

## **MINUTES**

### **WINNEBAGO COUNTY EMERGENCY TELEPHONE SYSTEM BOARD**

Rockford Fire Headquarters, 204 S. 1<sup>st</sup> Street Rockford, IL 61104

\*\*\*Budget Meeting – June 28, 2022\*\*\*

#### **I. Call To Order**

Meeting was called to order at 1:03 p. m.

#### **II. Roll Call**

Present: Todd Stockburger, Chairman, Joe Corl, Adam Truman, Joel Hallstrom, Don Shoevlin, Carla Redd, Michele Pankow, Gary Caruana

Guests: Todd Hughes, Sandy Stansell, Rick Ciganek, Elizabeth Russell, Dave Rickert and Dan Majors

Absent: Mike McCammond, Don Carlson and EJ Dilonardo

A special meeting regarding the review and approval of the ETSB budget for the next fiscal year (2022-2023) was scheduled for Thursday, June 28, 2022 at 1:00 p.m

Chairman Todd Stockburger began the meeting by advised that Elizabeth Russell and Dick Rickert assisted greatly in the preparation of the budget and documents presented. 911 Business Manager Elizabeth Russell created a very detailed report showing each line item with a comparison of last year's budget versus the proposed budget. The first page was a chart showing the dollar amounts of each line item. The pages that follow break down each line item with explanations of what each category will cover as far as the budgeted items. Ms. Russell pointed board members to the highlighted line items advising that these were changes in the comparisons between the 2022 and 2023 budgets. Ms. Russell had the following comments or highlights regarding some of the line items:

- 42240 – gas/oil – Vehicles and diesel generators. Increase due to nationwide prices.
- 42250 – increased for hosted training sessions
- 43110 – Sikich fees
- 43116 - Annual agreement fees
- 43167 - CAD licenses (there are additional CAD stations planned for next year) also includes Pulsepoint fees, Datamaster fees and Rapid SOS upgrade

- 43184 - (This is outlined in the IGA) budgeted positions. Also included is a new Tech position to assist Rockford 911 IT person. \$80K wages and benefits
  - 43190 - This deals with IT services provided by City and County IT. Also the cost of the redundant pathway.
  - 43210 – This category was under budgeted last year because we thought we would be out of the current situation or with the new system
  - 43610 – this covers the county’s monthly heating bill
  - 43630 – Covers the county’s water bill (City is not billed)
  - 43711 – Pays only the county 911 cleaning fees. Rockford 911 is looking to move city charges to this account
  - 43941 - This category pays for annual Apco and NENA membership fees
  - 43942 - Pays for travel, hotel and per diem to attend conferences
  - 45114 - Annual CAD payment to City of Rockford
  - 45120 - Lease to county Starcom. 10 radio positions to replace city equipment and new fire positions
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- 46320 - Remodeling to areas in 911 centers
  - 46586 - Solacom positions (fire) and Mobile phone positions

#### Discussions:

Joe Corl questioned that the ETSB received \$3.6 million in revenue but will be spending \$4.5. Dave Rickert advised that the ETSB has a healthy fund balance, roughly \$7 million. Dave Rickert also said that the revenue should be more this year. Joe Corl asked why the \$100K overpayment to the County for their position has not been addressed. Corl asked when the IGA would be addressed on that issue. Dave Rickert stated that a \$150K each year will be a sticking point. Joel Hallstrom asked how much was spent for telephone services last year. Over a million. Ms. Russell stated that the fiber project is \$40K per month. Joe Corl asked if the new IT position will be adopted when the ETSB adopts the budget. Elizabeth Russell advised that it will have to be written into the IGA. Don Shoevlin asked if the board should adopt the budget today. Dave Rickert said if the ETSB adopted today he could bring it to the County Board on July 21<sup>st</sup>. Chairman Todd Stockburger said the board could either vote on it today or hold for the July 12<sup>th</sup> ETSB meeting. **Motion:** Gary Caruana made a motion to approve and pass the 2022-2023 budget. Joel Hallstrom seconded the motion. The motion passed by a unanimous vote and the budget was approved. Joe Corl thanked Elizabeth Russell for her work on the budget.

#### Adjournment:

Michele Pankow made a motion to adjourn and it was seconded by Don Shoevlin. Motion carried.

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**Adjournment:**

Chairman Stockburger advised that he will not be present at the next meeting. Vice Chairman Joe Corl will conduct business. The next meeting is scheduled for Tuesday, August 9, 2022 at 9am at Rockford Fire Headquarters at 204 S. 1<sup>st</sup> Street Rockford, IL 61104. A **Motion** was made by Joel Hallstrom to adjourn and was seconded by Adam Truman. Motion carried.