

Rockford Historic Preservation Commission

November 10, 2015 – 5:30 PM – City Hall Conference Room B

Present: Dave Coady Gary Carlson, Robert McCarthy, Matthew Wolff, Jeffrey Kirk

Absent: Alderman Karen Elyea, Vickie Krueger

Staff: Andrew Pieri

Other: Interested Parties

Meeting was called to order at 5:40 PM by Dave Coady

Roll Call and Determination of Quorum

5 members present and 2 are absent – Quorum.

Public Hearing

None at this meeting

Approval of Minutes

Minutes for the November 10, 2015 were presented for review. A **MOTION** was made by Gary Carlson to **APPROVE** the minutes. The **MOTION** was **SECONDED** by Jeffrey Kirk and **CARRIED** by a vote of **5-0**.

Unfinished Business:

Landmark Application – 524 Kent and 1005 South Court (Local Landmark)

Staff informed commission members that the Booker Washington application was approved by the Codes and Regulations Committee and would be presented to the City Council for final action. Mr. Carlson asked staff “how was it possible to send the Booker Washington Application to City Council without a public hearing”. Staff informed Commission members that the public hearing would be held by City Council.

New Business

COA Application – 803 Garfield

Ms. Sylvia Salmeron made a presentation to the Commission asking for approval to perform renovations to a home she purchased located at 803 Garfield Street. Ms. Salmeron stated that she was working with the City of Rockford on a home renovation loan and presented a list of items to be included in the home renovation work. Commission members viewed photos of the exterior of the home and offered that it appeared that some windows may have been replaced in violation of established design guidelines. Members also noted that they could not approve replacing other windows with vinyl windows and suggested that Ms. Salmeron either re-build the existing windows or replace with new wood windows. There was no comment on the rest of the application which included replacing the roofing and gutters. Commission member Kirk suggested 2 separate motions to clarify an HPC decision.

A **MOTION** was made by Jeffrey Kirk to **DENY** the Certificate of Appropriateness for the exterior windows as presented in the application. The **MOTION** was **SECONDED** by Matthew Wolff and **CARRIED** by a vote of 5-0.

A **MOTION** was made by Jeffrey Kirk to **APPROVE** the Certificate of Appropriateness for the roofing and gutters. The **MOTION** was **SECONDED** by Matthew Wolff and **CARRIED** by a vote of 5-0.

COA Application – 115 7th Street

Staff made a presentation on behalf of the applicant for a sign located at 115 7th Street. Staff noted that there was a discussion earlier in the day with a local architect (Jennifer Spencer) that was hired to do architectural work at that address. She informed staff that the COA application may not accurate. HPC members took no action on the application.

A **MOTION** was made by Gary Carlson to **DENY** the Certificate of Appropriateness based on lack of information. The **MOTION** was **SECONDED** by Jeffrey Kirk and **CARRIED** by a vote of 5-0.

Request for Opinion - 134 North Main Street

Mark Robinson of Supply Core made a presentation to the Commission related to the renovation and proposed addition to a property located at 134 North Main Street. Mr. Robinson was seeking approval from the Commission to remove the stucco on the exterior of the structure due to it being in a state of disrepair. Approval was needed from the Commission for the Illinois Historic Preservation Agency due to the nature of deconstruction which would permanently alter historic features of the building. Commission members asked various questions related to the existing structure and proposed addition. Chairman Coady suggested a special meeting to further discuss the proposed scope of work. A meeting was scheduled for the following week on November 17, 2015.

Communication and staff report

None

Adjournment

With no other business Matthew Wolff made a **MOTION** to **ADJOURN**. The **MOTION** was **SECONDED** by Gary Carlson and **CARRIED** by a vote of 5-0.

The meeting was adjourned at 8:00 P.M.

Submitted by Andrew Pieri – Historic Preservation Commission Secretary