



Rockford Police Department Explorer Program



Vision Statement – To create positive character and leadership in youth, through community participation and career exploration.

Mission Statement – It is the mission of the Rockford Police Career Explorers to enable young people to become responsible and ethical individuals for our community.

Qualifications

- Applicant must be 14 – 21 years of age
- Must be a student
- Must be willing to go through the interview process , including, but not limited to a background check
- Must be passing an average of five out of seven classes (the same standard given by Rockford Public Schools to participate in sports.

Application for Membership

Last Name: _____ First Name: _____ Middle Name: _____

Date of Birth: _____ Age: _____ Race: _____ Male or Female _____

Alias' (Nicknames): _____

Home Address, City, State, Zip Code:

Home Phone: _____ Cell Phone: _____

Email: _____ Face Book User Name: _____

School: _____ Grade: _____

Emergency Contact (Name and Phone Number): _____

Parent/Guardian (Name and Phone Number): _____

Have you ever been arrested for, convicted or, cited for any offenses? (Please Circle One) YES NO

If yes, please explain in detail. Give the date, location, charge, and court disposition. Please use additional paper if needed.

List two character references that are not family members:

Name: _____ Home Phone Number: _____

Address: _____ Work Phone Number: _____

Name: _____ Home Phone Number: _____

Address: _____ Work Phone Number: _____

_____ I have attached a current Letter of Recommendation to this application.

_____ I have attached a current report card to this application.

I hereby certify there are no willful falsifications, omissions, or misrepresentations in the forgoing statements and answers to questions. I understand that any omission or false statement on this application shall be sufficient cause for rejection for enrollment or dismissal from the City of Rockford Police Department Explorer Program.

Signature: _____ Date: _____

Signature of parent/guardian: _____ Date: _____

Any questions should be directed to:

Officer Robert Washo
Phone number - (815) 494-3865
Email - Robert.washo@rockfordil.gov

OR

Officer Andrew Seale
Phone number - (779) 200-4355
Email - Andrew.seale@rockfordil.gov

Please return your completed application on the day of your scheduled interview



Hold-Harmless Agreement

(Under Age 18)



I/We, _____ parent(s) or legal guardian of _____ who is under the age of eighteen (18), consent to my son/daughter's participation in the Police Explorer Program of the Rockford Police Department of Rockford, Illinois, I understand as a member of the Police Explorer Program, my son/daughter is to ride/participate with a sworn police officer, in an authorized Rockford Police Department motor vehicle and/or activity. This program is for the benefit of education. I hereby agree my son/daughter will be subject at all times to all instructions, orders, and commands given to him/her by the officer or officers in command of any vehicle and/or activity he/she may be riding or participating in. I fully realize and appreciate the basic nature of law enforcement work and the possibility situations may arise, which might result in my son/daughter being exposed to danger of physical harm or injury including but not limited to motor vehicle accidents. I nevertheless freely and voluntarily accept the risks.

WHEREFORE, in consideration of the educational benefit to be received and the granting of the above request, I hereby agree to hold the City of Rockford, Illinois, its City Council, its elected and appointed officials, employees and agents harmless from all liability to my son/daughter for personal injury or property damage sustained during the period of time he/she may be in the capacity of a Rockford Police Department Police Explorer, including damages of personal injuries resulting from any negligent acts or omissions of any officer, elected official employee or agent of the City of Rockford as aforesaid,

Signature(s):

APPLICANT/EXPLORER'S NAME: _____ **DATE OF BIRTH:** _____

APPLICANT/EXPLORER'S SIGNATURE: _____

PARENT/GUARDIANS NAME: _____

PARENT/GUARDIANS SIGNATURE: _____

PARENT/GUARDIAN PHONE NUMBER: _____

DATE: _____



Hold-Harmless Agreement

(Age 18 or Older)



The undersigned, _____, being 18 years of age or older, does hereby understand as a member of the Police Explorer Program, I may ride/participate with a sworn police officer, in an authorized Rockford Police Department motor vehicle and/or activity. This program is for the benefit of education. I hereby agree I will be subject at all times to all instructions, orders, and commands given to myself by the officer or officers in command of any vehicle and/or activity I may be riding or participating in. I fully realize and appreciate the basic nature of law enforcement work and the possibility situations may arise, which might result in my being exposed to danger of physical harm or injury including but not limited to motor vehicle accidents. I nevertheless freely and voluntarily accept the risks.

WHEREFORE, in consideration of the educational benefit to be received and the granting of the above request, I hereby agree to hold the City of Rockford, Illinois, its City Council, its elected and appointed officials, employees and agents harmless from all liability to me for personal injury or property damage sustained during the period of time I may be in the capacity of a Rockford Police Department Police Explorer, including damages of personal injuries resulting from any negligent acts or omissions of any officer, elected official employee or agent of the City of Rockford as aforesaid,

Signature(s): _____

APPLICANT/EXPLORER'S NAME: _____

SIGNATURE: _____

DATE OF BIRTH: _____

PHONE: _____

DATE: _____



MEDICAL RELEASE FORM



I/We know of no health or fitness restriction that precludes the participation of Explorer _____ in the Explorer Ride-Along program for Explorer Post 911, sponsored by the Rockford Police Department.

In the Event of serious illness or injury to _____ while involved in this activity, I/we consent to emergency medical treatment, x-ray examination, anesthesia, medical or surgical diagnostic procedures or treatment that is considered necessary in the best judgment of the emergency medical technician/paramedic and the attending physician, and is performed under the supervision of a member of the medical staff of the hospital furnishing the medical services.

It is understood that in the event of a serious illness or injury, reasonable efforts to reach me/us will be attempted.

Parent(s)/Guardian(s) Name _____

Parent(s)/Guardian(s) Signature _____

EMERGENCY PHONE NUMBERS

Home (_____) _____ **Work** (_____) _____

Any secondary phone numbers (_____) _____

(_____) _____

NOTARY PUBLIC _____ **DATE** _____

ADVISOR APPROVAL _____ **DATE** _____

EXPIRATION DATE _____



Background Release



(We)(I) The undersigned parent(s) or guardian having legal custody of Police Explorer applicant _____, a minor, authorize my son/daughter to continue the Police Explorer application process. I fully understand a background investigation shall be conducted. I hereby grant permission to release any findings to the Police Explorer Board/Committee and/or Advisors.

Signature(s):

(Parent/Legal Guardian Print Name) _____

(Parent/Legal Guardian Signature) _____

(Date) _____

Any questions should be directed to:

Officer Robert Washo
Phone number - (815) 494-3865
Email - Robert.washo@rockfordil.gov

OR

Officer Andrew Seale
Phone number – (779) 200-4355
Email – Andrew.seale@rockfordil.gov



CODE OF CONDUCT



1. The Rockford Police Explorer Advisor Staff will be responsible for maintaining discipline, security, and the program Code of Conduct.
2. I will set a good example by keeping myself neatly dressed and presentable.
3. I will not engage in any conduct that could bring discredit to the Rockford Police Department, Exploring Program, or myself.
4. I will attend all scheduled sessions and participate in all activities as required.
5. I will obey all orders given to me by my Advisor(s) unless illegal, unethical, or immoral.
6. I agree to be in my room and quiet as instructed by Advisors or their designee in consideration of other participants. No male Explorers are allowed in female Explorers' sleeping quarters or vice versa.
7. I understand that I will not be allowed to use a personally owned vehicle while attending any outside exploring activities unless permission is given by an advisor.
8. I understand that I must notify my captain and my Advisors prior to me leaving early at any explorer function.
9. I will be responsible for maintaining neatness and cleanliness at the Rockford Police Department Law Enforcement Exploring Program facilities. I will adhere to all the policies and regulations of the facility.
10. I clearly understand that the purchase, possession, or consumption of alcoholic beverages, tobacco products, or illegal drugs by any participant or me is prohibited during after or before explorer functions.
11. I agree that gambling or hazing of any form will not be permitted.
12. I will not bring any knives, firearms, or any other weapon to explorer meetings or events.
13. I will refrain from all illegal activity and negative police contact while I am a member in this program.

14. I understand that any violations of this code may result in a verbal reprimand, a written reprimand, suspension, or expulsion from the Rockford Police Department Exploring Program at my own expense. I further understand all decisions will be final.
15. I will be guided by the Rockford Police Department Exploring Program Code of Conduct and will obey all local and state laws.
16. I will professionally acknowledge the presence all Academy Staff, law enforcement, and military personnel.

Explorer Signature **Date**

Parent Signature **Date**



Rockford Post 911 Law Enforcement Exploring Program By - Laws



Membership

- Membership in this post is limited to young adults with good moral character between the ages of 14 and 21.
- Prior to membership, all potential explorers are subject to a background investigation. Serious criminal arrest or behaviors that have gone undetected by law enforcement officials are subject to exclusion from the post and to be reviewed by the disciplinary committee.
- Must abide by all By-Laws and rules and regulations governing the environment.
- Must pay an annual registration fee that is set by the Boys Scouts of America.
- Must submit to a probationary period by successfully completing a six-month course.
- Must maintain an academic grade point average consistent with the Rockford Public Schools District 205 standards.
- Explorer must present themselves in a professional manner at all times.

Attendance

Attendance is mandatory, unless the Explorer receives permission from the Advisor prior to the post training meeting or community service event. Scheduled post/training meetings and community service events will be determined by the Head Advisor who is responsible in establishing the day of the week, date, time, and location.

Selection of Post Officers

Members interested in holding any position such as Sergeant, Lieutenant, or Captain must express their interest in writing. All narratives must be submitted by the date given by the Lieutenant in charge of the Post. Only current Sergeants are eligible to apply for the Lieutenants position and only current Lieutenants are eligible to apply for the Captain's position. Members that have completed at least one year with the Post may apply for any open Sergeant's position.

These post officer positions include: Post President – Captain; Vice President- Lieutenant of Administration; Vice President- Lieutenant of Operations; Treasurer- Sergeant; Secretary-Sergeant, and Sergeant at Arms.

Rockford Post 911
Law Enforcement Exploring Program
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Collection

- Upon selection each member must pay General fee to cover issued item.
- Money for special events or fund raisers must be submitted on a timely basis to the designated individual.

Conduct

- Each post member will conduct him/herself in such a manner that he/she will serve as a good example for the membership. Horseplay, childish behavior of any type will not be tolerated.
- Explorers will not partake in any illegal activity. **Any Explorers** (regardless of age) **found in possession of alcoholic beverages may be EXPELLED.** Possession or use of tobacco products (regardless of age) is strictly prohibited during meetings.
- Explorers will address staff/ advisors by their rank & sir name (i.e. Officer Smith), or by "Sir" or "Ma' am."
- Explorers will not sleep or disrupt post/ training meetings.
- Explorers will be courteous, orderly, respectful and obedient. Any disrespect towards staff, instructors, or the public will not be tolerated.
- Profanity is not permitted in the classroom, in public, or while on breaks in mixed company.
- Explorers will keep information confidential that they receive or come in contact with through working with the Rockford Police Department.
- Firearms, OC spray, nightsticks or any other form of weapon will **NOT** be allowed unless in an official training meeting. **No explorer will be in possession of, at any time, ANY type of weapon without supervision of a certified law enforcement officer/ instructor.**
- Communication devices such as: cell phones, pagers, PDA's, etc. will not be permitted at the program (i.e. explorer meetings/ functions, and in uniform) without prior approval. Failure to comply with this rule will result **in losing your device until the function, meeting, or program has concluded.**

Dress Code

- The Rockford Police explorer uniform shall only be worn to authorized activities including going and coming from the activity.
- Whenever a uniform is required, a complete uniform will be worn.
- The Rockford Police Explorer polo shirts are to be considered the Class B uniforms and will be worn at fund raising or other events unless notified otherwise by an Advisor.

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Any Explorers found in violation of these regulations are subject to disciplinary action. This may include but not be limited to physical activity (laps, push-ups, etc.). If violation is much more serious then By-Laws will be enforced as per the Table of Disciplinary Action (see Attachment.)

*** These By-Laws are subject to change as deemed appropriate by the Head Advisor.**