

MINUTES

WINNEBAGO COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

Rockford Fire Headquarters – 204 S. 1st Street Rockford, IL
November 12, 2024

I. CALL TO ORDER

Meeting called to order at 9:03 a. m.

II. ROLL CALL

Present: Chair Michele Pankow, EJ Dilonardo, Dave Loria, Mike McCommond, Adam Truman, Joel Hallstrom, Carla Redd and Todd Stockburger

Absent: Marc Gasparini, Shawn Connors and Gary Caruana

Guest: Elizabeth Russell, Jen Fey, John Girone, Rick Ciganek, Sandy Stansell, Jason Zerr, Dan Magers, Adam Eich, AJ Indovina, Todd Hughes, Steve Schultz and Ed Kurzac

Minutes - November Meeting

Motion – Mike McCommond **Second** – Joel Hallstrom

Motion to approve carried by unanimous vote

Financials

Motion - Adam Truman **Second** – Mike McCommond

Motion to approve carried by unanimous vote

New Business

October Call Volume and Answering Reports

Were reviewed with no comment

Project Updates – John Girone

County – Vendors notified

APCO/Central Square-Intellicom for County connectivity – moving forward

ASAP to PSAP – Moving forward – had first call

GIS – Getting Quotes – moving forward with obtaining other quotes-should have more by Dec. meeting. Comments: Carla Redd: Were there other companies out there that offer this service? John Girone: Some vendors have called with questions; one sent a quote so far. There seems to be others who offer this service.

Enhanced Network Invoice – John Girone

The devices for Durand, Shirland and Pecatonica were installed. This invoice is for the purchase of the routers that will make everything work. The routers are \$9,652.29.

Motion: Joel Hallstrom made a motion to purchase the routers for \$9,652.29. The motion was seconded by Dave Loria. Motion carried by a unanimous vote.

G2 Discussion – Jen Fey

County is looking for access for Tyler as they are doing more with FireHouse. Elizabeth Russell advised that currently she is the only one with access because she was given access when she held the position of Business Manager and that access followed her when she moved to the new position. Ms. Russell indicated that the access should be assigned to the Business Manager and therefore should be transferred to John Girone. Ms. Russell advised that any changes could impact or affect everyone, so one person only was given access. Chair Michele Pankow asked Jen Fey about what they were requesting. Jen Fey said the county would like Tyler to be able to have access to the system and make changes. Carla Redd asked if there was a way to give access for control over just the county. Ms. Russell advised that they did ask in the past and was advised that there was no way to do that but she would look into it. Ms. Redd asked when was that inquiry made. Ms. Russell advised that she had not inquired recently. Tyler commented that he was just looking for minor access to make changes nothing globally. Tyler suggested that the system be split. Ms. Russell advised that there would be additional costs to do it. Rick Ciganek said if it was doable, they would want it. John Girone suggested that the CAD Governance Committee oversee that conversation. Chair Pankow said that first they need to address that reassignment of the access to the new Business Manager and then maybe that conversation would eventually land with the CAD Committee. Todd Hughes commented that since the CAD environment falls in part under the City's Cyber Insurance

Policy that it would be against best practices and policy to have two separate systems. They have to be mindful because it could impact insurance for cyber security. Carla Redd asked Todd Hughes if they just went with granting another person access is that something that is still looked at. Todd Hughes said there would have to be more control regulations regarding change management. Todd Hughes will be checking on the cyber security issues. Chair Pankow advised that she will have Elizabeth Russell check on whether they can do two access points.

Motion: Chair Pankow made a motion to move the access rights over to the Business Manager position (John Girone) from Elizabeth Russell and in addition Elizabeth will reach out to see if Tyler can have access as well. Motion was seconded by Carla Redd. Motion carried by a unanimous vote.

Legislative Updates:

Carla Redd advised that the State Advisory Board is working on new language for Part 1325. They had a meeting last week but not much to report

December Meeting

December ETSB meeting will be held at Stockholm Inn – no comments or objections

RockCom

John Kelly reached out to Mercy who stated they were having an internal meeting- nothing has been received from them. No further updates

Strategic Planning Committee

Still trying to get a meeting scheduled. The previous scheduled meeting had to be cancelled

CAD Committee Update – John Girone

Monitors are getting deployed but the PC's will take a little longer. The upgrade will take Some major coordination with a group that will test to make sure that it works. They will Partner with police and fire personnel on the street to make sure the upgrades work for them as well.

Adjournment

Motion: Carla Redd made a motion to adjourn and it was seconded by Mike McCommend. Motion Carried. Meeting was adjourned. The next scheduled meeting is Tuesday, December 10, 2024 at Stockholm Inn, 2420 Charles St. Rockford, IL