



**INDIVIDUAL FORM**  
**RENEWAL APPLICATION FOR CITY RETAILER'S LICENSE TO SELL ALCOHOLIC LIQUORS**

The undersigned hereby makes (make) application for the issuance of a city retailer's license for the sale of alcoholic liquor for the term ending April 30, 20\_\_\_\_, and hereby certifies (certify) to the following facts:

**1. Applicant Information**

- (a) Applicant's full name: \_\_\_\_\_
- (b) Residence Address \_\_\_\_\_ Telephone \_\_\_\_\_  
(Give street and number)
- (c) Work Address \_\_\_\_\_ Work Telephone \_\_\_\_\_
- (d) Have you ever been convicted of any felony under any Federal or State law? \_\_\_\_\_  
If so, give date and state offense \_\_\_\_\_
- (e) Have you ever been convicted of gambling, keeping a gambling place, being the keeper of or keeping a house of prostitution; or of solicitation or other crime or misdemeanor opposed to decency and morality? \_\_\_\_\_  
If so, give dates and state offense \_\_\_\_\_
- (f) Have you ever been convicted of a violation of a Federal or State liquor law since February 1, 1934? \_\_\_\_\_  
If so, give dates and state offense \_\_\_\_\_
- (g) Have you ever permitted a bond forfeiture for any of the violations mentioned in (d), (e), or (f)? \_\_\_\_\_
- (h) Have you made application for a similar other license for premises other than described in this application? \_\_\_\_\_  
If so, give date, location of premises and disposition of application \_\_\_\_\_
- (k) Has any license previously issued to you by State, Federal or local authorities been revoked? \_\_\_\_\_  
If so, state reasons therefore and date of revocation \_\_\_\_\_
- (l) Does applicant currently hold a federal wagering stamp? \_\_\_\_\_ Does the licensed premises currently hold a federal wagering stamp? \_\_\_\_\_
- (m) Is applicant a permanent resident of the City of Rockford? \_\_\_\_\_
- (n) Is the applicant disqualified from receiving a liquor license by reason of any matter or item contained in the laws of the state of Illinois, this chapter, or any other code or ordinance of the City of Rockford? \_\_\_\_\_

**2. Business Information**

- (a) Name under which business is to be conducted \_\_\_\_\_
- (b) Location of place of business for which license is sought: \_\_\_\_\_ Telephone No. \_\_\_\_\_  
(Exact address by street and number)
- (c) The character of the business \_\_\_\_\_  
(i.e. tavern, restaurant, grocery store, gas station, night club, etc.)
- (d) If the applicant seeks a license to sell alcoholic liquor upon the premises as a restaurant is premises:

(i) Maintained and held out to the public as a place where meals are actually and regularly served? \_\_\_\_\_

(ii) Food service hours \_\_\_\_\_

(ii) Provided with adequate and sanitary kitchen and dining room equipment and capacity with sufficient employees to prepare, cook and serve suitable food? \_\_\_\_\_

(e) Does the applicant beneficially own or have a contract to purchase the premises for which this license is sought? \_\_\_\_\_

If not, has applicant a lease on such premises covering the full period for which license is sought? If so, please provide:

(i) Name and address of lessor \_\_\_\_\_

(ii) Period covered by lease: From \_\_\_\_\_, 20\_\_\_\_ to \_\_\_\_\_, 20 \_\_\_\_\_

(f) Is applicant licensed as a food dispenser? \_\_\_\_\_ If so, give number of license \_\_\_\_\_

(g) The length of time the applicant has been in the business of the character described above \_\_\_\_\_

(h) Is the premises for which a liquor license is sought comprised of a store or other place of business where the majority of customers are under the age of twenty-one (21) years or where the principal business transacted consists of the sale of school books, school supplies, food, lunches, or drinks for such customers? \_\_\_\_\_

(i) Is the applicant seeking a license for packaged liquor sales? \_\_\_\_\_

(j) Will applicant be personally, actively involved in the on premises day-to-day operation of the business to be licensed? \_\_\_\_\_

(k) Is the business or will the business for which a liquor license is sought be managed by a manager or agent? \_\_\_\_\_  
\*If the answer is yes, each manager and agent must complete a manager application and background check prior to the issuance of a liquor license.

(l) What was the amount of alcoholic liquor sales as a percentage of gross annual sales of the business from May 1 of the last calendar year to date? \_\_\_\_\_

(m) Is the applicant seeking a license for Sunday liquor sales? \_\_\_\_\_

(n) Is the applicant seeking a full liquor license or only a beer/wine license? \_\_\_\_\_

(o) Is the applicant seeking approval for any of the following uses:

Beer garden \_\_\_\_\_ Outdoor seating area \_\_\_\_\_ Enclosed outdoor smoking area \_\_\_\_\_

3. Is any law enforcing official, mayor, alderman or member of the city council directly or indirectly interested in the business for which license is sought? \_\_\_\_\_

4. Has any manufacturer, importing distributor or distributor directly or indirectly paid or agreed to pay for this license, advanced money or anything else of value, or any credit (other than merchandising credit in the ordinary course of business for a period not to exceed 90 days), or is such person directly or indirectly interested in the ownership, conduct or operation of the place of business? (Interior decorations and signs complying with state law exempted.) \_\_\_\_\_

5. Is the applicant engaged in the manufacture of alcoholic liquors? \_\_\_\_\_  
If so, at what location or locations? \_\_\_\_\_

6. Is the applicant conducting business of an importing distributor or distributor of alcoholic liquors? \_\_\_\_\_  
If so, at what location or locations? \_\_\_\_\_

7. Do you hold any other current business licenses issued by the City of Rockford? \_\_\_\_\_

If so, what type of license do you currently hold and what is the address of the licensed premises?

\_\_\_\_\_  
(type)

\_\_\_\_\_  
(address)

8. Does applicant hold or ever held a liquor license issued by the state of Illinois to any other political subdivision of Illinois or any other state? \_\_\_\_\_
- (i) If yes, please list from which political subdivisions applicant has been issued a liquor license  
 \_\_\_\_\_  
 \_\_\_\_\_
- (ii) Has any previous license to applicant or any partnership to which applicant was a party by any state or subdivision thereof, or by the federal government been revoked, suspended, or a fine issued pursuant to violations of any regulations? \_\_\_\_\_ If yes, please list the dates of said revocation, suspension or fines and the reasons therefore.  
 \_\_\_\_\_  
 \_\_\_\_\_
9. Does the applicant agree to not violate any of the laws of the State of Illinois or of the United States, or any ordinance of the City of Rockford in the conduct of applicant's place of business? \_\_\_\_\_
10. Illinois Retailers Occupation Tax number currently assigned to the business or individual applicant: \_\_\_\_\_
11. Is the business for which a liquor license is sought or the individual applicant currently delinquent in payments to the Illinois Department of Revenue, City of Rockford or any other governmental entity? \_\_\_\_\_
12. Other than merchandising credit in the ordinary course of business for a period not to exceed ninety/90 days, as expressly permitted by the Liquor Control Act, has OR will the applicant received or borrowed any money or anything else of value, directly or indirectly, from any manufacturer, distributor(s) or importing distributor(s)? \_\_\_\_\_
13. Does the applicant state that she or he is not a party and will not be a party, in any way, directly or indirectly, to any violation by a manufacturer, distributor or importing distributors of the Act? \_\_\_\_\_
14. Will the applicant hire private security licensed by the State of Illinois upon the written request of the liquor commissioner? \_\_\_\_\_
15. Has the applicant added or expanded entertainment areas or uses at the licensed premises? \_\_\_\_\_
16. Has the nature, character or day to day operation of the licensed premises changed in any way from representations made on the original application, application for Special Use Permit where applicable, or any other documents presented to any city staff at the time the initial application for liquor license was made? (i.e. entertainment uses, expansion of use into night club or dance hall, hours of operation, hours of food service, the implementation of cover charges, etc.) \_\_\_\_\_ If yes, please attach a detailed explanation of any changes.

**STATE OF ILLINOIS SS.  
 COUNTY OF WINNEBAGO**

I swear (or affirm) that I will not violate any of the ordinances of the City of Rockford or the laws of the State of Illinois or the laws of the United States of America, in the conduct of the place of business described herein and that the statements contained in this application are true and correct to the best of my knowledge and belief.

Subscribed and Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_\_

\_\_\_\_\_  
 Notary Public

\_\_\_\_\_  
 Signature of Applicant