



LICENSE APPLICATION - OUTDOOR / SIDEWALK CAFES

THIS APPLICATION MUST BE ACCOMPANIED BY THE \$55.00 LICENSE FEE.

Name of Applicant: Date of Application:

Applicant Address: Street City/State/Zip

Applicant Phone #: Email Address: Tax ID:

Business Name:

Business Address: Street City/State/Zip

Hours and Days of Operation:

Number of Patrons Accommodated:

The following information must be submitted with the application:

- 1 How the premise will be supervised and maintained
2 Description or photo of street furniture to be used
3 Five copies of plat or drawing indicating, to scale, amount of surface space to be used
4 Description of food and drinks to be sold
5 A statement of agreement to hold harmless the City of Rockford and officers and employees of the city for any loss or damage
6 Certified public accountant or public accountant statement, including documentation and or records, indicating that at least 40% of gross receipts were derived from food sales
7 A written plan detailing compliance with conditions hereby established for operating a sidewalk cafe.
8 A policy of liability insurance in the minimum amount of three hundred thousand dollars (\$300,000) and a one hundred thousand dollar (\$100,000) property damage policy naming the City of Rockford as an additional insured, in force at all times.

Certificate of Insurance Attached: YES NO Dated:

I, the undersigned, thoroughly understand that this is solely an application to operate a business, and is not permission to operate a business until all applicable ordinances of the City of Rockford including but not limited to Building, Zoning and Fire regulations, have been fully complied with, and this application is properly signed by the departments listed below, and an official license is issued by the Comptroller.

Signature: Dated:

FOR OFFICE USE ONLY:

Date application received: Received By:

\$55 license fee attached: YES / NO Final Action due: (21 days from receipt)

Zoning: Approved / Disapproved By: Date:

Building: Approved / Disapproved: Date: By:

Public Works Approved / Disapproved: Date: By:

Finance: Final Action (check one):

Approved and issued on By License #

Returned as incomplete on By

with written explanation. (7 days from receipt)

Denied in writing on By

OUTDOOR / SIDEWALK CAFÉ LICENSE

AGREEMENT

In consideration for being issued a permit to operate a sidewalk café as that term is defined in the Rockford Code of Ordinances as they now exist or may hereafter be amended, the undersigned as a duly authorized agent for the business to whom said permit is being granted, agrees, both for himself and on behalf of said business, to indemnify, defend and otherwise hold harmless the City of Rockford and its employees, by any and all persons for any injury or claim arising out of the creation, existence or operation of or any activity in any way related to the creation, existence, or operation of the sidewalk café for which said permit is issued.

The undersigned further agrees both for himself and the business to whom said permit is issued, to indemnify, defend and otherwise hold harmless the City of Rockford and its employees, against any and all claims, damages and liabilities which may be asserted against the City or any of its employees, by and all persons in connection with any claim or injury arising from the condition of any public property which composes or is adjacent to any public property which composes part or all of the area, to be used or otherwise occupied, for the purpose of operating a sidewalk café pursuant to said permit.

Business: _____

By: _____

SUBSCRIBED and SWORN to before me this _____ day of _____, 20__.

NOTARY PUBLIC

My Commission Expires: _____