



City of Rockford - Finance Department - Revenue
1st floor, City Hall, 425 E. State Street, Rockford, IL
815-967-6753

LICENSE APPLICATION - CHRISTMAS TREE LICENSE

THIS APPLICATION MUST BE ACCOMPANIED BY THE LICENSE FEE.

Name of Applicant: Date of Application:

Applicant Address: Street City/State/Zip

Applicant Phone #: Email Address: Tax ID:

Business Name:

Business Address: Street City/State/Zip

Type of Business Organization: Individual Partnership Non-Profit Corporation
If Corporation, Registered Agent and Address:

Location of Sales:

Dates of Sales:

Fee Structure: \$ 40.00 - License Fee
\$ 35.00 - Deposit (Refundable)

I, the undersigned, thoroughly understand that this is solely an application to operate a business, and is not permission to operate a business until all applicable ordinances of the City of Rockford including but not limited to Building, Zoning and Fire regulations, have been fully complied with, and this application is properly signed by the departments listed below, and an official license is issued by the Comptroller.

Signature: Date:

FOR OFFICE USE ONLY:

Date application received: Received By:
License fee attached: YES / NO Final Action due: (21 days from receipt)

Zoning: Approved / Disapproved By: Date:

Fire Initial: Approved / Disapproved: Date: By:

Fire Final: Approved / Disapproved: Date: By:

Finance: Final Action (check one):

- Approved and issued on By License #
Returned as incomplete on By with written explanation. (7 days from receipt)
Denied in writing on By

