



*Office of Mayor Lawrence J. Morrissey
LEADING BOLDLY, WORKING TOGETHER*

PRESS RELEASE

FOR IMMEDIATE RELEASE:

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ROCKFORD POLICE DEPARTMENT ADJUST FRONT DESK STAFFING HOURS

ROCKFORD – January 11, 2010 - Commencing **Sunday January 10, 2010**, the front desk Crime Reporting Unit (CRU) will be staffed seven days a week with the following hours. **Staffing with a Rockford Police Officer will be Monday through Sunday from 7AM until 4PM. Civilian CRU personnel will staff the front desk Monday through Friday from 8AM until 9PM and Saturday from 8AM until 5PM.**

The Public Safety Building (PSB) will open at 7AM daily and will close at 9PM Monday through Friday, 5PM on Saturday and 4PM on Sunday; however citizens can communicate with the second floor Shift Commander via camera and intercom system. The Shift Commander will manage each need as appropriate.

Witnesses or victims of a crime that need to speak to an officer or detective will be met at the desk and escorted to the needed office. For a major case incident, when a detective is waiting for citizens to come to the PSB, the Shift Commander will assign an officer at the south entrance of the lobby to wait their arrival and let them in the building. The citizens will be escorted to the Investigative Bureau and back out at the end of any meeting.

From 9PM until 7AM each evening, all vehicle repossessions and private property tows will be taken by Report Review at 815-987-5846, who will then enter them into the Record's Management System.

When the Emergency Accident Plan is implemented, accident victims will be informed of such and instructed that they must come to the PSB between 7AM-9PM Monday through Friday, 7AM-5PM Saturday and 7AM-4PM Sunday to make a report.

The Rockford Police Department is a warming and cooling center. In cases of extreme weather conditions, citizens seeking shelter from the cold or heat will be allowed to remain in the building each day of the week from 7AM-4PM. After 4PM citizens will be directed, either by the CRU employee or the Shift Commander, to one of the other centers listed below.

*WARMING / COOLING CENTERS - In Rockford 2009/2010
(subject to change)*

<i>AGENCY</i>	<i>HOURS</i>
<i>Rockford Police Department 420 W. State St</i>	<i>Lobby open 7 days a week 7am - 4pm</i>
<i>Winnebago County Justice Center 650 W. State St.</i>	<i>Lobby open 7 days a week 24 hours a day</i>
<i>Rockford Rescue Mission 715 W. State St. 815-965-5332</i>	<i>7 days a week 24 hours Meals served 3 times a day 7am – Noon / 1pm - 5pm</i>
<i>Women’s Crisis Center 809 Cedar St. 815-986-0393</i>	<i>Women and Children only Warming – 7 days a week 8am – 5:00pm</i>
<i>Shelter Care Ministries Jubilee Center-Rockford 413 N. Court St. 815-964-5520</i>	<i>Lobby: Monday-Friday 9:00am – Noon 1:00pm – 3:00pm</i>
	<i>Saturday Soup Kitchen: Noon – 1:00 p.m.</i>
<i>Carpenter’s Place - Rockford 1149 Railroad Ave. Rockford 815-964-4105</i>	<i>Monday - Friday 8:15am – 3pm</i>
<i>Salvation Army - Rockford 1706 – 18th Ave. 815-397-0440</i>	<i>Monday - Friday 8am – 5pm</i>
<i>One room available. If families with minors, signed release is needed.</i>	

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