



City of Rockford - Finance Department - Revenue
1st floor, City Hall, 425 E. State Street, Rockford, IL
815-967-6753

LICENSE APPLICATION - SECOND HAND MERCHANDISE

THIS APPLICATION MUST BE ACCOMPANIED BY THE \$57.00 LICENSE FEE.

Name of Applicant: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Applicant Address: \_\_\_\_\_
Street City/State/Zip

Applicant Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_ Tax ID: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_
Street City/State/Zip

Applicant is a (check one): \_\_\_ Individual \_\_\_ Partnership \_\_\_ Corporation

If applicant is a corporation: Corporate Name: \_\_\_\_\_

Date of Incorporation: \_\_\_\_\_ State of Incorporation: \_\_\_\_\_ Tax ID: \_\_\_\_\_

Registered Agent: Name: \_\_\_\_\_

Address: \_\_\_\_\_
Street City State Zip

Attach CORPORATE ADDENDUM listing names and addresses of all officers, directors and 5% or more shareholders.

Premise to be licensed: \_\_\_\_\_
Street Address City/State/Zip

Dates & Time of Sales: \_\_\_\_\_

I, the undersigned, thoroughly understand that this is solely an application to operate a business, and is not permission to operate a business until all applicable ordinances of the City of Rockford including but not limited to Building, Zoning and Fire regulations, have been fully complied with, and this application properly signed by the departments listed below, and an official license issued by the Comptroller.

Dated: \_\_\_\_\_ By: \_\_\_\_\_ (signature)

Print Name: \_\_\_\_\_

FOR OFFICE USE ONLY:

Date application received: \_\_\_\_\_ Received By: \_\_\_\_\_

\$57 license fee attached: YES / NO

Zoning: Approved / Disapproved By: \_\_\_\_\_ Date: \_\_\_\_\_

Building: Approved / Disapproved: Date: \_\_\_\_\_ By: \_\_\_\_\_

Finance: Final Action (check one): \_\_\_ Returned incomplete, within 7 days of receipt with a written explanation on \_\_\_\_\_ By \_\_\_\_\_

\_\_\_ Approved & issued on \_\_\_\_\_ By \_\_\_\_\_ License # \_\_\_\_\_

\_\_\_ Denied in writing on \_\_\_\_\_ By \_\_\_\_\_