,808	\$1,862	\$1,918	\$1,975
Expenses	<u>2,335</u>	<u>2,439</u>	<u>2,492</u>	<u>2,547</u>	<u>2,604</u>
Excess (Deficit)	<u>(580)</u>	<u>(631)</u>	<u>(630)</u>	<u>(629)</u>	<u>(629)</u>
Beginning Balance	<u>17,170</u>	<u>16,590</u>	<u>15,959</u>	<u>15,329</u>	<u>14,700</u>
Ending Balance	<u>\$16,590</u>	<u>\$15,959</u>	<u>\$15,329</u>	<u>\$14,700</u>	<u>\$14,071</u>

Fixed Assets

The 2009 fixed asset budget of \$40,000 is for the purchase of a parking control vehicle.

FIXED ASSETS PUBLIC WORKS PARKING SYSTEM 2009 BUDGET		
<u>DESCRIPTION</u>	<u>COST CENTER</u>	<u>AMOUNT</u>
Parking Control Vehicle	3450-TECH/FINANCIAL	40,000
TOTAL		<u>\$40,000</u>

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Personnel Review

PUBLIC WORKS PARKING DIVISION				
BENEFITS AND SALARIES	2008	2009	INCREASE/ (DECREASE)	
SALARY	<u>BUDGET</u>	<u>BUDGET</u>	<u>(DECREASE)</u>	
PERMANENT	\$354,644	\$387,253	\$32,609	
TEMPORARY	14,440	12,000	(2,440)	
OVERTIME	2,500	5,000	2,500	
MERIT PAY	813	0	(813)	
SALARY ADJUSTMENT	<u>1,017</u>	<u>(1,350)</u>	<u>(2,367)</u>	
TOTAL SALARIES	<u>\$373,414</u>	<u>\$402,903</u>	<u>\$29,489</u>	
BENEFITS				
ILLINOIS MUNICIPAL RETIREMENT	\$62,817	\$67,999	\$5,182	
UNEMPLOYMENT TAX	630	567	(63)	
WORKMEN'S COMPENSATION	4,893	5,831	938	
HEALTH INSURANCE	63,336	65,052	1,716	
RETIREE INSURANCE	4,000	4,000	0	
LIFE INSURANCE	780	702	(78)	
PARKING	<u>1,440</u>	<u>1,440</u>	<u>0</u>	
TOTAL BENEFITS	<u>\$137,896</u>	<u>\$145,591</u>	<u>\$7,695</u>	
TOTAL COMPENSATION	<u>\$511,310</u>	<u>\$548,494</u>	<u>\$37,184</u>	
PERSONNEL				
POSITION TITLE	POSTION <u>RANGE</u>	2008 <u>EMPLOYEES</u>	2009 <u>EMPLOYEES</u>	INCREASE/ (DECREASE)
PARKING SYSTEMS SUPERVISOR	E-7	1.00	1.00	0.00
PARKING LOT ATTENDANT	A-17	3.00	3.00	0.00
PARKING SYSTEM REPAIRER	A-22	2.00	2.00	0.00
PARKING CONTROL OFFICER	A-19	<u>3.00</u>	<u>3.00</u>	<u>0.00</u>
TOTAL PERSONNEL		<u>9.00</u>	<u>9.00</u>	<u>0.00</u>

Performance Measurements

	2006 Actual	2007 Actual	2008 Actual	2009 Projected
Total parking spaces	4,303	4,329	4,504	4,504
Total short-term parking leases	1,570	2,010	1,404	1,404
Total long-term parking leases	2,295	2,319	2,500	2,500
Handicapped parking spaces	140	141	147	147
Dollar amount of tickets issued	900,000	774,595	462,316	700,000
Number of tickets issued	40,000	26,689	23,020	24,000