

# **MINUTES**

## **WINNEBAGO COUNTY EMERGENCY TELEPHONE SYSTEM BOARD**

Rockford Fire Headquarters, 204 S. 1<sup>st</sup> Street Rockford, IL 61104  
July 12, 2022

### **I. Call To Order**

Meeting was called to order at 9:02 a. m.

### **II. Roll Call**

Present: Todd Stockburger, Chairman, Joe Corl, Adam Truman, Joel Hallstrom, Don Carlson, Don Shoevlin, Carla Redd, Michele Pankow, E.J. Dilonardo

Guests: Todd Hughes, Sandy Stansell, Rick Ciganek, Elizabeth Russell, Jeanine Kaplan, Justin Anderson, Veronica O'Daniel and Brandon Lieber (RockCom) Julie Berthelote and Amy Marion (Rapid SOS)

Absent: Gary Caruana, Mike McCammond and Dave Rickert

### **III. Minutes**

**Motion:** Prior to the start of business, Chairman Todd Stockburger advised members that due to another group scheduled for the room, there would be a hard stop at 9:45 a.m. Don Carlson made a motion to approve and Adam Truman seconded the motion. Motion carried.

### **IV. Financials**

Chairman Stockburger advised members that there were three documents provided by Business Manager Elizabeth Russell. Ms. Russell review the financial report and advised the following: She referenced a highlighted item and advised that it belonged in the capital lease category. Also there will be two adjustments under other professional services regarding consulting and telephone costs. Ms. Russell stated that those mistakes will be corrected on the next report. Ms. Russell advise board members that a disbursement in the amount of \$600K had been received from the state, which were held funds regarding NG911. The remainder of the financial statements were reviewed. **Motion:** A motion to approve financials was made by Don Shoevlin and seconded by Michele Pankow. Motion carried by a unanimous vote.

### **V. New Business**

**June Call Volume and Answering Report** - No comments

### **Rapid SOS Presentation**

Chairman Todd Stockburger introduced Julie Berthelote and Amy Marion from Rapid SOS. A quick overview was provided to the board with the following highlights and functions that would be acquired through the upgrade: One unified map, Improved staffing utilization, workflow performance abilities, ability to bring text to 911 through Rapid SOS platform. Chairman Todd Stockburger asked since the centers have had the service for free, what would the centers gain for the extra money or charge. Justin Anderson advised that when the system went down last year they were able to obtain location information thanks to Rapid SOS. The upgrade will provide AVL data (seeing responders on Rapid SOS) Joe Corl said his department was involved in training in the forest preserve and this technology would assist in better locating the responder. Corl suggested that a presentation be provided at the next Winnebago Fire Chief's meeting and that it would be a great tool for difficult places. Chairman Stockburger advised that they did budget \$43-44K for this upgrade in next year's budget. Joel Hallstrom stated that this amount seems reasonable. **Motion:** Hallstrom made a motion to proceed with the purchase starting in the next fiscal year of the Rapid SOS upgrade. A further discussion ensued regarding the contract and license. Justin Anderson advised that if the board signed for a 10 year contract the price would be locked in at \$43,500. Hallstrom amended his **motion** to state not to exceed \$45K, reviewing it after 3 years. Don Shoefflin seconded the motion. A roll call vote was taken and all present voted in favor of the purchase. Motion carried. Joe Corl restated that all agencies should receive training. Along with Winnebago Fire Chief's meeting, Corl suggested someone from 911 attend the Sheriff's breakfast as well.

### **Secondary Answering Point**

Chairman Stockburger advised that the state contacted him regarding Winnebago County's secondary answering points (SAPs). According to the State Administrator there is criteria that must be met by the SAPs. Stockburger stated that they had a meeting with RockCom to make them aware as to what is needed and required. RockCom has been asked to fill out a survey by the state's requested deadline. Cindy Barbara-Brelle will review that survey and run it back their legal department. Stockburger asked the board if they feel the ETSB has the responsibility of funding the SAP's even though there is no mandate to do so. There were many questions regarding doing so. There is new ETSA (Emergency Telephone System Act) language that speaks on SAP's and more information will be gathered. EJ Dilonardo questioned about funding private industry. Rick Cignarek stated that the centers are doing all the work. Joe Corl stated, what about private ambulances. There were no decisions made. There will be more discussions once the survey is reviewed by the state.

## **Old Business**

### **ETSB Salaries**

No discussions.

### **Fiber Route**

Chairman Stockburger advised ETSB that he, Sandy Stansell and Elizabeth Russell had a phone call with James Meyer with Solacom regarding the cost Amit presented at the last board meeting to complete the redundant pathway. Stockburger said that as a result of that call Solacom tentative agreed to take on ½ of the costs to complete the pathway. Solacom was taking it back to their management team to get the final approval. We should have that answer by the next ETSB meeting.

### **Phone/Radio Circuit Audit**

Elizabeth Russell advised that they a bunch of telephone line have been canceled. There is a savings so far of \$30k per month. There is no update on the radio lease.

### **CAD to CAD Interface**

Todd Hughes advised that the SAP issue might play into this issue. No further discussion.

### **Rural Fire Mobile Licenses and RMS Interface**

Harlem/Roscoe is in a pilot program with field ops. They are awaiting API upgrade.

### **911 NG Project update**

Sandy Stansell advise the ETSB that a face to face meeting was scheduled for Thursday.

### **CAD/RMS Governance and CAD System Management Committee**

No report

### **Mental Health Grant**

Michele Pankow reported that they are moving forward with software for EMD Priority Dispatch.

### **Next Meeting and Adjournment:**

Chairman Stockburger advised that he will not be present at the next meeting. Vice Chairman Joe Corl will conduct business. The next meeting is scheduled for Tuesday, August 9, 2022 at 9am at Rockford Fire Headquarters at 204 S. 1<sup>st</sup> Street Rockford, IL 61104. A **Motion** was made by Joel Hallstrom to adjourn and was seconded by Adam Truman. Motion carried.