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|  ROCKFORD POLICE DEPARTMENT GENERAL ORDER - NUMBER 50.04- | | DISTRIBUTION SWORN PERSONNEL | PAGE 1 OF 5 |
| ORDER TITLE CONCEALED CARRY OF FIREARMS BY OFF-DUTY OFFICERS | SERIES NO. 50 | SERIES TITLE / SUBJECT OPERATIONS SUPPORT | |
| REFERENCE Off Duty Firearms, Concealed Firearms, Firearms | | APPENDICES A, B | |
| ORIGINAL ISSUE DATE July 31, 2007 | REISSUE / REVISED DATE October 12, 2010 | EXPIRATION DATE This order remains in effect until revised or rescinded | |
| CALEA 1.2.2, 1.3.9, 1.3.10, 1.3.11, 1.3.12 | | | |

POLICY

It shall be the policy of the Rockford Police Department to specify approved off duty firearms, ammunition and holsters for each sworn member of the Department. Each member will be accountable to the requirements of this order. The Training Unit and Firearm instructors will monitor compliance.

Probationary officers of the Department are not authorized to carry any weapon off-duty until successful completion of their Field Training Program.

Off-duty officers may have to respond as police officers under emergency situations. Therefore, **OFFICERS ARE ENCOURAGED, BUT NOT REQUIRED TO** have immediately accessible to them a Department approved firearm, police identification, and badge which will enable them to respond **SAFELY AND EFFECTIVELY** under emergency situations.

PURPOSE

The purpose of this order is to establish standards for members of the Rockford Police Department in the areas of off duty firearms, ammunition, and holsters.

This Order is comprised of the following numbered sections:

- I. DEFINITIONS
- II. DEPARTMENT APPROVAL AND FIREARM SPECIFICATIONS
- III. MAINTENANCE
- IV. OFF DUTY FIREARMS
- V. AMMUNITION
- VI. HOLSTERS
- VII. FIREARMS QUALIFICATION
- VIII. FAILURE TO QUALIFY WITH OFF DUTY FIREARMS
- IX. EFFECTIVE DATE

APPENDICES

- A. Off Duty Carry Authorization Form
- B. Off Duty Firearm Qualification Course

I. DEFINITIONS

- A. **Primary Duty Weapon:** a firearm listed in appendix A of General Order 50.01 – *Department Firearms and Ammunition*, which is carried by a sworn officer of the Rockford Police Department during their official duties as a police officer.
- B. **Secondary Duty Weapon:** a firearm listed in appendix A of General Order 50.01 – *Department Firearms and Ammunition*, which may be carried by a sworn officer of the Rockford Police Department during their official duties as a police officer as a back-up weapon.
- C. **Off-Duty Weapon:** a firearm as described in Section II this order, which is carried by a sworn officer of the Rockford Police Department when they are not working in the official capacity of a police officer.

II. DEPARTMENT APPROVAL AND FIREARM SPECIFICATIONS

- A. The Department must approve all off-duty firearms. Officers must contact the Training Unit for authorization to carry a specified off-duty authorized firearm. Prior to carrying the firearm, the officer must complete an off-duty carry authorization form (see appendix A of this order), which will include the officer's name, type, make, model, caliber and serial number of the firearm.
- B. Officers are permitted to carry one off duty firearm while off duty. **THE FIREARM MAY BE EITHER A SEMI-AUTOMATIC PISTOL OR REVOLVER.** Off-duty firearms must be manufactured by a responsible and reputable firearms manufacturer, as well as meet the following criteria:
 1. Trigger pull shall be within factory specifications.
 2. Allowed caliber's include: .32, .38, .380, .357, 9mm, .40 and .45
 3. Semi-automatic pistols must be double action on the first shot and may be single action thereafter (Glock type trigger action is acceptable) or have a manual safety which requires a separate motion to disengage.
 4. All firearms carried as off-duty firearms must be capable of firing a minimum of 5 rounds without reloading.
 5. No single action revolvers permitted.
 6. No laser aiming devices.
 7. The firearm must have a complete trigger guard.

- C. Examples of responsible and reputable firearms manufacturers include, but are not limited to:
1. Beretta
 2. Browning
 3. Colt
 4. Glock
 5. Heckler and Koch
 6. Kimber
 7. Ruger
 8. Sig Sauer
 9. Smith & Wesson
 10. Springfield
 11. Taurus
 12. Walther

III. MAINTENANCE

- A. Off-Duty firearms must, at all times, be serviceable and within factory specifications. No significant modifications or alterations are permitted. Replacement grips or night sights are allowed. Any firearm discovered to be unserviceable, out of factory specifications, modified in an unauthorized manner, or so dirty as to adversely affect its reliability is to be IMMEDIATELY removed from service. In the event a firearm instructor or Department armorer rules the firearm unsafe or out of factory specifications, it will not be carried under any circumstances until the officer has had the weapon repaired. **A Department armorer or other person designated by the range master will inspect and approve the repair before the weapon is returned to service.** Department armorers and firearm instructors will document ineligible off-duty firearms in the comment section of the off-duty qualification form.
- B. Only a certified armorer is authorized to perform armorer-level maintenance or repair on firearms. User-level maintenance (cleaning) is to be performed by the individual officer.
- C. The Department will not assume any obligation relating to the repair or maintenance of off-duty firearms.
- D. Off-duty firearms must be inspected annually by an armorer or gunsmith, who is certified as an armorer by the manufacturer of the off duty firearm, or is trained or experienced as an expert in that type of firearm with a current certification. The officer must provide appropriate documentation to the Training Unit showing the firearm's inspection. A repair receipt from a licensed gunsmith will be an accepted appropriate documentation. The officer will provide their documentation of maintenance and inspection by a **certified armorer or licensed gunsmith** at the time of the annual mandatory off-duty weapon qualification. The date of the inspection will be no more than 364 days prior to the date of the qualification.
- E. Department certified armourers and/or licensed gunsmith may NOT work on off-duty weapons during their regularly scheduled work hours, or as over-time.

IV. OFF DUTY FIREARMS

- A.** Sworn officers of the Department may carry a firearm while off-duty. If the officer is off-duty and in civilian clothes, the gun will remain discreetly concealed at all times. The fact that the officer is carrying a gun should not be apparent to any citizen who sees him.
- B.** Off-duty officers will at no time carry a gun when they are or have been consuming alcoholic beverages or taking prescribed drugs that may cause impairment.
- C.** When carrying a gun while off-duty, the officer must possess both his badge and police identification card. Off-duty officers will at no time display a gun except for legitimate law enforcement purposes.

V. AMMUNITION

- A.** Ammunition carried in off-duty firearms must be factory hollow point ammunition.
- B.** Officers carrying off-duty handguns in caliber's other than the primary service handgun caliber's are required to furnish their own ammunition for qualifications, open shoots and carry.
- C.** No reloaded ammunition will be permitted.
- D.** Officers are prohibited from modifying any ammunition.
- E.** No military surplus ammunition will be permitted.
- F.** Only center-fire ammunition will be permitted.

VI. HOLSTERS

Off-duty firearms must be carried in a secure holster with a minimal Level I security (thumb break). However, officers may use a concealment holster, some of which do not have a thumb break such as; designated inside the pants holsters, pocket holsters and fanny pack holsters.

VII. FIREARMS QUALIFICATION

- A.** Only sworn officers who have successfully passed the firearms qualification courses prescribed by this agency are authorized to carry a firearm (See Appendix "B" of this order for off-duty qualification).
- B.** Officers must qualify with ammunition of the same bullet weight and velocity as will be carried in the weapon.

VIII. FAILURE TO QUALIFY WITH OFF DUTY FIREARMS

- A.** All officers authorized to carry off-duty firearms shall be required to qualify with each authorized off-duty firearm they carry on an annual basis.
- B.** All officers shall be graded on a pass/fail basis for qualification.
- C.** Any officer who fails to initially qualify with any off-duty weapon shall be given second opportunity to qualify with that firearm. Failure of the officer to re-qualify a second time will result in that officer receiving remedial firearms training from a Department firearms instructor. After the remedial instruction, the officer will have a third opportunity to qualify. If the officer fails to qualify a third time, he or she will lose the privilege to carry an off-duty firearm until he or she returns and successfully passes the qualification course. The officer, however, may remain on regular duty assignment if qualified to carry his or her primary service handgun.

IX. EFFECTIVE DATE

The effective date of this Order is July 31, 2007

BY ORDER OF

Chet Epperson
Chief of Police

Appendix "A"

Rockford Police Department Off Duty Carry Authorization Form

Name: _____ Badge Number: _____

Assignment: _____

Weapon:

Type: _____

Make: _____

Model: _____

Serial #: _____

Note: All off duty firearms must be approved, registered with the Department, qualified with on an annual basis, inspected on an annual basis and carried in a restraint device inconspicuously.

I have read and understand General Order 50.04 – *CONCEALED CARRY OF FIREARMS BY OFF-DUTY OFFICERS*.

Officer's Signature: _____ Date: _____

Appendix “B”

Rockford Police Department Off Duty Firearm Qualification Course

Total Rounds: 30

Minimum Score: 21

Target: B21TC (BRPD) Center Mass Silhouette.

Shots striking within the scouring ring area of the target are scored as a hit.

Shots striking outside of the scoring ring are scored as a miss.

All stages of fire will commence from a secured firearm restraint device.

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| 3 Yards | Total of 10 rounds |
| | Stage 1 Draw and fire 2 rounds in 4 seconds |
| | Stage 2 Draw and fire 2 rounds in 4 seconds |
| | Stage 3 Draw and fire 1 round in 2 seconds (Head Shot) |
| | Stage 4 Draw and fire 2 rounds in 4 seconds |
| | Stage 5 Draw and fire 2 rounds in 4 seconds |
| | Stage 6 Draw and fire 1 round in 2 seconds (Head Shot) |
| 6 Yards | Total of 10 rounds |
| | Stage 7 Draw and fire 5 rounds in 10 seconds |
| | Stage 8 Draw and fire 5 rounds in 10 seconds |
| 9 Yards | Total of 5 rounds |
| | Stage 9 Draw and fire 5 rounds in 10 seconds |
| 12 Yards | Total of 5 rounds |
| | Stage 10 Draw and fire 5 rounds in 12 seconds |