

Building Department

Mission Statement

It is the mission of the Building Department to protect the public health, safety, and welfare of the citizens of Rockford through the issuance of permits, performance of inspections, and the enforcement of various codes and ordinances .

Primary Functions → The primary function of the Building Department is to provide building, mechanical, electrical, and property standards inspections for all existing and new construction.

2004 Accomplishments →

- Plan review fees increased \$16,500 from the previous year for a 26.7% increase (new fees went into effect in March 2003). Plan review fees through December of 2004 was \$78,500. Permit by appointment revenue through December was \$6,000.
- Comparing year to date for December 2003 to December 2004, permits decreased 7.2% while revenue increased 7%. Total residential permits decreased 11.6% and valuations decreased 9%. Commercial permits decreased 15.1% and valuations increased by 18.3%. Inspections have decreased by 8.4%.
- Adopted nine new 2003 International Codes, which were reviewed by building industry representatives on seven committees.
- Energy Grant from the Illinois Clean Energy Community Foundation provided a consultant to work with staff, design professionals, and contractors to implement the International Energy Conservation Code. New Westside Alive homes were designed to incorporate new Energy Code provisions.
- Concentrated efforts made with other City departments for the revitalization efforts on 7th Street and Midway North areas.

2005 Goals and Objectives →

- Extensive involvement in review and inspection of several major new building projects: Winnebago County Criminal Justice Center, Register Star Press addition, Swedish American Cardiac Center, and two 9-1-1 Centers.
- Coordination and review of the State's development and adoption of new State Codes, update of the Illinois Accessibility Code, and the new Illinois Commercial Energy Code.
- Coordination with State on new State licensing provisions for elevator contractors and fire sprinkler contractors.
- Implementation of Residential Energy Code with the Home Builders Association.
- Implement MUNIS Permit and Inspection software programs and upgrade City web site.

Building Department

Budget Summary

BUILDING DEPARTMENT BUDGET SUMMARY					
APPROPRIATION	2003 <u>ACTUAL</u>	2004 <u>BUDGET</u>	2004 <u>ACTUAL</u>	2005 <u>BUDGET</u>	INCREASE (DECREASE)
PERSONNEL	\$1,294,032	\$1,409,994	\$1,384,536	\$1,417,549	\$7,555
CONTRACTUAL	346,858	331,320	326,388	292,395	(38,925)
SUPPLIES	6,844	7,500	6,577	7,500	0
CAPITAL	0	0	0	0	0
TOTAL	<u>\$1,647,734</u>	<u>\$1,748,814</u>	<u>\$1,717,501</u>	<u>\$1,717,444</u>	<u>(\$31,370)</u>

STAFFING REVIEW	2002	2003	2004	2005	INCREASE (DECREASE)
	21.00	20.00	20.00	20.00	0.00

FUNDING SOURCE	2004 <u>AMOUNT</u>	2004 <u>PERCENTAGE</u>	2005 <u>AMOUNT</u>	2005 <u>PERCENTAGE</u>
PROPERTY TAXES-FRINGE				
BENEFIT REIMBURSEMENTS	<u>\$179,295</u>	<u>10.3</u>	<u>\$191,727</u>	<u>11.2</u>
FEES				
BUILDING	462,900	26.5	559,710	32.6
ELECTRICAL	204,000	11.7	228,390	13.3
PLUMBING/HEATING	324,200	18.5	329,780	19.2
ALL OTHER	<u>131,500</u>	<u>7.5</u>	<u>157,983</u>	<u>9.2</u>
TOTAL FEES	1,122,600	<u>64.2</u>	<u>1,275,863</u>	<u>74.3</u>
GRANT	<u>50,000</u>	<u>2.0</u>	<u>0</u>	<u>0.0</u>
GENERAL REVENUES	<u>411,919</u>	<u>23.5</u>	<u>249,854</u>	<u>14.5</u>
TOTAL	<u>\$1,763,814</u>	<u>100.0</u>	<u>\$1,717,444</u>	<u>100.0</u>

Budget Analysis

The 2005 budget is \$1,717,444, which is a decrease of \$31,400 (1.8%) from the previous year. However, discounting the \$48,000 demolition decrease and the one time \$35,000 energy program, the budget increases \$51,600 (3.0%). Personnel costs increased \$7,600, (\$42,600 with the one time energy program adjustment). Salaries increased \$40,000 due to annual wage adjustments. Temporary help decreased because the \$35,000 of the remaining grant was expended (international energy conservation code grant). IMRF increased by \$10,500, due to a rate increase, which was offset by decreases in salary adjustment of \$7,300 for certifications and health insurance of \$2,900.

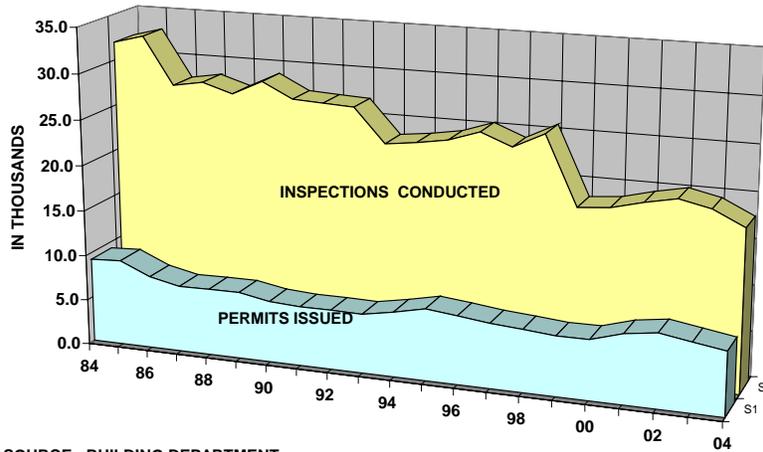
Contractual costs decreased by \$38,900, with the major decrease in demolitions of \$48,000 and vehicle repairs of \$3,700. These decreases were offset by an increase in building rent of \$7,600. Supplies remained the same as the prior year.

In 2004, the Building Department spent \$1,717,501, or 98.2% of its budgeted allocation. Historically, the division spends 92% to 105% of its budget.

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Information and Statistics

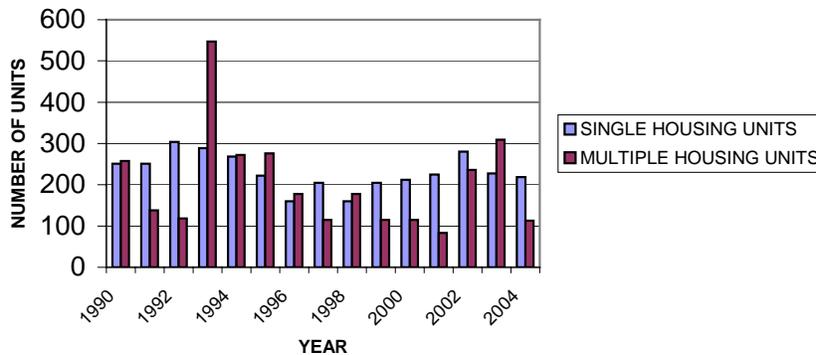
**CITY OF ROCKFORD, ILLINOIS
BUILDING PERMITS AND INSPECTIONS
YEARS FROM 1984**



SOURCE: BUILDING DEPARTMENT

During the past twenty years, total permits issued by the Building Department have been relatively flat. Permits issued in 1984 were 9,265 while in 2004 there were 6,949. Unless there is an increase in construction activity, the permits issued will remain stable.

**CITY OF ROCKFORD
HISTORY OF HOUSING CONSTRUCTION ACTIVITY-UNITS
YEARS FROM 1990-2004**



Housing construction for single and multi-units in 2003 was 227 and 309 for a total of 536. Single family housing decreased in 2004 to 219 while multi-units decreased to 113 units. It is anticipated that single family housing construction will continue to increase in the future.

Capital Equipment

There are no capital items budgeted for 2005.

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Personnel Review

BUILDING DEPARTMENT							
SALARIES	POSITION RANGE	2004 BUDGET			2005 BUDGET		
		DOLLARS BUDGETED	NUMBER OF EMPLOYEES	EMPLOYEE CHANGE	DOLLARS BUDGETED	NUMBER OF EMPLOYEES	EMPLOYEE CHANGE
DIRECTOR	E-14	\$89,632	1.00	0.00	\$92,664	1.00	0.00
DEPUTY BUILDING DIRECTOR	E-10	54,347	1.00	0.00	56,992	1.00	0.00
BUILDINGS PLAN EXAMINER	E-9	47,281	1.00	0.00	49,358	1.00	0.00
SENIOR INSPECTION OFFICER	CD-28	210,676	4.00	0.00	222,072	4.00	0.00
INSPECTION OFFICER	CD-26	317,353	7.00	0.00	335,761	7.00	0.00
SENIOR ADMINISTRATIVE ASSISTANT	E-6	46,471	1.00	0.00	48,734	1.00	0.00
ADMINISTRATIVE ASSISTANT	E-5	48,157	1.00	0.00	49,712	1.00	0.00
SECRETARY	A-19	36,610	1.00	0.00	28,921	1.00	0.00
SENIOR CLERK	A-19	66,971	2.00	0.00	70,711	2.00	0.00
INTERMEDIATE CLERK	A-18	28,937	1.00	0.00	31,497	1.00	0.00
TEMPORARY		35,000			0		
OVERTIME		500			500		
MERIT PAY		7,510			7,802		
SEVERANCE PAY		0			0		
SALARY CERTIFICATION		22,230			14,950		
SALARY SAVINGS		0			0		
	SUBTOTAL	<u>1,011,675</u>	<u>20.00</u>	<u>0.00</u>	<u>1,009,674</u>	<u>20.00</u>	<u>0.00</u>
BENEFITS							
	ILLINOIS MUNICIPAL RETIREMENT	157,538			168,010		
	UNEMPLOYMENT TAX	0			1,080		
	WORKMEN'S COMPENSATION	21,757			22,637		
	HEALTH INSURANCE	211,656			208,780		
	RETIREE HEALTH INSURANCE	0			0		
	LIFE INSURANCE	168			168		
	PARKING BENEFITS	<u>7,200</u>			<u>7,200</u>		
	SUBTOTAL	<u>398,319</u>			<u>407,875</u>		
	TOTAL	<u>\$1,409,994</u>	<u>20.00</u>	<u>0.00</u>	<u>\$1,417,549</u>	<u>20.00</u>	<u>0.00</u>

Performance Measurements

	2002 Actual	2003 Actual	2004 Actual	2005 Projected
Residential Permits	1,410	1,372	1,229	1,200
Commercial Permits	373	397	345	300
Demolitions	131	85	139	70
Plan reviews	990	993	995	850
Total inspections	20,058	19,319	17,688	16,500
Projects over \$1 million/total value	12/\$32.3M	4/\$6.2M	8/\$24.5M	5/\$77.0M