

Public Works - Parking Division

Mission Statement

It is the mission of the Parking Division to provide quality parking for a variety of users with differing time needs in the City commercial business districts.

Primary Functions → The primary function of the Parking Division is to provide lot maintenance, issue tickets, and collect parking fees in the various facilities of the Motor Vehicle Parking System (MVPS).

2004 Accomplishments →

- Completed the first phase of renovations at the Concourse Parking Garage, Lot 'S', which included elevator replacement, miscellaneous structural repair, painting, and graphics of the lobbies and stair towers.
- Completed the vertical expansion project at the Pioneer Parking Deck, Lot 'Y'. This project added two levels to the deck, adding 230 parking spaces. The project also added a 2nd elevator to the deck.
- Demolished the AmCore Parking Deck and built a 45 space surface lot on the site. These projects fulfilled the City's obligations with the Williams Charles Development Agreement.
- Sold Lot U to AmCore Bank and Lot Z to Zion Development which aided private development initiatives and provided cash to the parking system.
- Negotiated transfer of Lot P and Lot L to Winnebago County for the Justice Center project. The transfer of the property included replacement parking spaces on the Justice Center site as well as a County contribution to the West State Street Crossover project.
- Increased the parking fines October 1, 2004. The parking fine increases are expected to promote greater compliance with the parking ordinances.

2005 Goals and Objectives →

- Design, and possibly construct, the new staging and parking area for the Metro Centre on the old site of the Stewart Parking garage. This will allow transfer of the Block 38 surface parking lot to the City.
- Design and reconstruct Lot W and Lot WW as part of the IL 2 project that will convert Main, Wyman and Church into 2-way streets.

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PUBLIC WORKS PARKING SYSTEM		TOTAL SPACES
<u>LOT</u>	<u>LOCATION</u>	
West Side		
A	Mulberry/Court/Winnebago	125
B	Wyman-Elm Deck	329
C	Wyman/Park	125
CC	Library/River/Park	23
I	Chestnut/Court/Winnebago	80
S	Concourse Parking Garage	843
W	Wyman/Mulberry/Main	59
WW	Memorial Hall/Library	52
Y	Pioneer Deck	750
SS	Hanley	129
	AmCore Deck	45
	Block 38 Metro Lease	<u>68</u>
	Total West Side CBD	<u>2,628</u>
East Side		
D	City Hall	70
DD	Walnut/2nd Street	14
J	Shumway Market	112
M	East State/Madison	91
N	East State/3rd Street	20
Q	East State, Madison/1st	55
R	East State/2nd Street	17
T	East State/Water Garage	96
TT	200 North Water	15
	Church Lot-Leased City Hall	<u>112</u>
	Total East Side CBD	<u>602</u>
Broadway		
F	13th Avenue, 7th/8th	86
V	Broadway(1200 Block)	<u>23</u>
	Total Broadway Side CBD	<u>109</u>
South Main		
H	South Main/Kent	30
HH	South Main/Morgan	25
K	1000 South Main	30
K1	1000 South Main	<u>15</u>
	Total South Main CBD	<u>100</u>
North Main		
G	Latham/King	79
O	Toner/Myott	<u>100</u>
	Total North Main CBD	<u>179</u>
7th Street		
EE	1st Avenue, 7th/2nd Ave.	79
X	7th, 2nd/3rd Avenues	<u>28</u>
	Total 7th Street CBD	<u>107</u>
	Total System of 28 lots and 4 garages in six areas	<u>3,725</u>

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Budget Summary

PUBLIC WORKS PARKING DIVISION BUDGET SUMMARY					
APPROPRIATION	2003 ACTUAL	2004 BUDGET	2004 ACTUAL	2005 BUDGET	INCREASE (DECREASE)
PERSONNEL	\$396,771	\$435,364	\$414,638	\$475,416	\$40,052
CONTRACTUAL	338,428	489,116	372,708	380,940	(108,176)
SUPPLIES	19,987	28,000	27,644	28,000	0
OTHER	1,083,950	944,000	1,817,450	1,114,900	170,900
INTEREST	0	0	0	0	0
TOTAL	<u>\$1,839,136</u>	<u>\$1,896,480</u>	<u>\$2,632,440</u>	<u>\$1,999,256</u>	<u>\$102,776</u>
STAFFING REVIEW					
TOTAL	2002	2003	2004	2005	INCREASE (DECREASE)
	9.00	9.00	9.00	9.00	0.00
FUNDING SOURCE					
	2004 AMOUNT	2004 PERCENTAGE	2005 AMOUNT	2005 PERCENTAGE	
PARKING FEES	\$766,000	63.3	\$784,800	54.3	
FINES	398,300	27.8	517,000	35.8	
INTEREST INCOME	194,700	7.9	125,200	8.7	
PURCHASE OF SERVICES	<u>17,500</u>	<u>1.0</u>	<u>18,000</u>	<u>1.2</u>	
TOTAL	<u>\$1,376,500</u>	<u>100.0</u>	<u>\$1,445,000</u>	<u>100.0</u>	

Budget Analysis

The 2005 budget is \$1,999,256, which is an increase of \$102,776 (5.4%) over the previous year. In the personnel account, increases occurred in the following areas: salary adjustment of \$23,600 as a result of a payment of vacation and sick pay for an individual retiring and health insurance of \$10,300 because of a change in coverage.

Contractual costs decreased by \$108,200, with the majority of the decrease in service contracts of \$46,000 (reduction in service contracts) and land rental of \$56,000 (adjusted rent for rental of block 38 from the Metro Centre). The other accounts group increased \$170,900 with increases in depreciation of \$100,000, purchase of service \$13,300, and \$57,600 for debt service payment for the Coronado renovation.

The Division spent 2,632,440, or 138.8% of the appropriation, in 2004. Spending in the past few years has varied from 91% to 104% of the total budget amount. If not for the loss on the sale of the parking lot at 1000 4th Avenue (AmCore Bank lot) of \$749,900, the amount expended in 2004 would have been 99.3% of the budgeted amount.

Five Year Financial Forecast

The 2006-2010 five year forecast for the Parking Fund incorporates current rates, the changes in lots and permits, the expenditures associated with the new facilities and operating cost increases of three to five percent annually.

PARKING FUND 2006-2010 FINANCIAL FORECAST (IN 000'S)

	2006	2007	2008	2009	2010
Revenues	\$1,413	\$1,441	\$1,469	\$1,498	\$1,528
Expenses	<u>2,038</u>	<u>2,119</u>	<u>2,204</u>	<u>2,292</u>	<u>2,384</u>
Excess (Deficit)	<u>(625)</u>	<u>(678)</u>	<u>(735)</u>	<u>(794)</u>	<u>(856)</u>
Beginning Balance	<u>4,605</u>	<u>3,980</u>	<u>3,302</u>	<u>2,567</u>	<u>1,773</u>
Ending Balance	<u>\$3,980</u>	<u>\$3,302</u>	<u>\$2,567</u>	<u>\$1,773</u>	<u>\$917</u>

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Personnel Review

PUBLIC WORKS PARKING DIVISION						
	POSITION	2004 BUDGET		2005 BUDGET		EMPLOYEE CHANGE
		DOLLARS BUDGETED	NUMBER OF EMPLOYEES	DOLLARS BUDGETED	NUMBER OF EMPLOYEES	
SALARIES						
PARKING SYSTEMS/TRAFFIC SIGN SUP	E-7	\$62,138	1.00	\$44,186	1.00	0.00
PARKING LOT ATTENDANT	A-16	84,103	3.00	93,505	3.00	0.00
PARKING SYSTEM REPAIRER	A-22	71,448	2.00	76,990	2.00	0.00
PARKING CONTROL OFFICER	A-18	87,459	3.00	91,548	3.00	0.00
TEMPORARY		13,440		13,440		
OVERTIME		2,000		2,000		
MERIT PAY		1,243		884		
SALARY ADJUSTMENTS		0		23,600		
SALARY SAVINGS		0		0		
	SUBTOTAL	<u>321,831</u>	<u>9.00</u>	<u>346,153</u>	<u>9.00</u>	<u>0.00</u>
BENEFITS						
ILLINOIS MUNICIPAL RETIREMENT		50,771		52,464		
UNEMPLOYMENT TAX		0		540		
WORKMEN'S COMPENSATION		3,190		3,393		
HEALTH INSURANCE		58,060		68,354		
RETIREE INSURANCE		0		3,000		
LIFE INSURANCE		72		72		
PARKING		<u>1,440</u>		<u>1,440</u>		
	SUBTOTAL	<u>113,533</u>		<u>129,263</u>		
	TOTAL	<u>\$435,364</u>	<u>9.00</u>	<u>\$475,416</u>	<u>9.00</u>	

Performance Measurements

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	2002 Actual	2003 Actual	2004 Actual	2005 Projected
Total parking spaces	3,903	4,203	3,971	3,725
Total short-term parking leases	1,366	1,397	1,370	1,370
Total long-term parking leases	2,420	2,413	2,095	2,095
Handicapped parking spaces	117	126	113	113
Dollar amount of tickets issued	355,400	382,605	830,085	871,589
Number of tickets issued	41,137	42,302	44,009	44,300